

**Town of Bay Roberts
Minutes of Regular Council Meeting
Tuesday, October 9, 2012**

Sixty Second Meeting of the Sixteenth Town Council
Town Hall, 321 Water Street, Bay Roberts, NL

In Attendance:

Council Mayor Philip Wood
 Deputy Mayor Bill Seymour
 Councillor Clarence G. Mercer
 Councillor Gerald Greenland
 Councillor Wade Oates
 Councillor Walter Yetman
 Councillor Melvin Walsh

Staff Nigel Black, Chief Administrative Officer
 Shirley Hawe, Town Clerk

Also Present Nicholas Mercer, Compass Correspondent

1.0 Call to Order

1.1 Mayor Wood called the meeting to order at 7:10 p.m.

2.0 Agenda / Minutes

2.1 Approval of Agenda

Motion 2012 – 447 – Yetman/Mercer

Resolved, that agenda for October 9, 2012 be accepted with additions, specifically: 2 Residential Building Applications (104-106 Butlerville Road and 26 Shearstown Road) and Correspondence for Information regarding traffic flow issues at 220-224 CB Highway.
Carried unanimously

2.2 Approval of Minutes

Motion 2012 – 448 – Seymour/Oates

Resolved, that regular meeting minutes for September 25, 2012 be adopted as presented.
Carried unanimously

3.0 New Business / Staff Reports

3.1 Municipal Plan & Development Regulations – Proposed Amendments

Motion 2012 – 449 – Walsh/Mercer

Resolved, that review of the current residential boundary line at Mad Rock Road is referred to Planning & Development Committee for consideration during the proposed Amendments No 1, 2012 of the Municipal Plan and Development Regulations.
Carried unanimously

3.2 Accounts Payable – September 2012

Motion 2012 – 450 – Yetman/Oates

Resolved, that Accounts Payable for September 2012 is approved.
Carried unanimously

3.3 Residential Building Application – 217 Neck Road

Motion 2012 – 451 – Yetman/Greenland

Resolved, that approval is given applicant, as per submitted application, to construct a dwelling at 217 Neck Road subject to the Town's Municipal Development Regulations and those required by all other regulatory departments.
Carried unanimously

3.4 Residential Building Application – 15-17 Farm Road

Motion 2012 – 452 – Oates/Seymour

Resolved, that approval is given applicant, as per submitted application, to construct a dwelling at 15-17 Farm Road subject to the Town's Municipal Development Regulations and those required by all other regulatory departments.
Carried unanimously

3.5 Residential Building Application – 10B New Road Hill

Motion 2012 – 453 – Walsh/Mercer

Resolved, that applicant must publish the intent to construct a dwelling at 10B New Road Hill with a right of way of 3.7 meters.
Carried unanimously

3.6 Residential Building Application – 104-106 Butlerville Road

Motion 2012 – 454 – Mercer/Oates

Resolved, that approval is given applicant, as per submitted application, to construct a dwelling at 104-106 Butlerville Road subject to the Town's Municipal Development Regulations and those required by all other regulatory departments.
Carried unanimously

3.0 New Business / Staff Reports

3.7 Residential Building Application – 26 Shearstown Road

Motion 2012 – 455 – Mercer/Yetman

Resolved, that approval is given applicant, as per submitted application, to construct a dwelling at 26 Shearstown Road subject to the Town's Municipal Development Regulations and those required by all other regulatory departments.

Carried unanimously

4.0 Correspondence for Action

4.1 Bay Roberts Drive Infrastructure Requests – 142-144 Conception Bay Highway

Motion 2012 – 456 – Greenland/Yetman

Resolved, that the request for infrastructure extension on Bay Roberts Drive and replacement of pavement on a portion of the driveway at 142-144 CB Highway is referred to Public Works Committee for review.

Carried unanimously

4.2 Sewage Issue – 222 George Mercer Drive

Motion 2012 – 457 – Mercer/Seymour

Resolved, that concerns with sewage odour at 222 George Mercer Drive is referred to Public Works Committee for investigation.

Carried unanimously

4.3 Clean Up Muddy Hole Road Area – Joint Management Committee

Motion 2012 – 458 – Seymour/Walsh

Resolved, that correspondence regarding clean up on Muddy Hole Road area is referred to Public Works Committee for review.

Carried unanimously

4.4 Annual Poppy Campaign – Royal Canadian Legion

Motion 2012 – 459 – Seymour/Mercer

Resolved, that a donation of \$100 be given to Royal Canadian Legion's Annual Poppy Campaign.

Carried unanimously

4.5 Donation – Children's Wish Foundation

Motion 2012 – 460 – Walsh/Oates

Resolved, that the Children's Wish Foundation request for a donation is placed on file.

Carried unanimously

5.0 Correspondence for Information

5.1 Reduction in Mil Rate – 32 Farm Road

Motion 2012 – 461 – Greenland/Mercer

Resolved, that correspondence from a resident of 32 Farm Road seeking mil rate reduction for 2013 taxation is referred to Finance Committee for consideration during budget preparations.

Carried unanimously

5.2 Diamond Jubilee 2nd Round – FCM

Mayor Wood requested that names for Diamond Jubilee Medals nomination be submitted to him by the end of October.

5.3 Amendments to the Municipalities Act – Department of Municipal Affairs

Motion 2012 – 462 – Mercer/Yetman

Resolved, that DMA's correspondence regarding amendments to the Municipalities Act and the application of minimum property taxes is referred to Finance Committee for consideration during budget preparations.

Carried unanimously

5.4 Concrete Certification – Atlantic Concrete Association

Motion 2012 – 463 – Seymour/Greenland

Resolved, that Atlantic Concrete Association's correspondence is placed on file.

Carried unanimously

5.5 Traffic Flow at 220-224 Conception Bay Highway – Concerned Citizen

Motion 2012 – 464 – Yetman/Greenland

Resolved, that correspondence regarding traffic flow and congestion at 220-224 Conception Bay Highway is referred to Municipal Enforcement Committee for review.

Carried unanimously

6.0 New Business / Committee Reports

6.1 Upgrades and Extension of Water Main – L.T. Stick Drive (formerly CB Access Rd)

Motion 2012 – 465 – Greenland/Yetman

Resolved, that approval is given to award the contract for upgrades and extension of the water main on L.T. Stick Drive to H & B Construction for the amount of \$563,464.33 subject to approval by the Minister of Municipal Affairs.

Carried unanimously

6.0 New Business / Committee Reports

6.2 Water Source Improvements – Peddle’s Pond

Motion 2012 – 466 – Greenland/Mercer

Resolved, that approval is given for Bae/Newplan Group to carry out a preliminary investigation and prepare a cost estimate for improvements to deliver increased water flows from Peddle’s Pond and that this item is to be given priority in preparation of 2013 budget so design work tender call can be scheduled to ensure an early spring 2013 start up in order to address potential shortages should summer weather conditions of 2012 be experienced in 2013.

Carried unanimously

6.3 Shredder Site Improvements – Central Street

Motion 2012 – 467 – Yetman/Greenland

Resolved, that approval is given to immediately improve and make available the Central Street Shredder Facility to residents in an effort to provide a convenient drop off site for tree branches, grass clippings and leaves from Monday to Friday during regular working hours.

Carried unanimously

6.4 Pickup Purchase – Fire Department

Motion 2012 – 468 – Seymour/Walsh

Resolved, that approval is given to purchase a pickup truck for the Fire Department to replace a broken down one.

Carried unanimously

7.0 Adjournment

7.1 Motion to Adjourn

Motion 2012 – 469 – Walsh/Mercer

Resolved, that Council now adjourned the regular meeting at 8:45 p.m.

Carried unanimously

Philip Wood, Mayor

Shirley Hawe, Town Clerk