

July 22, 2003

The Thirtieth meeting of the Fourteenth Town Council was held in the Town Hall with the following in attendance:

Mayor Wilbur Sparkes
Deputy Mayor Glenn Littlejohn
Councillor Gerald Greenland
Councillor Perry Bowering
Councillor Dennis Brown

Concerns arising from minutes of June 24, 2003:

Correction to recording error regarding meeting with legal council re: Mr. Donald Belbin. Councillor Greenland will attend this meeting. Town Manager was in contact with Sgt. Kelloway, who in turn, contacted Mr. Belbin regarding landscaping work.

Enquiries into whether letter had been sent to CBN Incinerator Association, and also if a reply had been received regarding same.

A discussion took place with regard to the Town Manager contacting the Harbour Authority, Canadian Coast Guard and Pest Control re: clean up of derelict boats tied up at Government Wharf.

It was determined that the drainage problem on Irving Snow's property will be looked after on Wednesday, July 23/03.

Minutes of June 24, 2003 were adopted as read.

Letter received from Mr. Howard Swenson regarding damage to his fence during snow clearing operation.

It was moved by D. M. Littlejohn and seconded by Councillor Bowering that this letter be turned over to Public Works.

Motion Carried.

Reply letter received from Mr. David Anderson regarding weather reporting services for Newfoundland and Labrador.

Letter to be placed on file.

2.

Letter received from Mr. Maurice Mason with regard to speeding traffic on Water Street. Mr. Mason was in attendance and stated his concerns regarding same.

Mr. Mason's concerns will be addressed at a planned meeting with Staff Sergeant John Bishop.

Letter received from Mr. Maurice Mason regarding excessive noise emitting from the Royal Canadian Legion. Mr. Mason claimed that this problem stems from front door of Legion building being left open after 10 p.m.

Councillor Greenland will address this concern when he attends next meeting of Legion Committee.

Letter received from Mr. David Andrews of Moores, Andrews, Collins Law Firm regarding traffic lights at intersection of Water Street and C.B. Highway.

It was decided that a meeting be arranged with Mr. Roland Butler, MHA and officials of the Dept. of Works, Services & Transportation to address this concern, and also discuss entrances and exits for surrounding area.

Letter received from Staff Sgt. John Bishop of the Trinity-Conception District RCMP in response to an article in the Compass written by Ms. Lillian Simmonds.

D.M. Littlejohn will reply to this letter. Also, meeting to be arranged with Sgt. Bishop and attended by Mayor, Deputy Mayor and Town Manager.

Letter received from Mr. Tom Harris of Harris & Associates with regard to invoices owing by the CBN Incinerator Association.

Councillor Greenland will report back to Council on this matter.

Letter received from Mrs. Sarah Drover regarding the building on the corner of Klondyke and Water Street.

It was decided that Acting Town Clerk would write Mrs. Drover regarding same.

Public Notice presented regarding all terrain vehicles.

Tabled for next meeting.

3.

Letter received from Mr. Tony Noseworthy requesting information and intentions of Council with respect to the Town's purchase of land behind the municipal garage and the storage of dumpsters and heavy equipment.

Mr. and Mrs. Noseworthy were in attendance.

It was recommended that there be limited use of the newly purchased land and also;

1. the area in question be kept in a clean and tidy condition
2. a privacy fence be erected along Mr. Noseworthy's property
3. heavy equipment and garbage vehicles be parked away from said property
4. garbage not be left overnight in back of pickup
5. chains with locks be installed across gateways to prevent public disposal of garbage in dumpsters during week nights and on weekends

Also, dumpsters are temporary until the waste management situation is resolved.

Letter received from Mr. Kevin Rose, Mr. Jerome Farrell and Ms. Marion Rose requesting the Town take over and upgrade a private driveway which is presently used by five families.

It was moved by Councillor Greenland and seconded by D.M. Littlejohn that this request be turned over to the Works Committee.

Motion Carried.

Letter received from the CBN Stars Midget Team seeking sponsorship/donation for their baseball team.

It was moved by D.M. Littlejohn and seconded by Councillor Greenland that this request be turned over to the Finance Committee.

Motion Carried.

Letter received from Ms. Julie Anne Hedderson of Georgetown, NL seeking funding for the Junior Team Canada Program.

It was moved by D.M. Littlejohn and seconded by Councillor Greenland that this request be turned over to the Finance Committee.

Motion Carried.

4.

Letter received from Mr. Carl Mercer of Shearstown seeking donation for the Canada World Youth Organization.

It was moved by D.M. Littlejohn and seconded by Councillor Greenland that this request be turned over to the Finance Committee.

Motion Carried.

Info Note received from NLFM regarding municipal ticketing authority and ticketable by-laws.

Councillor Brown gave a report from the meeting he attended in Gander regarding amendments passed by the House of Assembly giving municipalities the authority to issue tickets for certain by-law infractions. Not all communities can avail of this, certain conditions apply such as having the personnel to enforce it, however, towns could co-operate regionally. Ticketing would apply to property related offences only, such as parking and property clean up. First, a letter would be sent asking that the problem be rectified. If ignored, the town would then ask for a volunteer donation of \$25. - \$50. If this is ignored, the next step would be court action, however, a judge will only send this back to the town to collect.

Info Note received from NLFM regarding an initiative of the Federation aimed at providing research and advisory services to municipal council.

Info Note received from NLFM regarding information notices from other municipalities.

These three Info Notes to be placed on file.

Commentary of Ms. Emily Dyckson from June 24th Compass regarding Visitors Pavilion was presented.

This glowing report to be placed on file.

Letter received from Industry Canada regarding a National Antenna Tower Policy Review.

It was moved by Councillor Greenland and seconded by D.M. Littlejohn that this letter be placed on file.

Motion Carried.

5.

Letter received from Mr. Gerald M. Fitzgerald requesting a development permit for his property at Birchs Hills.

It was moved by Councillor Greenland and seconded by D.M. Littlejohn that permission be given, subject to all regulatory departments.

Motion Carried.

Application received from Mr. John Bartlett requesting permission to develop residential building lots off Green's Road Extension.

It was moved by Councillor Greenland and seconded by Councillor Bowering that this request be turned over to the Works Committee.

Motion Carried.

Application received from Darrin and Chris Pike seeking permission to build dwelling at 24 Badcock Boulevard, Valleyview Subdivision.

It was moved by D.M. Littlejohn and seconded by Councillor Bowering that approval be given, subject to all regulatory departments.

Motion Carried.

Application received from Ms. Carol Winters seeking permission to build dwelling at 786A Water Street.

It was moved by Councillor Greenland and seconded by Councillor Bowering that approval be given, subject to all regulatory departments.

Motion Carried.

Letter received from Mr. Philip Sheppard regarding flood damage at the property of Mr. Gordon Snow, 2 Snow's Lane.

It was moved by Councillor Greenland and seconded by D.M. Littlejohn that this letter be turned over to the Works Committee.

Motion Carried.

Copy of News Release received from Mr. David Moores of Harbour International Ltd. regarding Minister Byrne announcing \$3 million funding to build cold storage facility in St. Anthony.

It was decided that Ron Delaney would organize a meeting of council members with Mr. John Efford MP, Mr. Roland Butler MHA and representatives from local cold storage facilities.

6.

Copy of Klondyke Gazette was presented.

Members of Council to participate in parade.

Committee Reports

D.M. Littlejohn gave a report from the Finance Department.

Report of Revenue and Expenses for 2nd quarter was tabled.

Information regarding salary structures for inside workers is being compiled by Mr. Kevin Thorne and will be available by Sept. 1st.

Councillor Greenland gave a report from the Works Committee.

Vacant land behind municipal depot has been purchased for 40% or less than original sale price.

Fortress Marine Services has stopped screening gravel from its location on C.B. Highway.

Guard railed area near Harbour International Ltd. will be beautified.

Drainage problem on Mr. Irving Snows property to be rectified during this week.

Will contact Mr. Jim Doody to see if flooding problem near 17 Fitzgerald Place still exists.

Write Mr. Carl Badcock regarding his concerns with the Towns gravel storage site on Central Street. Will consider another location in the future but a move is not feasible at this time and will keep this site as tidy as possible.

Drainage problem on Mr. Donald Hunts property results from adjacent property and not the responsibility of Council.

Contact Mr. Dave Neville requesting additional information regarding his development application for 83 & 89-91 Water Street.

Advise Ms. Ruby Chipman of approval given in principle for her request to build on her property adjacent to Valleyview Subdivision, with the following stipulations:

1. No Town services will be provided beyond the existing road right of way.
2. All expenses incurred for water and sewer services, etc., will be at your expense.

7.

Regarding paving, it was suggested that streets be identified according to width and length so to ensure that the amount tendered covers only the area being paved.

Paving tenders:

Riverside Excavating \$ 51,970.00.

Concord Paving \$40,000.00

Regarding curb and gutter, it was suggested that in the future the lowest tender be accepted.

It was moved by Councillor Greenland and seconded by Councillor Brown that a letter be sent to businesses identified at works committee meeting, as possibly using excessive amounts of town water. This letter is to state that a water meter be installed within 2 weeks to monitor usage and also, for excessive water usage additional taxes may be implemented. Failure to comply, could result in water shut off.

Motion Carried.

Heritage Society requesting work to be done on shoreline walking trail. Town Manager to look into this request.

A more aggressive statement regarding the ban on excessive water use be broadcast on radio by Mayor Sparkes.

Councillor Brown gave report for the Economic Development, Tourism & Recreation Department.

Curtis Mercer has been hired for 7 weeks to gather information about the Town such as; infrastructure, types of business presently here and identify what is not, what land is available for commercial use, what commercial buildings have space available for businesses, number of houses built and sold, recreation facilities, and percentage of land given for recreation purposes. General statistics on the population, such as age, education & employment levels. All this information be put on a data base to be accessed by potential businesses. Also, a grant may be available to extend this research.

Councillor Concerns

Councillor Greenland advised of complaint he received regarding Bay Roberts Seafoods Limited leaving truck reefer running all night. Mr. William Russell has made a verbal agreement to turn off reefer from 10 p.m. and start again at 6 a.m.

Councillor Brown inquired if office staff shortage had been dealt with.

8.

Councillor Bowering advised of progress regarding clean up of properties. Contact has been made with owner of building on corner of Love Street and Neck Road who would also like to see the building torn down and then donate land to town for green area.

Councillor Bowering suggested that the public be informed that the traffic lights at the intersection of C. B. Highway and C. B. Access Road are sensitized or traffic activated. Lines painted on the road or additional signage would help.

Councillor Bowering asked office staff be informed that there are no parking passes to be given out for the Search and Rescue building parking lot.

It was moved by D.M. Littlejohn and seconded by Councillor Bowering that Council move to privileged meeting.

Motion Carried.

Privileged meeting commenced at 10:05 p.m.

D.M. Littlejohn advised Council of the situation with regard to the office staff shortage due to the absence of Daphne Earle, Town Clerk.

It was moved by D.M. Littlejohn and seconded by Councillor Greenland that Shirley Hawe be given the position of Acting Town Clerk which will take effect immediately and Christine Bradbury be given the position of Accounts Receivable Clerk to take effect on September 1st.

Mr. Kevin Thorne will give recommendations on job descriptions and salary levels for all office staff in September.

Motion Carried.

It was moved by Councillor Bowering and seconded by Councillor Greenland that the meeting be adjourned 10:15 p.m.

Motion Carried.

Wilbur Sparkes
Mayor

Shirley Hawe
Acting Town Clerk