

**Town of Bay Roberts  
Minutes of Regular Council Meeting  
Tuesday, April 15, 2014**

Twelfth Meeting of the Seventeenth Town Council  
Town Hall, 321 Water Street, Bay Roberts, NL

**PRESENT:**

Mayor Philip Wood  
Deputy Mayor Walter Yetman      Christine Bradbury, Town Clerk  
Councillor Bill Seymour          Compass Correspondent  
Councillor George Simmons  
Councillor Charlene Dawe-Roach

Absent: Councillor Wade Oates, Councillor Dean Franey & Nigel Black CAO

Special Guests: Bev Moore, Representative Child Abuse

CALL MEETING TO ORDER

Mayor Wood called the meeting to order at 6:55 p.m.

DELEGATIONS/PRESENTATIONS

**Child Abuse Proclamation – April 2014**

The Mayor read the Proclamation proclaiming April 2014 as Child Abuse awareness month.

AGENDA / MINUTES

**Agenda**

**Motion 2014 – 261    Yetman/Seymour**

Resolved, that regular meeting agenda for April 15, 2014 is accepted as presented.

Carried unanimously

**Minutes**

**Motion 2014 – 262    Simmons/Seymour**

Resolved, that regular meeting minutes for March 25, 2014 be adopted as presented.

Carried unanimously

## NEW BUSINESS/STAFF REPORTS

### **Accounts Payable – February & March 2014**

#### **Motion 2014 – 263 Simmons/Dawe-Roach**

Resolved, that the Accounts Payable listing for February and March 2014 is approved as presented.

Carried unanimously

### **2015-2017 Multi Year Capital Works**

#### **Motion 2014 – 264 Seymour/Simmons**

Resolved, that the Town Council will respond to the Department of Municipal and Intergovernmental Affairs stating the projects that they wish to have completed is \$2.5 Million for Road Improvements and \$500,000 for Water and Sewer Improvements.

Carried unanimously

### **221A Conception Bay Highway Rezoning**

#### **Motion 2014 – 265 Yetman/Dawe-Roach**

Resolved, that the application for rezoning at 221A Conception Bay Highway, more specifically identified as Municipal Plan amendment No 2., 2014 and Land Use Zoning, Subdivision and Advertisement Regulations (Development Regulations) Amendment No. 2, 2014 along with the public consultation package and results be forwarded to the Department of Municipal Affairs for their consideration.

Carried unanimously

### **Public Works Department Succession Planning**

#### **Motion 2014 – 266 Simmons/Seymour**

Resolved, that Council directs the Committee (Sean Elm, DPWTS, Nigel Black, CAO, Another Staff Member (Town Clerk) and Mayor or designate) to have a draft job description, rate of pay and job posting ready for the next meeting of Council.

Carried unanimously

### **Public Works Committee Report**

#### **Motion 2014 – 267 Seymour/Dawe-Roach**

Resolved, that Council accepts the Public Works Committee Report as presented

Carried unanimously

### **Public Works Committee**

#### **5 New Road Hill – Sewer Back-up**

#### **Motion 2014 – 268 Simmons/Dawe-Roach**

Resolved, that Council approved the recommendation of the Public Works Committee to deny reimbursement of damages caused by a sewer backup at 5 New Road Hill, on January 13, 2014.

Carried unanimously

**Public Works Committee**

**White's Lane – “One Way Lane”**

**Motion 2014 – 269 Simmons/Yetman**

Resolved, that Council approved the recommendation from the Public Works Committee recommending that White's Lane become a “One Way Lane” and entrance to the Lane would be from the Central Street side, therefore not allowing access from Smith Street.

Carried unanimously

**Public Works Committee**

**2-4 Shearstown Road – Water Run-Off**

**Motion 2014 – 270 Simmons/Yetman**

Resolved, that Council approved the recommendation of the Public Works Committee to install concrete curbing and a small catch basin to alleviate the water run-off on the property at 2-4 Shearstown Road and this work is to be completed in the spring of 2014.

Carried unanimously

**Public Works Committee**

**Sidewalks**

**Motion 2014 – 271 Simmons/Yetman**

Resolved, the Council approved the recommendation to install sidewalks on Track Road (one side) in front of the Amalgamated Academy School coming from Barrack's Road working towards the Wilbur Sparkes Recreational Complex.

Carried unanimously

**2014 Clean and Safe Drinking Water Workshop**

**Motion 2014 – 272 Simmons/Dawe-Roach**

Resolved, that Council accepted the 2014 Clean and Safe Drinking Water Workshop report from the Director of Public Works and Technical Services which he attended.

Carried unanimously

**Planning and Development Committee Recommendations**

**Motion 2014 - 273 Yetman/Simmons**

Resolved, that Council accepted the Planning and Development Committee recommendations report.

Carried unanimously

**Planning and Development Committee**

**235 Conception Bay Highway – Commercial Building Addition**

**Motion 2014 – 274**

Resolved, that Council gives the application for a commercial building addition to 235 Conception Bay Highway, “Approval in Principal” subject to the review of Engineered Drawing for the structure.

Carried unanimously

**Planning and Development Committee**  
**Veteran's Highway – Construction of Shed**  
**Motion 2014 – 275 Yetman/Seymour**

Resolved, that the application by Roots Country Farm to construct a shed for storage of tools is approved as per the submitted application.  
Carried unanimously

**Planning and Development Committee**  
**154A/154B George Mercer Drive.Lodge Lane – Approval of Backlot Subdivision**  
**Motion 2014 - 276 Yetman/Dawe-Roach**

Resolved, that Council approves the recommendation of the Planning and Development Committee to have the applicant publish their intent to subdivide land into a backlot subdivision on 154A/154B George Mercer Drive/Lodge Lane.  
Carried unanimously

**Planning and Development Committee**  
**Cross Roads – Construction of Row Dwellings**  
**Motion 2014 – 277 Yetman/Simmons**

Resolved, that the applicant wanting to construction six 2-story row dwellings at 101 – 105 Cross Roads is advised of the requirements to publish the intent of the six unit row house and that the application will be referred back to the committee for further review pending receipt of any comments from the public process.  
Carried unanimously

**Planning and Development Committee**  
**3 Russell's Lane – New Four Unit Residential Building**  
**Motion 2014 – 278 Yetman/Seymour**

Resolved, that the application to building a four unit residential building/row apartments at 3 Russell's Lane be approved subject to the requirements of the Municipal Development Regulations and any other applicable regulation.  
Carried unanimously

**Planning and Development Committee**  
**172 Central Street – Residential Building**  
**Motion 2014 – 279 Yetman/Simmons**

Resolved, that Council approved the recommendation from the Planning and Development Committee to deny the application and that the applicant be advised of the requirements should he want to alter his application for 172 Central Street.  
Carried unanimously

**Planning and Development Committee**

**Cathill Road – Communication Tower**

**Motion 2014 – 280 Yetman/Seymour**

Resolved, that Council issue a “letter of concurrence”, indicating the Town’s acceptance of the process and the lack of issues arising out of the public consultation for the Communications Tower located at Cathill Road, as per the Planning and Development Committee’s recommendation.

Carried unanimously

**Planning and Development Committee**

**Delaney’s Road/Track – Purchase of Right of Way**

**Motion 2014 – 281 Yetman/Simmons**

Resolved, that Council approved the recommendation of the Planning and Development Committee to refer the correspondence regarding Delaney’s Road/Track – Purchase of Right of Way to the Executive/Finance Committee of Council for further review.

Carried unanimously

CORRESPONDENCE FOR ACTION

**28 Bishop’s Road – Water Concern**

**Motion 2014 – 282 Yetman/Simmons**

Resolved, that correspondence regarding the water concern for 28 Bishop’s Road is referred to the Public Works Committee of Council for further review and subsequent recommendation.

Carried unanimously

**150 George Mercer Drive – Sewer Backup**

**Motion 2014 – 283 Yetman/Dawe-Roach**

Resolved, that correspondence regarding sewer backup at 150 George Mercer Drive is referred to the Public Works Committee of Council for further review and subsequent recommendation.

Carried unanimously

NEW BUSINESS/COMMITTEE REPORTS

**Mayor’s Report – February & March 2014**

**Motion 2014 – 284 Simmons/Dawe-Roach**

Resolved, that Mayor’s Report for the months of February and March 2014, is accepted as presented.

Carried unanimously

**Clara’s Big Ride for Mental Health**

**Motion 2014 – 285 Yetman/Simmons**

Resolved, that the Town of Bay Roberts will donate \$500 to Mental Health and will be presented by the Mayor at the scheduled event on April 26, 2014.

Carrie unanimously

**Partnership – Town & Government – Wellness Center/Pool – Letter**

**Motion 2014 - 286 Simmons/Dawe-Roach**

Resolved, that the Mayor is to write a letter on behalf of the Town to the Government of Newfoundland and Labrador requesting a partnership for the Wellness Center/Pool since the announcement of the new primary school for the Town.

Carried unanimously

**Special Events Minutes**

**Motion 2014 – 287 Yetman/Dawe-Roach**

Resolved, that the Special Events Minutes of the meeting held on March 12, 2014 be deferred to the next scheduled Council Meeting.

Carried unanimously

**Urban Municipalities Committee – Minutes**

**Motion 2014 – 288 Yetman/Dawe-Roach**

Resolved, that the minutes of the Urban Municipalities Committee meeting held on February 27<sup>th</sup> and 28<sup>th</sup> are accepted as presented.

ADJOURNMENT

**Motion 2014 – 289 Simmons/Dawe-Roach**

Resolved, that Council now adjourned the regular meeting at 8:52 pm.

Carried unanimously

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Philip Wood, Mayor

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Christine Bradbury, Town Clerk