

The Fiftieth-Ninth Meeting of the Fifteenth Town Council of the Town of Bay Roberts took place in the Town Hall, Tuesday, April 24<sup>th</sup>, 2007, at 7:35 p.m.

Members Present      Mayor Glenn Littlejohn  
                                Deputy Mayor Melvin Walsh  
                                Councillor Clarence G. Mercer  
                                Councillor Dennis Brown  
                                Councillor Walter Yetman

Absent                      Councillor Gerald Greenland  
                                Councillor Bill Seymour

Also Present              Town Manager Edwin Fradsham  
                                Town Clerk Shirley Hawe  
                                Lillian Simmons, Compass Correspondent  
                                Sherry Sheehan, CHVO Correspondent

### **Minutes**

Mayor Littlejohn asked if there were any errors or omissions to the minutes of the regular meeting of April 10<sup>th</sup>, 2007, which had been circulated with the agenda.

Discussion and update regarding items from pages of minutes as follows:

P. 1      Dept. of Transportation & Works Traffic Study re: C. B. Highway, Route 70. Meeting is being scheduled Minister Hickey.

Library Board re: Public Tender for Building.

P. 7      Municipal Awareness Day: Mock Council Meeting will be held on May 16<sup>th</sup> with grade 3 classes from Coley s Point Primary and All Hallows Elementary.

P. 9      Councillor Mercer submitted to the Public Works Committee suggestions pertaining to the Equipment Log Books.

Tenders for Equipment and a job description for Equipment Operator.

P. 11     Job description to be prepared and posted for a permanent part time position at the council garage.

Letter to be written to Mr. X regarding removal of old railway car behind former VIP Distributors building.

P. 12 Meeting with Bay Roberts Legion Executive regarding moving Festival of Lights Opening Ceremonies.

**Motion 2007 - 123 - Brown/Walsh**

Resolved that the minutes of April 10<sup>th</sup>, 2007, regular meeting of council be adopted as presented.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, D. Brown and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Additions to Agenda**

**Motion 2007 - 124 - Walsh/Mercer**

Resolved that correspondence from the Royal Canadian Legion be added to the agenda.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, D. Brown and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Motion 2007 - 125 - Brown/Walsh**

Resolved that correspondence from X be added to the agenda.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, D. Brown and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**General Business**

**Item 1 :** Correspondence received from the Bay Arena Board of Directors regarding progress of the feasibility study.

**Motion 2007 - 126 - Mercer/Yetman**

Resolved that Director Delaney write the Bay Arena Board of Directors, on behalf of Mayor Littlejohn, providing an update on the progress of our feasibility study.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, D. Brown and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 2 :** Letter received from X, Heney s Pond Road, regarding the creation of a Dog Park.

**Motion 2007 - 127 - Walsh/Yetman**

Resolved that Ms. X s letter be referred to the Planning & Development Committee.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, D. Brown and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 3 :** Invitation received from Baccalieu Trail and District Labour Council to attend the annual Day of Mourning wreath-laying ceremony on April 28<sup>th</sup> at the Conception Bay Regional Community Center, Carbonear.

**Item 4 :** Application received from X - will be tabled under Planning & Development report.

**Item 5 :** Residential building application received from X

**Motion 2007 - 128 - Mercer/Yetman**

Resolved that approval is given to X to construct a dwelling at Duncan Road, subject to all Municipal Development Regulations and all other regulatory Departments.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, D. Brown and W. Yetman

Opposed: 0

Abstaining: 0

Motion Carried.

**Item 6 :** Memorandum and consent form received from FCM requesting consideration be given to becoming a member of the National Board of Directors at the 70<sup>th</sup> Annual Conference.

**Item 7 :** Info Notes received from NLFM advising of various events including the 2007 Municipal Symposium being held in Gander on May 11<sup>th</sup> -13<sup>th</sup>.

**Item 8 :** Letter received from the Eastern Regional Appeal Board advising that the decision of the Bay Roberts Town Council on August 16<sup>th</sup>, 2006, to approve the application for development of a primary fish processing facility at 156 Water Street in principle, be confirmed.

**Item 9 :** Letter received from Tom Harris advising that Charlie Hunt and Chris Roberts are now employees of Harris & Associates Ltd.

**Motion 2007 - 129 - Mercer/Walsh**

Resolved that Mr. Harris s letter be placed on file.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, D. Brown and W. Yetman

Opposed: 0

Abstaining: 0

Motion Carried.

**Item 10 :** Letter received from Central United Church Board of Management requesting paving repairs, if possible, to a section of the cemetery road which was damaged by the weight of the fire truck while extinguishing a grass fire near Central Street. Also received, a thank you note for snow clearing services this past winter.

**Motion 2007 - 130 - Walsh/Mercer**

Resolved that the request of Central United Church Board of Management be referred to the Public Works Committee.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, D. Brown and W. Yetman

Opposed: 0

Abstaining: 0

Motion Carried.

**Item 11 :** Letter received from the Royal Canadian Legion, Bay Roberts, advising that they will be constructing floating docks on a portion of their parking lot next to the boat launch. This area will be roped off for safety and security reasons and the work will be 14 days in duration starting May 14<sup>th</sup>, 2007.

**Item 12 :** Correspondence received from X regarding the Country Road Pasture.

**Motion 2007 - 131 - Mercer/Yetman**

Resolved that a letter of support be given stating that the Country Road Pasture remain a government owned pasture for cattle and horses and to be operated by Messrs X.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, D. Brown and W. Yetman

Opposed: 0

Abstaining: 0

Motion Carried.

**Committee Reports**

**Tourism**

Councillor Mercer advised that the Pigeon Inlet Steering Committee will start work in May on the development of a strategic plan. Councillor Mercer attended two workshops with the Heritage Corridor Project and a report will be provided at next meeting.

**Planning & Development**

Deputy Mayor Walsh tabled the April 17<sup>th</sup> meeting report.

Re: Bayshore Subdivision

**Motion 2007 - 132 - Walsh/Brown**

Resolved that Bayshore Subdivision road is to be constructed as per diagram and required specifications (copy appended to these minutes) before individual permits for construction are granted. Also, a camera test for the sewer line must be completed and approved.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, D. Brown and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

Re: Operation of Garage in Residential Area

**Motion 2007 - 133 - Walsh/Yetman**

Resolved that Mr. X be advised that his property, Bowering s Lane, is zoned Residential 2, and therefore, the operation of an automotive repair shop is not permitted.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, D. Brown and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

Re: Renovations to Building on Water Street to make a Summer Home

**Motion 2007 - 134 - Walsh/Yetman**

Resolved that X be advised that the property, 126 Water Street, is zoned Commercial 1, and therefore, Mr. & Mrs. X proposed residential renovations are not permitted in the above noted area.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, D. Brown and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

Re: Subdivision Policy: Section six be amended to remove possible confusion about when documents are required. Also, legal agreement be made with the developer to outline conditions such as fees, financial guarantees, transferring of property and infrastructure, etc., as outlined in our policy. The policy is not required to be resubmitted to Municipal Affairs.

Re: Bay Roberts Mall: Government approval and certification has been received for the renovations for Sears and Atkinson s Flowers. A third proposed renovation has not yet been submitted.

Re: Delaney s Avenue ( former ballfield ): Town Manager has instructed Lawyer to proceed with Quieting of Titles.

Re: RV Storage Facility ( Curlew s Road, Bareneed ): A site visit will be made and a recommendation will be deferred until next council meeting.

Re: Birthday Facility on C. B. Highway: No government permits have been received even though the facility is in operation.

Re: Business Park

**Motion 2007 - 135 - Walsh/Yetman**

Resolved that the town purchase five (5) parcels of land, approximately 14 - 15 acres on the south side of the C. B. Access Road, for the agreed price of \$38,500.00.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, D. Brown and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

Re: Library Board: Council submit requests concerning zone descriptions and add Bareneed Road and the C. B. Access Road to the areas acceptable under zoning requirements; as well, a map of all the zones under consideration for the tender.

Re: Condominium Style Housing on Barracks Lane for Citizens 50+

**Motion 2007 - 136 - Walsh/Mercer**

Resolved that X be advised that he must publish, in the Compass, his proposal for the construction of eleven (11) unit/dwellings at Barracks Lane for citizens 50 years of age and older.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, D. Brown and W. Yetman

Opposed: 0

Abstaining: 0

Motion Carried.

**Economic Development**

Councillor Brown noted that the next Business Luncheon Session will take place towards the end of May with an emphasis on tourism and recreation.

**Harbour Authority**

Mayor Littlejohn advised that the Lithuanian vessels have been cleaned up and are now safe for public viewing. Tenders will be ready by mid or late May.

**Recreation**

Councillor Yetman tabled minutes of April 15<sup>th</sup> with highlights as follows:

- new playground equipment will be ordered
- planned projects include: re-surface new ballfield, drainage issues at Butlerville playground and repair work at Playground Road ballfield
- draft copy of feasibility study will be available in 2 weeks
- 45 grants applied for with a dollar amount of \$103,234.74 & hiring of summer staff
- super sports weekend scheduled for July 27<sup>th</sup> & 28<sup>th</sup>
- preparations are under way for tender package for soccer pitch
- Avalon Recreation Retreat and Recreation NL AGM
- Councillor Yetman will attend workshops in Toronto April 27<sup>th</sup> -29<sup>th</sup> fully funded by Tennis Canada



**Green**

Councillor Yetman tabled minutes of April 13<sup>th</sup> with highlights as follows:  
meeting with Scotia Recycling regarding the blue bag program to recycle paper and cardboard  
Household Hazardous Waste Day is Saturday, August 11<sup>th</sup> with drop off at Ascension Collegiate parking lot  
requesting input from council regarding site for community composting  
request a meeting with Joint Management Committee to discuss their concerns

**Fire Department**

Deputy Mayor Walsh tabled a memo from Accounts Receivable Clerk advising that 45 delinquent accounts have been submitted to Credit Recovery Collection Agency and an update will be provided over the next few months.

Funding has been received for the Regional Smoke House Training Facility.

**Mayor s Report**

Meeting will be rescheduled with Municipal Affairs Minister Jack Byrne.  
Meeting, pending confirmation date, with Works & Transportation Minister John Hickey.

**Adjournment**

**Motion 2007 - 137 - Brown/Yetman**

Resolved that council do now adjourn at 8:50 p.m.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, D. Brown and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

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Glenn Littlejohn  
Mayor

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Shirley Hawe  
Town Clerk