

**Town of Bay Roberts  
Minutes of Regular Council Meeting  
Tuesday, March 24, 2015**

Thirty-Second Meeting of the Seventeenth Town Council  
Town Hall, 321 Water Street, Bay Roberts, NL

**PRESENT:**

Mayor Philip Wood	Nigel Black, CAO
Deputy Mayor Walter Yetman	Christine Bradbury, Town Clerk
Councillor Dean Franey	Adam Norman, Fire Chief
Councillor Wade Oates	Nick Mercer, Compass
Councillor Bill Seymour	
Councillor Charlene Dawe-Roach	
Councillor George Simmons	

CALL MEETING TO ORDER

Mayor Wood called the meeting to order at 7:00 p.m.

AGENDA / MINUTES

**Agenda**

**Motion 2015 – 96 Seymour/Franey**

Resolved, that regular meeting agenda for March 24, 2015 is accepted as presented.

Carried unanimously

**Approval of Minutes**

**Motion 2015 – 97 Oates/Yetman**

Resolved, that regular meeting minutes for March 10, 2015 be adopted as presented.

Carried unanimously

NEW BUSINESS/STAFF REPORTS

**Commercial Occupancy Permit – 304 Conception Bay Hwy**

**Motion 2015 - 98 Yetman/Oates**

Resolved, that Council approved the applications for commercial occupancy at 304 Conception Bay Highway, Blue Tattoo, subject to the Town's Municipal Development Regulations, other pertinent regulations and those required by all other regulatory departments.

Carried unanimously

**Avalon North Wolverines - Funding**

**Motion 2015 – 99 Yetman/Franey**

Resolved, that Council approved the payment of the annual funding in the amount of \$5000 to the Avalon North Wolverines Search and Rescue Group.

Carried unanimously

**Social Media Policy**

**Motion 2015 – 100 Yetman/Oates**

Resolved, that Council adopted the Social Media Policy for the Town of Bay Roberts as it was presented.

Carried unanimously

**Planning & Development Report**

**Motion 2015 – 101 Yetman/Franey**

Resolved, that Council accepted the Planning and Development Recommendations Report as presented.

Carried unanimously

**Planning & Development Recommendation**

**Residential Building Consideration – Neck Road/Sod Lane**

**Motion 2015 – 102 Yetman/Franey**

Resolved, that Council directed the CAO to draft formal correspondence to the potential developer advising of the requirements of the zone and the buildable area of the lot.

Carried unanimously

**Planning & Development Recommendation**

**New Residential Building – Gulley Road**

**Motion 2015 – 103 Yetman/Franey**

Resolved, that Council approved a new building application for Gulley Road, subject to the Town's Municipal Development Regulations and those required by all other regulatory departments.

Carried unanimously

**Planning & Development Recommendation**

**Equipment Storage and Sales – First Pond Road**

**Motion 2015 – 104 Oates/Yetman**

Resolved, that the application is to be published according to the requirements of the Municipal Development Regulations for Discretionary Uses and following the period of public input the Committee will make a recommendation to Council.

Carried unanimously

Councillor Dawe-Roach enters the Chambers to attend the meeting already in progress.

**Planning & Development Recommendation**

**Proposed Subdivision – Eric Dawe Drive**

**Motion 2015 – 105 Seymour/Franey**

Resolved, that the owner is to be advised that his property is zoned appropriately for a residential subdivision development and there is a process in place for consideration of such a development. This process must be followed before an Approval in Principle can be considered and issued. A copy of the application process is to be included with the correspondence to the owner.

Carried unanimously

**Planning & Development Recommendation**

**Proposed Amendments to the Appeal Provisions of the *Urban and Rural Planning Act, 2000***

**Motion 2015 – 106 Yetman/Dawe-Roach**

Resolved, that the CAO will prepare a response to Municipal Affairs stating the Town's satisfaction with the proposed changes.

Carried unanimously

**Emergency Management Plan**

**Motion 2015 – 107 Simmons/Oates**

Resolved, that Council directed the CAO to submit the revised Emergency Management Plan to the Fire and Emergency Services NL for approval as presented.

Carried unanimously

CORRESPONDENCE FOR ACTION

**Knights of Columbus – Public Speaking Contest**

**Motion 2105 – 108 Yetman/Seymour**

Resolved, that Council will donate \$30 to the Fourth Degree Public Speaking contest for Newfoundland and Labrador open to students from Bay Roberts to Bay de Verde.

Carried unanimously

**PRETW001 – Interest Relief**

**Motion 2015 – 109 Oates/Yetman**

Resolved, that Council referred the request for interest tax relief for Account# PRETW001 to the Finance Committee for further review and subsequent recommendation to Council.

Carried unanimously

**Volunteer Week – Proclamation**

**Motion 2015 – 110 Dawe-Roach/Franey**

Resolved, that Council approved the signing of the Proclamation and naming April 12- April 18, 2015 Volunteer Week in the Town of Bay Roberts.

Carried unanimously

### **Volunteer Recognition Event**

#### **Motion 2015 – 111 Dawe-Roach/Simmons**

Resolved, that Councillor Simmons and Director Delaney will organize an event to recognize the many dedicated volunteers within the Town of Bay Roberts during Volunteer Week April 12<sup>th</sup> – April 18<sup>th</sup>, 2015.

Carried unanimously

### **CORRESPONDENCE FOR INFORMATION**

#### **Cost Effective – Reliable Municipal Services**

##### **Motion 2015 – 112 Yetman/Dawe-Roach**

Resolved, that information regarding services to assist the Municipal Enforcement for the Town in a cost effective Reliable Municipal Services is moved to file.

Carried unanimously

#### **Voice for the Voiceless – Animal Welfare**

##### **Motion 2015 – 113 Seymour/Franey**

Resolved, that correspondence regarding Voice for the Voiceless – Animal Welfare is to be forwarded to the Municipal Enforcement Officer for his information and a copy will be placed on file.

Carried unanimously

#### **Lands Act – Review**

##### **Motion 2015 – 114 Oates/Dawe-Roach**

Resolved, that correspondence regarding Lands Act Review to be conducted by the Department of Municipal and Intergovernmental Affairs to review the current Lands Act regarding Crown Lands is moved to file.

Carried unanimously.

#### **Joint Council Minutes – February 26, 2015**

##### **Motion 2015 – 115 Franey/Yetman**

Resolved, that the Joint Council Minutes of February 26, 2015 are accepted as presented.

Carried unanimously

#### **Video Taping of Council Meetings**

##### **Motion 2015 – 116 Dawe-Roach/Franey**

Resolved, that Councillor Dawe Roach will investigate and report back to Council on the possibility of having regular scheduled Council meetings video-taped and the aired at a later time.

Carried unanimously

ADJOURNMENT

**Adjourn**

**Motion 2015 – 117 Seymour/Dawe-Roach**

Resolved, that Council now adjourned the regular meeting at 7:58 pm.

Carried unanimously

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Philip Wood, Mayor

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Christine Bradbury, Town Clerk