

The Eighty-Fifth meeting of the Fifteenth Town Council of the Town of Bay Roberts took place in the Town Hall, Tuesday, August 5, 2008, at 7:40 p.m.

Members Present      Mayor Glenn Littlejohn  
                                 Councillor Clarence G. Mercer  
                                 Councillor Gerald Greenland  
                                 Councillor Dennis Brown  
                                 Councillor Walter Yetman  
                                 Councillor Bill Seymour

Members Absent      Deputy Mayor Melvin Walsh

Also Present            Town Manager Edwin Fradsham  
                                 Town Clerk Shirley Hawe  
                                 Compass Correspondent Lillian Simmons  
                                 Residents -

### **Minutes**

Mayor Littlejohn asked if there were any errors or omissions to the minutes of the regular meeting of July 15, 2008, which had been circulated with the agenda.

Discussion and update regarding the following:

- ▶ Mayor Littlejohn will confirm that the owner of 238-240 Water Street has no objection to vehicles being parked at that location.
- ▶ Meeting will be arranged with x pending Councillor Greenland's work schedule.
- ▶ Check with Fire Chief Russell and Municipal Enforcement Officer Bowering regarding an Emergency Management Training Program.
- ▶ Meeting with Works Superintendent will be added to Action Items List.
- ▶ Town Manager will contact owner of fence at Delaney's Avenue, Shearstown.
- ▶ Discussion on placement of sidewalk and width of the Cross Roads.

### **Motion 2008 - 269 - Mercer/Seymour**

Resolved that minutes of the regular meeting of July 15, 2008, be adopted.

In favour:      Mayor Littlejohn  
                                 Councillors. C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed:      0  
Abstaining:    0  
Motion Carried.

**Correspondence**

**Motion 2008 - 270 - Greenland/Yetman**

Resolved that the letter to Workplace Health, Safety and Compensation Commission regarding employee, x, be issued and cc to union local shop steward.

In favour: Mayor Littlejohn  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**New Business**

**Item 1 :** Commercial building application received from x.

**Motion 2008 - 271 - Greenland/Seymour**

Resolved that approval in principle be given x's proposal to construct a new at 276 Conception Bay Highway, subject to all Municipal Development Regulations and all other regulatory departments, however, further approval will be required before a permit is issued and any construction commences, pending review of x's submitted application by the Planning & Development Committee of Council.

In favour: Mayor Littlejohn  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 2 :** Residential building application received from x.

**Motion 2008 - 272 - Greenland/Yetman**

Resolved that x's application be referred to the Planning & Development Committee.

In favour: Mayor Littlejohn  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 3 :** Residential building application received from x.

**Motion 2008 - 273 - Greenland/Yetman**

Resolved that approval be given to x, as per submitted application, to construct a dwelling at 42 South Road, Coley's Point, subject to all Municipal Development Regulations and all other regulatory departments.

In favour: Mayor Littlejohn  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 4 :** Residential building application received from x.

**Motion 2008 - 274 - Seymour/Mercer**

Resolved that approval be given to x, as per submitted application, to construct a dwelling at 687 Water Street, Bay Roberts, subject to all Municipal Development Regulations and all other regulatory departments.

In favour: Mayor Littlejohn  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 5 :** Residential building application received from x.

**Motion 2008 - 275 - Yetman/Seymour**

Resolved that approval be given to x, as per submitted application, to construct a dwelling at 34 Farm Road Extension, Bay Roberts, subject to all Municipal Development Regulations and all other regulatory departments.

In favour: Mayor Littlejohn  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 6 :** Letter received from x seeking permission to operate a visiting Aesthetic Medicine and Women's Health clinic on a 2 - 4 times a month basis.

**Motion 2008 - 276 - Greenland/Mercer**

Resolved that approval be given x to operate a visiting Aesthetic Medicine and Women's Health clinic at 1 Conception Bay Highway, subject to all Municipal Development Regulations and all other regulatory departments.

In favour: Mayor Littlejohn  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 7 :** Letter received from x seeking permission to operate Better Care Home Care support agency from 163 Shearstown Road, Shearstown.

**Motion 2008 - 277 - Greenland/Mercer**

Resolved that x must publish her intent to operate a home care support agency from her residence at 163 Shearstown Road.

In favour: Mayor Littlejohn  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 8 :** Letter received from x seeking permission to construct a dwelling facing the waterfront at 64-68 North Road, Coley's Point.

**Motion 2008 - 278 - Seymour/Mercer**

Resolved that x be advised that Council is prepared to consider a residential building application for 64-68 North Road, Coley's Point.

In favour: Mayor Littlejohn  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 9 :** Request by x to construct a dry storage building at Water Street East.

**Motion 2008 - 279 - Yetman/Greenland**

Resolved that x's request be referred to the Planning & Development Committee.

In favour: Mayor Littlejohn  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 10 :** Correspondence received from x regarding damage to his chain link fence during snow clearing operations.

**Motion 2008 - 280 - Seymour/Yetman**

Resolved that x's letter be referred to the Public Works Committee.

In favour: Mayor Littlejohn  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 11 :** Letter received from x requesting the continuation of curbing along the west side of Roach Place.

**Motion 2008 - 281 - Mercer/Yetman**

Resolved that x's correspondence be referred to the Public Works Committee.

In favour: Mayor Littlejohn  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 12 :** Donation request received from the Royal Newfoundland Constabulary Association.

**Motion 2008 - 282 - Seymour/Mercer**

Resolved that the RNCA correspondence be placed on file.

In favour: Mayor Littlejohn  
Councillors: C. Mercer, G. Greenland, D. Brown, W . Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 13 :** Correspondence and petition received from concerned patients of Dr. Aguilar, Humber Medical Clinic, seeking council support for retaining Dr. Aguilar in the Bay Roberts area.

It was decided that a letter be written to Dr. Aguilar requesting he meet with a committee of council to discuss this matter.

**Item 14 :** Letter received from Northern Avalon Tourism Association Chair, requesting a meeting with council regarding financial support.

It was decided that a meeting will be arranged for September 9 at 6:30 p.m.

**Item 15 :** Letter received from Project Coordinator, MNL, requesting a meeting with council regarding the Municipal Sustainability Self-Assessment Tool Kit project.

It was decided that a meeting will be arranged tentatively for August 19 at 6:00 p.m.

**Committee Reports**

**Finance**

**Motion 2008 - 283 - Brown/Mercer**

Resolved that Accounts Payable for July 2008 be approved.

In favour: Mayor Littlejohn  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

## **Tourism**

### **Motion 2008 - 284 - Mercer/Yetman**

Resolved that Pigeon Inlet Committee minutes of July 21 be accepted.

In favour: Mayor Littlejohn  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

### **Motion 2008 - 285 - Mercer/Greenland**

Resolved that Pigeon Inlet Steering Committee minutes of July 22 be accepted.

In favour: Mayor Littlejohn  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

## **Planning & Development**

### **Motion 2008 - 286 - Greenland/Yetman**

Resolved that the application by x for a Licence to Occupy crown land at Arney's Pond Road be approved in principle conditional that the area applied for is crown land and outside the neighbouring claimed boundaries. Further development plans for the above noted land must be submitted to council prior to commencing any work. Also, it appears this area falls under other jurisdictions ie. Fisheries & Oceans, which submission to these authorities will be required.

In favour: Mayor Littlejohn  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

X left the Chambers at 8:45 p.m.

### **Recreation**

Councillor Yetman noted the success of the Super Sports weekend and Kids Carnival during Klondyke Days.

### **Wetlands**

Councillor Seymour noted that Charmaine Barney, Stewardship Biologist, is the newest member of the Eastern Habitat Joint Venture Program.

### **Mayor's Report**

Mayor Littlejohn noted his frustration with the lack of movement by the Dept. of Fisheries & Oceans regarding the abandoned boats at the government wharf.

Multi Works Capital funding deadline is September 8.

Building Communities through Arts and Heritage program deadline is September 1.

### **Councillor Concerns**

Councillor Seymour spoke about the deteriorated condition of the wharf located in the east end of Bay Roberts. Mayor Littlejohn will follow up on the matter with Small Crafts & Harbours.

Councillor Greenland spoke about the stop sign at the intersection of Neck Road and Dawe Road being blocked by alders and asked if this could be cleared.

### **Adjournment**

#### **Motion 2008 - 287 - Seymour/Greenland**

Resolved that the meeting do now adjourn at 9:00 p.m.

In favour: Mayor Littlejohn

Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour

Opposed: 0

Abstaining: 0

Motion Carried.

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Glenn Littlejohn  
Mayor

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Shirley Hawe  
Town Clerk



Special meeting of the Fifteenth Town Council of the Town of Bay Roberts took place in the Town Hall, Tuesday, August 5, 2008, at 9:10 p.m.

Members Present      Mayor Glenn Littlejohn  
                                 Councillor Clarence G. Mercer  
                                 Councillor Gerald Greenland  
                                 Councillor Dennis Brown  
                                 Councillor Walter Yetman  
                                 Councillor Bill Seymour

Members Absent      Deputy Mayor Melvin Walsh

Also Present            Town Manager Edwin Fradsham  
                                 Town Clerk Shirley Hawe

Mayor Littlejohn called the meeting to order.

**Motion 2008 - 288 - Greenland/Yetman**

Resolved that the tender by x for road improvements at Barracks Lane, in the amount of \$225,000.00 plus H.S.T., be accepted pending a meeting with the Town Manager and Councillor Greenland and the laying out of the markings for the road and sidewalk construction and also, work commence as soon as possible and end September 15, 2008.

In favour:      Mayor Littlejohn  
                                 Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed:      0  
Abstaining:    0  
Motion Carried.

**Motion 2008 - 289 - Seymour**

Resolved that the special meeting do now adjourn at 9:25 p.m.

In favour:      Mayor Littlejohn  
                                 Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed:      0  
Abstaining:    0  
Motion Carried.

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Glenn Littlejohn  
Mayor

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Shirley Hawe  
Town Clerk