

The Fiftieth-Fourth Meeting of the Fifteenth Town Council of the Town of Bay Roberts took place in the Town Hall, Tuesday, January 16<sup>th</sup>, 2007, at 7:50 p.m.

Members Present      Mayor Glenn Littlejohn  
                                Deputy Mayor Melvin Walsh  
                                Councillor Clarence G. Mercer  
                                Councillor Gerald Greenland  
                                Councillor Dennis Brown  
                                Councillor Walter Yetman

Members Absent      Councillor Bill Seymour

Also Present            Town Manager Edwin Fradsham  
                                Town Clerk Shirley Hawe  
                                Director of Development Ron Delaney

**Minutes**

Mayor Littlejohn asked if there were any errors or omissions to the minutes of the regular meeting of December 12<sup>th</sup>, 2006, which had been circulated with the agenda.

Discussion and update regarding the following:

- P. 1.    Response to correspondence received from x;  
         Bid submission to host the 2008 NL Summer Games;  
         Request for x to submit new drawings for his proposed subdivision; and  
         Recommendation regarding the x proposal.
  
- P. 2.    Contact from owners of x Building;  
         Signs at end of Country Road;  
         Port de Grave fire protection arrears; and  
         Request by x to install and operate a small batch cremation unit.

**Motion 2007 - 01 - Walsh/Greenland**

Resolved that permission be given, as per submitted plans, to the x to install and operate a small batch cremation unit at 295-297 Conception Bay Highway, subject to all Municipal Development Regulations and all other regulatory departments.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Motion 2007 - 02 - Mercer/Greenland**

Correction to wording of motion of December 12<sup>th</sup>, 2006, regarding the Gas Tax Funding Agreement. Motion should state: Resolved that the Town submit to the Dept. of Municipal Affairs the signed Gas Tax Funding Agreement. Also, as for the Multi-Year Capital Investment, be it resolved that the Town Council of Bay Roberts wishes to apply for the Gas Tax Rebate in order to carry out road construction, upgrading, storm drainage, curb, gutter and sidewalks on the Crossroads, Barracks Lane and other areas of the Town.

In favor: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Motion 2007 - 03 - Brown/Mercer**

Resolved that the minutes of December 12<sup>th</sup>, 2006, regular meeting of council be adopted as circulated and corrected.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**General Business**

Correspondence received from Minister John Hickey, Dept. of Transportation & Works, regarding meeting at Town Hall on Wednesday, January 17<sup>th</sup>, 2007.

Letter received from x regarding property clean up at 160 Crossroads.

Action: Town Clerk to write x requesting confirmation of her plans for 160 Crossroads.

Letter received from x requesting to purchase the electric pole and service that is temporarily located at the end of Klondyke near his wharf on the Coley s Point side of the harbour.

**Motion 2007 - 04 - Yetman/Walsh**

Resolved that x request be referred to the Public Works Committee for review and recommendation.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and W. Yetman

Opposed: 0

Abstaining: 0

Motion Carried.

Letter received from the Joint Management Committee requesting an increase from \$1,000.00 to \$3,000.00 in the allotment from the Towns of Bay Roberts and Spaniard s Bay.

**Motion 2007 - 5 - Brown/Yetman**

Resolved that the pre-budgeted amount of \$2,000.00 be given to the Joint Management Committee.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and W. Yetman

Opposed: 0

Abstaining: 0

Motion Carried.

Letter received from the Bay de Grave Fire Protection Committee requesting a continuation of the current fire protection services agreement from January 15<sup>th</sup>, 2007 for the period of one year or until they have their own service in place.

Fire Chief Clarence Russell entered the Chambers at 8:15 p.m.

**Motion 2007 - 6 - Walsh/Mercer**

Resolved that fire protection services be extended to North River, Clarke s Beach, South River and Makinsons for a period of three (3) months, up to and including April 15<sup>th</sup>, 2007, and to be reviewed on a quarterly basis. Also, council will initiate a meeting with Minister Jack Byrne, Dept. of Municipal Affairs; Mr. Keith Warren, Regional Manager; and Mr. Fred Hollett, Fire Commissioner.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

Occupancy permit application received from x.

**Motion 2007 - 7 - Walsh/Brown**

Resolved that permission be given to x to operate a massage therapy clinic from 177 Conception Bay Highway, subject to all Municipal Development Regulations and all other regulatory departments.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

Received copy of memorandum to Bay Roberts Fire Chief Clarence Russell from the Office of the Fire Commissioner regarding the x and advising that by Order of Capacity the building is restricted to 149 persons due to not having a fire alarm system in place.

Action: Town Manager to contact x, and ask for written confirmation that repairs and an inspection have been carried out on the building as previously requested.

Also, Town Manager is to contact x and ask for written confirmation that repairs have been carried out on x Shearstown Road as previously requested.

Letter received from x stating that he would like to start a football league and is seeking football equipment and a couple of fields to use for games and practices.

**Motion 2007 - 8 - Yetman/Brown**

Resolved that x letter be referred to the Recreation Department for further review.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

Letter received from the Bay Arena Pee Wee A Rovers seeking a financial contribution to offset the cost of their Pee Wee A Tournament booklet.

**Motion 2007 - 9 - Yetman/Mercer**

Resolved that a \$500.00 donation be given to the Bay Arena Minor Hockey Association to be distributed accordingly for all their ongoing tournaments.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

Letter received from the Church of Jesus Christ of Latter-Day Saints expressing appreciation for council support and the generous gift of a nativity set.

Action: Letter to be placed on file.

Letter received from the Society for the Prevention of Cruelty to Animals expressing appreciation for council support and donation.

Action: Letter to be placed on file.

Letter received from the Trinity / Conception Crime Stoppers expressing appreciation for council support for their ongoing programs.

Action: Letter to be placed on file.

Info Note received from NLFM advising of various updates and tenders.

Action: Info Note to be placed on file.

### **Committee Reports**

#### **Finance**

##### **Motion 2007 - 10 - Brown/Walsh**

Resolved that the Accounts Payable for November - December 2006 be tabled.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

Mayor Littlejohn left the Chambers and Deputy Mayor Walsh took the Chair at 8:35 p.m.

#### **Tourism**

Councillor Mercer gave a report on the Exploration Cruise Forum he attended in October 2006. The original report was tabled in November 2006 and Councillor Mercer noted a correction to that report as follows: a federally guided Port Authority is not a necessity because there are other entities in the province operating under provincial jurisdiction.

##### **Motion 2007 - 11 - Mercer/Greenland**

Resolved that the Exploration Cruise Forum report be accepted for information purposes and work toward the establishment of the cruise ship component for our Harbour Authority initiative.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and W. Yetman

Opposed: 0  
Abstaining: 0  
Motion Carried.

Mayor Littlejohn took the Chair at 8:40 p.m.

### **Heritage**

Councillor Mercer gave an update on behalf of the Bay Roberts Heritage Society and expressed congratulations to the Society, staff and Friends of the Museum for their ongoing efforts.

#### **Motion 2007 - 12 - Mercer/Yetman**

Resolved that the railway station building be declared a Municipal Heritage Structure pending the awarding of provincial status and the restoration grant.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

### **Public Works**

#### **Motion 2007 - 13 - Greenland/Mercer**

Resolved that: (1) x be advised that ditching work will be carried out in early spring 2007 or as soon as possible; (2) x be advised that curbing will be carried out in early spring 2007 or as soon as possible.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

Councillor Greenland inquired about a renovations permit that was issued to x.

**Motion 2007 - 14 - Greenland/Yetman**

Resolved that a Stop Work Order be issued to x, pending review, comment and approval from Government Services.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Economic Development**

Councillor Brown advised that the next Business Luncheon will take place on February 21<sup>st</sup> at the Klondyke Hotel. Also, Councillor Brown requested permission to attend a Local Actions for Developing Regions Workshop on February 16<sup>th</sup> - 17<sup>th</sup> in Clarenville.

**Motion 2007 - 15 - Yetman/Greenland**

Resolved that Councillor Brown be given permission to attend the LADR Workshop in Clarenville.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Fire Department**

Deputy Mayor Walsh advised that the Annual Fireman s Ball will be taking place on March 24<sup>th</sup>. Also, it was suggested that a memento be given to firefighters with over 35 years of service.

**Municipal Enforcement**

Deputy Mayor Walsh tabled the minutes of January 10<sup>th</sup>. The committee is requesting permission to publish zero tolerance for ATV s on roadways and inform the public that tickets will be issued regarding same.



**Motion 2007 - 16 - Walsh/Yetman**

Resolved that permission be given to the Municipal Enforcement Committee to advertise that Municipal Enforcement Officer Bowering has the authority to issue tickets for violations re: (ATV s, dirt bikes, parking & fire lanes, handicap parking, and other offences) under the Highway Traffic Act.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

Deputy Mayor Walsh noted that 9 letters requesting property clean up were issued and 7 responses have been received to date with 6 buildings already torn down.

It was suggested that homeowners be reminded that it is an offence to plow snow onto roadways and also, parking on roadways or interfering with snow clearing operations during and immediately after a snow storm impedes snow clearing efforts.

**Wetlands**

Mayor Littlejohn tabled the Stewardship Association of Municipalities minutes of November 18<sup>th</sup>, 2006.

Mayor Littlejohn, on behalf of Council, extended sympathies to Councillor Bill Seymour and family on the passing of his sister, Mrs. Lillian Bolger.

**Motion 2007 - 17 - Greenland/Walsh**

Resolved that Councillor Mercer be given permission to attend the Hospitality NL Conference on February 1<sup>st</sup> - 4<sup>th</sup> at the Delta Hotel, St. John s.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Adjournment**

**Motion 2007 - 18 - Walsh/Yetman**

Resolved that council do now adjourn at 9:35 p.m.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

---

Glenn Littlejohn  
Mayor

---

Shirley Hawe  
Town Clerk