

**Town of Bay Roberts  
Minutes of Regular Council Meeting  
Tuesday, December 8, 2015**

Forty-Seventh Meeting of the Seventeenth Town Council  
Town Hall, 321 Water Street, Bay Roberts, NL

**PRESENT:**

Mayor Philip Wood	Nigel Black, CAO
Deputy Mayor Walter Yetman	Christine Bradbury, Town Clerk
Councillor Dean Franey	Compass Representative
Councillor Wade Oates	
Councillor George Simmons	
Councillor Charlene Dawe-Roach	
Councillor Bill Seymour	

CALL MEETING TO ORDER

Mayor Wood called the meeting to order at 7:00 p.m.

AGENDA / MINUTES

**Agenda**

**Motion 2015 – 375 Yetman/Dawe-Roach**

Resolved, that regular meeting agenda for December 8, 2015 is accepted as presented.  
Carried unanimously

**Approval of Minutes**

**Motion 2015 – 376 Seymour/Oates**

Resolved, that regular meeting minutes for November 24, 2015 be adopted as presented.  
Carried unanimously

## NEW BUSINESS/STAFF REPORTS

Councillor Dean Franey enters Council Chambers.

### **2016 Budget and 2016 Tax Structure**

#### **Motion 2015 - 377 Oates/Seymour**

Resolved, that Council adopt the Budget as present for 2016 and that Council adopt the Tax Structure as presented for 2016.

Opposed by: Councillor Dawe-Roach

Accepted by: Mayor Wood, Deputy Mayor Yetman, Councillor Seymour, Councillor Simmons, Councillor Franey, Councillor Oates

Motion Carried

### **Accounts Payable – November 2016**

#### **Motion 2015 – 378 Franey/Yetman**

Resolved, that Council approved the Accounts Payable listing as presented.

Carried unanimously

### **Council Meeting Schedule 2016**

#### **Motion 2015 – 379 Oates/Simmons**

Resolved, that the proposed Council Meeting Schedule for 2016 be approved as presented.

Carried unanimously

### **Planning & Development Recommendation Report**

#### **Motion 2015 - 380 Yetman/Simmons**

Resolved, that Council accepted the Planning and Development Recommendations Report as was presented.

Carried unanimously

### **Crown Land Application – First Pond Road (Shearstown)**

#### **Motion 2015 - 381 Oates/Franey**

Resolved, that the application be returned as approved subject to the receipt of an actual copy of the application and that the form be specifically noted that the area would require a discretionary use application to be considered and approved by Council prior to proceeding.

Carried unanimously

### **Crown Land Application – First Pond Road (Shearstown)**

#### **Motion 2015 - 382 Yetman/Franey**

Resolved, that the application for Crown Land on the First Pond Road, Shearstown be returned with the Municipal Recommendation Forms marked as approved.

Carried unanimously

### **Quarry Permits – 2016**

#### **Motion 2015 – 383 Franey/Seymour**

Resolved, that Council did not see any issues with the three referrals for renewals for Quarry Permits within the Town's Planning area, however they requested that a note be added to the referral forms advising that there is an annual fee of \$1000 for each Quarry.

Carried unanimously

### **Request for Services – Track/Country Road**

#### **Motion 2015 - 384 Yetman/Oates**

Resolved, that Council will provide municipal services (snow clearing and garbage collection) to the residents at 189D Country Road.

Carried unanimously

### **Green's Road Extension Road Developments**

#### **Motion 2015 - 385 Yetman/Oates**

Resolved, that Council requests an application to be submitted jointly by all parties who have land involved in the proposal. Further, any existing roads (not to the Town's Standard) would have to meet the minimum standards in the Non-conforming Road Policy and any new roads for the purposes of development would have to meet the subdivision requirements of the Town of Bay Roberts Regulations and Development Policy.

Carried unanimously

### **Industrial/Contractor Shop Construction – Mercers Road (Bareneed Planning Area)**

#### **Motion 2015 - 386 Yetman/Oates**

Resolved, that the applicant requesting permission to construct a large industrial/contractor shop is to be advise of the requirement to publish the discretionary use of Council as required by the Municipal Development Regulations.

Carried unanimously

### **2016 Committee Appointments**

#### **Motion 2015 – 387 Yetman/Franey**

Resolved, that Council ratifies the Mayor's appointments to Committees for 2016/2017 and the CAO is directed to review the Committee selection process of the Rules of Procedure with the Department of Municipal and Intergovernmental Affairs.

Carried unanimously

CORRESPONDENCE FOR ACTION

**Federation of Canadian Municipalities**

**Motion 2015 - 388 Yetman/Seymour**

Resolved, that Council approved the membership renewal with Federation of Canadian Municipalities.

Carried unanimously

**Joint Management Committee Inc.**

**Motion 2015 – 389 Franey/Seymour**

Resolved, that correspondence requesting a letter of support for the Joint Management Committee Inc. is moved to file, the Mayor has completed the request.

Carried unanimously

**Street Name Request – Road off of Badcock’s Road**

**Motion 2015 - 390 Franey/Yetman**

Resolved, that Council referred the correspondence regarding a street name request to the Planning and Development Committee of Council for a subsequent recommendation back to Council.

Carried unanimously

**27 Bareneed Road – Tolerance Letter**

**Motion 2015 – 391 Yetman/Seymour**

Resolved, that Council referred the request for a letter of Tolerance for 27 Bareneed Road to the Planning and Development Committee of Council for further review and subsequent recommendation to Council.

Carried unanimously

Deputy Mayor leaves Council Chambers.

**48 Green’s Road - Concern**

**Motion 2015 – 392 Yetman/Seymour**

Resolved, that Council directed the CAO to do a report on the concern regarding 50 Green’s Road, as there are current Council members that are not familiar with the past history.

Carried unanimously

Deputy Mayor returns to the Council Chambers.

ADJOURNMENT

**Adjourn**

**Motion 2015 – 393 Seymour/Franey**

Resolved, that Council now adjourned the regular meeting at 8:04 PM

Carried unanimously

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Philip Wood, Mayor

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Christine Bradbury, Town Clerk