

The Fiftieth-Fifth Meeting of the Fifteenth Town Council of the Town of Bay Roberts took place in the Town Hall, Tuesday, February 13<sup>th</sup>, 2007, at 7:45 p.m.

Members Present      Mayor Glenn Littlejohn  
                                Deputy Mayor Melvin Walsh  
                                Councillor Clarence G. Mercer  
                                Councillor Gerald Greenland  
                                Councillor Dennis Brown  
                                Councillor Walter Yetman  
                                Councillor Bill Seymour

Also Present            Town Manager Edwin Fradsham  
                                Town Clerk Shirley Hawe  
                                Compass Correspondent, Lillian Simmons

### **Minutes**

Mayor Littlejohn asked if there were any errors or omissions to the minutes of the regular meeting of January 16<sup>th</sup>, 2007, which had been circulated with the agenda.

Discussion and update regarding the following:

- P. 1    Bid submission to host the 2008 NL Summer Games; and  
        Port de Grave fire protection arrears.
- P. 2    Dept of Transportation & Works traffic study re: C. B. Highway, Route 70.
- P. 4    Fire inspections (a) Shearstown Lions Club; (b) 233 Shearstown Rd, x
- P. 5    x re: football league update at next meeting
- P. 8    x, Bay Roberts Mall, approval received from Government Services;  
        Business Luncheon changed to Tuesday, February 20<sup>th</sup>; and  
        Annual Bay Roberts Fireman s Ball scheduled for Saturday, March 24<sup>th</sup>.
- P. 9    Councillor Mercer will table a report at next meeting re: Hospitality NL Conference.

### **Motion 2007 - 19 - Mercer/Seymour**

Resolved that the minutes of January 16<sup>th</sup>, 2007, regular meeting of council be adopted as circulated.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

### **General Business**

Correspondence received from the Bay Arena Association including election of Board of Directors and Financial Statement.

#### **Motion 2007 - 20 - Greenland/Yetman**

Resolved that the Bay Arena newly elected Board of Directors be authorized to operate the Bay Arena for the coming year.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

#### **Motion 2007 - 21 - Walsh/Mercer**

Resolved that the Bay Arena Financial Statement for the year ending, September 30<sup>th</sup>, 2006, be accepted.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

#### **Motion 2007 - 22 - Walsh/Seymour**

Resolved that a letter of appreciation be sent to the Bay Arena Board of Directors for their dedicated service.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Motion 2007 - 23 - Seymour/Yetman**

Resolved that the Bay Arena Board of Directors be encouraged to stress to other towns in the region the importance of financially contributing to the Bay Arena for its future sustainability.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Motion 2007 - 24 - Seymour/Yetman**

Resolved that the Bay Arena Association start the process of obtaining government funding to finance the purchase of an ice-resurfacers.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

Letter received from x requesting permission to operate a birthday party facility at 347 Conception Bay Highway.

**Motion 2007 - 25 - Walsh/Greenland**

Resolved that x be requested to submit to the Planning & Development Committee a detailed floor plan including accessibility, fire safety and layout design of proposed location.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh

Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

Residential building application received from x.

Prior to discussion, Councillor Yetman stated that he would abstain from any discussion or voting on this application since he will be the building contractor for the Mr. & Mrs. x and he wished to avoid any appearance of a conflict of interest. He left the council chambers prior to discussion.

**Motion 2007 - 26 - Greenland/Mercer**

Resolved that approval is given to x for the construction of a residence at 42A Gulley Road, Coley s Point, as per submitted plans and with the stipulation that no town services will be provided beyond the town boundary line of Gulley Road. Also, approval is given subject to all Municipal Development Regulations and all other regulatory departments. The residential building permit is \$1,000.00 which includes an \$800.00 water and sewer connection fee.

In Favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and B. Seymour  
Opposed: 0  
Abstaining: Councillor W. Yetman  
Motion Carried.

Councillor Yetman returned to the meeting.

Letter received from Principal x, Ascension Collegiate, requesting a donation item for their Annual Dinner and Auction fund-raiser event.

**Motion 2007 - 27 - Yetman/Brown**

Resolved that the Town Manager will provide an auction item for the Ascension Collegiate Annual Dinner and Auction.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour

Opposed: 0  
Abstaining: 0  
Motion Carried.

Letter received from x, Advertising Sales for The Gulf News, seeking sponsorship of an ad in the schedule of events booklet for the Aliant Cup Triple A Pee wee Provincial Hockey tournament in Port aux Basques.

**Motion 2007 - 28 - Brown/Walsh**

Resolved that the Gulf News letter of request be placed on file.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

Letter received from x, Director for the Joint Emergency Preparedness Program Committee, Dept. of Municipal Affairs, advising that Bay Roberts Fire Department JEPP #219 proposal is approved based on a cost-sharing arrangement to a maximum federal contribution of \$6,288.30 in the 2006/2007 fiscal year.

**Motion 2007 - 29 - Walsh/Seymour**

Resolved that the government contribution regarding Newfoundland JEPP #219 be accepted.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

Letter received from x, Manager of Land Use Planning, Dept. of Municipal Affairs, offering comments and suggestions regarding the Town of Bay Roberts Subdivision Policy.

**Motion 2007 - 30 - Greenland/Yetman**

Resolved that the correspondence from Ms. x be referred to the Planning and Development Committee for further review.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

Correspondence received from Newfoundland Historic Trust regarding the call for nominations for the 2007 Southcott Awards and advising that Monday, February 19<sup>th</sup> is Heritage Day. Also, x, Grade 11 student at Ascension Collegiate, won the Youth Heritage Poster Contest which has been integrated into the marketing campaign for Heritage Day 2007.

**Motion 2007 - 31 - Walsh/Mercer**

Resolved that x be sent a letter of congratulations.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Motion 2007 - 32 - Mercer/Walsh**

Resolved that a letter of appreciation be sent to the Bay Roberts Heritage Society. Letter to be composed by Councillor Mercer.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Motion 2007 - 33 - Greenland/Mercer**

Resolved that the Bay Roberts Heritage Society and Heritage Advisory Board be invited to a

reception in appreciation of their dedicated service. The reception will be arranged for Heritage Day, Monday, February 19<sup>th</sup>.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

FCM Members Advisory and NLFM info notes tabled.

**Motion 2007 - 34 - Brown/Yetman**

FCM and NLFM correspondence to be placed on file.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Committee Reports**

**Finance**

**Motion 2007 - 35 - Greenland/Walsh**

Resolved that vehicle allowance be referred to Public Works Committee.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Motion 2007 - 36 - Greenland/Seymour**

Resolved that the payables for November and December 2006 and January 2007 be accepted.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

### **Heritage**

Letters received from x and x expressing their appreciation to the Bay Roberts Heritage Society for the positive working environment they experienced at the Road to Yesterday Museum and Christopher Pratt Gallery.

### **Motion 2007 - 37 - Walsh/Mercer**

Resolved that the summer students correspondence be placed on file.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

Councillor Mercer advised that he along with Deputy Mayor Walsh attended a luncheon and networking session for the official launch of the Heritage Corridor Project: Baccalieu Trail.

### **Public Works**

Information received suggesting options for the Ascension Collegiate sewer system.

### **Planning & Development**

Councillor Greenland tabled the January 16<sup>th</sup> Planning & Development meeting report.

### **Motion 2007 - 38 - Greenland/Yetman**

Resolved that the recommendations as outlined in the Jan. 16<sup>th</sup> Planning & Development report be accepted and appended to the minutes of this meeting.

In favour: Mayor Littlejohn



Deputy Mayor Walsh

Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour

Opposed: 0

Abstaining: 0

Motion Carried.

Town Clerk to check with Dept. of Municipal Affairs regarding the validity of one motion to cover bulk recommendations by committees.

### **Harbour Authority**

Councillor Brown tabled minutes of the February 5<sup>th</sup> meeting and election of officers for the Bay Roberts Harbour Authority.

#### **Motion 2007 - 39 - Walsh/Yetman**

Resolved that the Harbour Authority report be accepted.

In favour: Mayor Littlejohn

Deputy Mayor Walsh

Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour

Opposed: 0

Abstaining: 0

Motion Carried.

### **Recreation**

Councillor Yetman tabled minutes of the January 31<sup>st</sup> meeting of the Recreation Committee.

#### **Motion 2007 - 40 - Seymour/Yetman**

Resolved that the Recreation Committee report be accepted.

In favour: Mayor Littlejohn

Deputy Mayor Walsh

Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour

Opposed: 0

Abstaining: 0

Motion Carried.

### **Wetlands**

Councillor Seymour advised that the Joint Management Committee for the Shearstown Estuary will be making a presentation at the next meeting of council on February 27<sup>th</sup>.

### **50+ Club**

Councillor Seymour expressed appreciation to council, staff and outside workers, on behalf of x and the 50+ Club, for snow clearing, etc.

### **Fire Department**

Deputy Mayor Walsh tabled a report and financial statement on behalf of the fire dept.

### **Motion 2007 - 41 - Walsh/Yetman**

Resolved that the Bay Roberts Fire Department annual report be accepted.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

### **Motion 2007 - 42 - Walsh/Mercer**

Resolved that the Bay Roberts Fire Department financial statement be accepted.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

Deputy Mayor Walsh tabled a report and fee structure regarding the Marine Fire Protection Services.

### **UMC**

Deputy Mayor Walsh tabled the Urban Municipalities minutes of October 7<sup>th</sup> and the agenda for the meetings of February 9<sup>th</sup> and 10<sup>th</sup>. A report will be tabled at the next council meeting.

### **Economic Development**

Councillor Brown tabled an agenda for Session III of the Business Luncheon series scheduled for Tuesday, February 20<sup>th</sup>, at the Klondyke Hotel.

### **Mayor s Report**

Mayor Littlejohn reported on the various meetings and events he has attended on behalf of council, and also, an update from a conversation with x regarding the removal of the abandoned Russian trawlers.

### **Adjournment**

#### **Motion 2007 - 43 - Brown/Seymour**

Resolved that council do now adjourn at 9:25 p.m.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour

Opposed: 0  
Abstaining: 0  
Motion Carried.

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Glenn Littlejohn  
Mayor

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Shirley Hawe  
Town Clerk