

**Town of Bay Roberts  
Minutes of Privileged Council Meeting  
Tuesday, January 11, 2011**

Privileged Meeting of the Sixteenth Town Council  
Town Hall, 321 Water Street, Bay Roberts, NL

In Attendance:

Council      Mayor Glenn Littlejohn  
                 Deputy Mayor Philip Wood  
                 Councillor Clarence G. Mercer  
                 Councillor Gerald Greenland  
                 Councillor Melvin Walsh  
                 Councillor Bill Seymour

Staff            Nigel Black, Chief Administrative Officer  
                 Shirley Hawe, Town Clerk

Absent:            Councillor Walter Yetman

<b>Call to Order</b>
----------------------

Mayor Littlejohn called the privileged meeting to order at 5:30 p.m.

<b>1.0    Agenda</b>
----------------------

**1.1    Approval of Agenda**

**Motion 2011 – 617 – Mercer/Walsh**

Resolved that agenda for January 11, 2011 be accepted.

Carried unanimously

<b>2.0    Minutes</b>
-----------------------

**2.1    Approval of Minutes**

**Motion 2011 – 618 – Mercer/Wood**

Resolved privileged meeting minutes of November 9, 2010 be adopted.

Carried unanimously

### **3.0 New Business / Staff Reports**

#### **3.1 Employee Salaries – 2011 Non-Union Positions**

##### **Motion 2011 – 619 – Wood/Seymour**

Resolved the following non-union positions receive a 3% salary increase: Chief Administrative Officer, Works Superintendent, Town Clerk, Economic Development Officer, Municipal Enforcement Officer, Recreation Director, Accounting Clerk and Clerk/Receptionist.

Carried unanimously

#### **3.2 Outstanding Taxes/Land Sale – 65-67 Water Street**

##### **Motion 2011 – 620 – Wood/Seymour**

Resolved to apply a \$300 credit to the municipal tax account BAYRO017 (65-67 Water Street) as compensation for a survey adjustment.

Carried unanimously

CAO will discuss matter of outstanding taxes and land sale with property owner.

#### **3.3 Municipal Enforcement Update**

Written Municipal Enforcement report tabled for review.

### **4.0 Correspondence for Action**

#### **4.1 Outstanding Taxes – 260-262 Conception Bay Highway**

##### **Motion 2011 – 621 – Greenland/Mercer**

Resolved to forgive 5% of the municipal tax account RICHV001 (260-262 C.B. Highway) if all taxes owing are paid in full by March 31, 2011.

Carried unanimously

#### **4.2 Compensation Request – 17 Conception Bay Highway**

##### **Motion 2011 – 622 – Wood/Greenland**

Resolved that residents seeking compensation for sewer repairs cost at 17 C. B. Highway be referred to Public Works Committee to determine location of the sewer blockage.

Carried unanimously

#### **4.3 Traffic, Safety & Other Concerns – 16 Mission Lane**

##### **Motion 2011 – 623 – Walsh/Seymour**

Resolved referral of correspondence to CAO and MEO for review and follow up on concerns expressed by resident of 16 Mission Lane.

Carried unanimously

<b>4.0 Correspondence for Action</b>
--------------------------------------

**4.4 Tree Removal – 41 Love Street**

**Motion 2011 – 624 – Mercer/Walsh**

Resolved that CAO write resident of 41 Love Street to apologize for lack of communication and manner in which tree limbs were removed, however, compensation for damaged trees is denied due to their location posing a safety hazard within the Town's right of way.

Carried unanimously

**4.5 Children's Wish Foundation**

**Motion 2011 – 625 – Walsh/Greenland**

Resolved to give a \$100 donation to the Children's Wish Foundation in aid of a local child's travel expenses.

Carried unanimously

<b>5.0 Adjournment</b>
------------------------

**5.1 Motion to Adjourn**

**Motion 2010 – 626 – Walsh/**

Resolved that Council adjourn the privileged meeting at 7:57 p.m.

Carried unanimously

---

Glenn Littlejohn, Mayor

---

Shirley Hawe, Town Clerk