

**Town of Bay Roberts**  
**Minutes of Regular Council Meeting**  
**Tuesday, October 23, 2012**

Sixty Third Meeting of the Sixteenth Town Council  
Town Hall, 321 Water Street, Bay Roberts, NL

In Attendance:

Council            Mayor Philip Wood  
                      Deputy Mayor Bill Seymour  
                      Councillor Clarence G. Mercer  
                      Councillor Gerald Greenland  
                      Councillor Wade Oates  
                      Councillor Walter Yetman  
                      Councillor Melvin Walsh

Staff                Nigel Black, Chief Administrative Officer  
                      Shirley Hawe, Town Clerk

Also Present

Terry Roberts, Compass Correspondent  
Joy Brown, Principal – Coley’s Point Primary  
Teri Parsons, Chairperson – Coley’s Point Primary School Council  
Lynn Clarke – Coley’s Point Primary School Council  
Keith and Susan Mercer

<b>1.0    Call to Order</b>
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1.1    Mayor Wood called the meeting to order at 7:00 p.m.

<b>2.0    Delegations / Presentations</b>
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**2.1    Coley’s Point Primary Presentation**

Lynn Clarke gave a detailed power point presentation on the urgent need for a new school to replace the current ageing Coley’s Point Primary School building. Council noted its continued support for replacement of the school and Mayor Wood thanked Principal Joy Brown, Teri Parsons and Lynn Clarke for their presentation. Ms. Brown, Ms. Parsons and Ms. Clarke left Chambers at 7:25 p.m. Regular meeting resumed at 7:30 p.m.

### **3.0 Agenda / Minutes**

#### **3.1 Approval of Agenda**

##### **Motion 2012 – 470 – Mercer/Yetman**

Resolved, that agenda for October 23, 2012 be accepted with additions, specifically: Public Works Committee report, Auditor's Report, Wetlands report and Tourism Events guides.  
Carried unanimously

#### **3.2 Approval of Minutes**

##### **Motion 2012 – 471 – Seymour/Greenland**

Resolved, that regular meeting minutes for October 9, 2012 be adopted as presented.  
Carried unanimously

### **4.0 New Business / Staff Reports**

#### **4.1 Home Occupations Application – 10 Bay Shore Estates**

##### **Motion 2012 – 472 – Mercer/Oates**

Resolved, that approval is given applicant, as per submitted application, to open and operate a dog grooming salon, The Wagging Tails, at 10 Bay Shore Estates subject to the Town's Municipal Development Regulations, other pertinent regulations and those required by all other regulatory departments.  
Carried unanimously

#### **4.2 Residential Building Application – 153 Butlerville Road**

##### **Motion 2012 – 473 – Greenland/Yetman**

Resolved, that approval is given applicant, as per submitted application, to construct a dwelling at 153 Butlerville Road subject to Town's Municipal Development Regulations and those required by all other regulatory departments.  
Carried unanimously

#### **4.3 Residential Building Application – 1-3 South Road**

##### **Motion 2012 – 474 – Seymour/Greenland**

Resolved, that application to construct a dwelling at 1-3 South Road, Coley's Point is referred to Planning & Development Committee for further review.  
Carried unanimously

#### **4.0 New Business / Staff Reports**

##### **4.4 Residential Building Application – 198 Central Street**

###### **Motion 2012 – 475 – Mercer/Oates**

Resolved, that application to construct a four (4) unit apartment building at 198 Central Street, Bay Roberts is referred to Planning & Development Committee and also, must be published as per the Town's Municipal Development Regulations.

Carried unanimously

##### **4.5 Residential Building Application – 14-16 Badcock's Road**

###### **Motion 2012 – 476 – Yetman/Walsh**

Resolved, that application to construct a dwelling at 14-16 Badcock's Road, Shearstown is referred to Planning & Development Committee for further review.

Carried unanimously

#### **5.0 Correspondence for Action**

##### **5.1 Student Enrolment – Coley's Point Primary**

###### **Motion 2012 – 477 – Mercer/Yetman**

Resolved, that Council fully endorses and supports the need for a new school to replace the current ageing Coley's Point Primary School.

Carried unanimously

##### **5.2 Ditch Maintenance – 2 Cleary's Lane**

###### **Motion 2012 – 478 – Walsh/Greenland**

Resolved, that correspondence requesting ditch maintenance and clearing of side brush/shrubs at 2 Cleary's Lane is referred to Public Works Committee.

Carried unanimously

##### **5.3 Road Maintenance – 25 Badcock's Road**

###### **Motion 2012 – 479 – Greenland/Oates**

Resolved, that correspondence requesting road maintenance at 25 Badcock's Road is referred to Public Works Committee for review.

Carried unanimously

##### **5.4 Breakfast Program – Coley's Point Primary**

###### **Motion 2012 – 480 – Yetman/Walsh**

Resolved, that correspondence requesting support for the breakfast program at Coley's Point Primary school is referred to Finance Committee for review.

Carried unanimously

## **5.0 Correspondence for Action**

### **5.5 Tree of Life – Shoppers Drug Mart**

#### **Motion 2012 – 481 – Mercer/Seymour**

Resolved, that Shoppers Drug Mart request for a donation to the Tree of Life campaign is placed on file.

Carried unanimously

### **5.6 Gift of Life Walk – Kidney Foundation**

#### **Motion 2012 – 482 – Walsh/Mercer**

Resolved, that Kidney Foundation's request for a donation to the Gift of Life Walk is placed on file.

Carried unanimously

### **5.7 Toy Tree Project – Steele Communications**

Invitation tabled to attend the KIXX Country – T. C. Square Toy Tree Project on Thursday, November 15<sup>th</sup> at 7:00 p.m.

## **6.0 Correspondence for Information**

### **6.1 Municipal Assessments – 2 Cleary's Lane**

#### **Motion 2012 – 483 – Walsh/Oates**

Resolved, that correspondence regarding increased Municipal Assessments for 2013 is referred to Finance Committee for consideration during budget preparations.

Carried unanimously

### **6.2 Letter of Appreciation – Fifty Plus Club**

#### **Motion 2012 – 484 – Walsh/Mercer**

Resolved, that correspondence expressing appreciation for Council's support of the Bay Roberts 50+ Club is placed on file.

Carried unanimously

### **6.3 SAM Conference Report – JMC Citizen Representative**

#### **Motion 2012 – 485 – Seymour/Oates**

Resolved, that Patricia George's SAM Conference Report is placed on file.

Carried unanimously

## **7.0 New Business / Committee Reports**

### **7.1 Auditor's Report and Consolidated Financial Statements**

#### **Motion 2012 – 486 – Yetman/Greenland**

Resolved, that approval is given the Auditor's Report and Consolidated Financial Statements for the year ended December 31, 2011.

Carried unanimously

### **7.2 Tourism – Atlantic Canada Showcase**

#### **Motion 2012 – 487 – Mercer/Walsh**

Resolved, that Councillor Mercer's Atlantic Canada Showcase report is accepted.

Carried unanimously

### **7.3 Queen's Jubilee Medal Recipients**

#### **Motion 2012 – 488 – Mercer/Greenland**

Resolved, that Mayor Wood writes letter of congratulations to Agnes Butler, Betty Jerrett and Edmund Dawson on receiving the Queens Jubilee Medal for community volunteerism.

Carried unanimously

### **7.4 Public Works Committee Minutes**

#### **Motion 2012 – 489 – Greenland/Walsh**

Resolved, that Public Works Committee meeting minutes of October 15, 2012 is accepted.

Carried unanimously

### **7.5 Barricades at Arney's Pond Road**

#### **Motion 2012 – 490 – Greenland/Walsh**

Resolved, that property owners are ordered to remove boulders at Arney's Pond Road/right of way without delay otherwise town forces will action removal and associated costs will be charged to the property owners. Further, MEO is to patrol area to ensure the road/right of way is accessible for use by all residents at all times.

Carried unanimously

### **7.6 Application to Subdivide Lane – 102-104 Cross Road**

#### **Motion 2012 – 491 – Yetman/Seymour**

Resolved, that *Approval in Principle* is given applicant, as per submitted application, to subdivide land at 102-104 Cross Road subject to confirmation of water and sewer routes and associated right of ways and further, subject to the Town's Municipal Development Regulations, Subdivision Regulations and all other regulatory departments.

Carried unanimously

## **7.0 New Business / Committee Reports**

### **7.7 Municipal Plan Amendments – Planning & Development Committee**

#### **Motion 2012 – 492 – Yetman/Oates**

Resolved, that proposed amendments to the current Municipal Plan is referred back to Planning and Development Committee for further review.

Carried unanimously

### **7.8 Green Committee**

Councillor Yetman noted that the Town received 4 Blooms in our population category for Tangible and Intangible Cultural Heritage at the Communities in Bloom Symposium.

Also, the Town is showcased in Home Hardware's 2013 Charity Calendar with Communities in Bloom.

### **7.9 Wetlands**

#### **Motion 2012 – 493 – Seymour/Walsh**

Resolved, that Deputy Mayor Seymour's SAM Conference report is accepted.

Carried unanimously

### **7.10 Municipal Enforcement**

Councillor Walsh gave an update on the following: 3-way stop signage for New Found Lane is ready to be installed; trucks are removed from property at 240 Water Street; MEO will contact business owners at 220 and 226 C. B. Highway regarding the possibility of placing right hand turns only directional signage on their properties; and, Emergency Management Committee held a follow up meeting to Tropical Storm Leslie and will be participating in a mock emergency practice meeting.

### **7.11 Water Ban**

#### **Motion 2012 – 494 – Seymour/Oates**

Resolved, that the Water Ban is now lifted.

Carried unanimously

## **8.0 Adjournment**

### **8.1 Motion to Adjourn**

#### **Motion 2012 – 495 – Mercer/Greenland**

Resolved, that Council now adjourned the regular meeting at 8:55 p.m.

Carried unanimously

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Philip Wood, Mayor

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Shirley Hawe, Town Clerk