

January 24th, 2006

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The Seventh meeting of the Fifteenth Town Council of the Town of Bay Roberts took place in the Town Hall with the following in attendance:

Mayor Glenn Littlejohn
Deputy Mayor Melvin Walsh
Councillor Clarence G. Mercer
Councillor Bill Seymour
Councillor Gerald Greenland
Councillor Dennis Brown
Councillor Walter Yetman
Town Manager Edwin Fradsham
Town Clerk Shirley Hawe
Director Ron Delaney

Also present, Ms. Christine Bradbury, Accounts Receivable Clerk.

Privileged meeting commenced 5:30 p.m.

Ron and Christine tabled six scenarios, each outlining a proposed income statement for the 2006 Klondyke Concert.

It was decided that further deliberation is needed to the proposals and another meeting will be arranged regarding same.

Councillor Bill Seymour arrived.

Privileged meeting adjourned at 7:30 p.m.

Regular meeting commenced at 7:35 p.m.

All members in attendance, including, Ms. Lillian Simmons (the Compass).

Mayor Littlejohn apologized for missing the last meeting and extended an Happy New Year to all.

Mayor Littlejohn asked that a moment of silence be held for Mr. John Pottle, great-nephew of Councillor Seymour, who passed away suddenly this evening.

Mayor Littlejohn presented Councillor Greenland and Councillor Seymour with their twelve year Municipal Long Service Awards from the Dept. of Municipal and Provincial Affairs.

Mayor Littlejohn called the meeting to order.

Adoption of Minutes

Mayor Littlejohn asked if there were any errors or omissions to the minutes of January 10th, 2006, which has been circulated with the agenda.

Page 1. Councillor Greenland asked if contact has been made with the developers of Valleyview Subdivision and Marina Place regarding formally having ownership of the proposed green space transferred to the Town.

Town Manager advised that the developer of Valleyview Subdivision is vacationing and will not be available for at least another month. The developer of Marina Place has agreed to formally transfer ownership of a green space to the Town.

Page 2. Mayor Littlejohn advised that a meeting has been arranged for Monday, January 30th, 7:00 p.m. at the Town Hall, between property owners of Arney's Pond Road.

Councillor Greenland advised that the intention of the Planning and Development Committee is to facilitate a meeting between property owners on Arney's Pond Road and, whether or not, an agreement is yet reached between the property owners, Council will not be pursuing this matter any further.

All Council members agreed with this recommendation.

It was moved by Councillor Mercer and seconded by Deputy Mayor Walsh that the minutes of January 10th, 2006, be adopted.
Motion Carried.

General Business

Letter received from Ms. Kelly Caravan requesting permission to operate a professional dog grooming salon in the Bay Roberts area.

It was moved by Councillor Greenland and seconded by Councillor Seymour that approval in principle be given to Ms. Caravan, pending location of proposed business and subject to all Municipal Development Regulations and all other regulatory departments.
Motion Carried.

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Letter received from the Royal Canadian Legion, Branch 32, Bay Roberts, thanking Council for supporting the annual poppy campaign.

Info Note received from NLFM advising that the Conservation Corps Newfoundland and Labrador is requesting municipalities to propose projects for the upcoming 2006 Green Team season.

It was decided to refer to the Green Committee for review, the information of funding availability for youth employment.

Letter and proclamation received from Ms. Mona Wall, Manager, Violence Prevention Initiative, Gov't of NL, advising that February is Violence Prevention Month in NL.

It was moved by Councillor Greenland and seconded by Deputy Mayor Walsh that the Proclamation declaring February 2006 as Violence Prevention Month be signed.
Motion Carried.

Letter received from FCM regarding new funding opportunities for energy projects.

It was moved by Councillor Yetman and seconded by Councillor Mercer that this information be referred to the Town Manager and Director Delaney for further investigation.

Letter received from FCM regarding municipal issues being mainstream in the Federal Election.

It was moved by Councillor Mercer and seconded by Councillor Seymour that a congratulatory letter be sent to Mr. Fabian Manning in light of his recent election as Member of Parliament for the District of Avalon.
Motion Carried.

Director's Report

Director Delaney requested that the Bay Roberts civic holiday be changed to follow the Klondyke Concert which is being held on July 29th, 2006.

It was moved by Deputy Mayor Walsh and seconded by Councillor Greenland that the Bay Roberts civic holiday, for 2006 only, be changed from Monday, August 7th, 2006 to Monday, July 31st, 2006.
Motion Carried.

Committee Reports

Tourism / Heritage

Councillor Mercer tabled Tourism Committee minutes of November 21st, 2005, and January 16th, 17th & 19th, 2006.

- ? The Pigeon Inlet Steering Committee has two new members: Ms. Ruth Murray and Ms. Agnes Butler.
- ? Ms. Kim French has resigned from the Tourism Committee and Marketing Sub-Committee, due to a pending move to another location outside the province.
- ? Mr. Eric Jerrett, Mr. Wayne Attwood and Mr. Derrick Neil have accepted positions on the Tourism Committee and the Marketing Sub-Committee.
- ? A letter of appreciation be sent to Ms. French, Mr. Jerrett, Mr. Attwood & Mr. Neil.
- ? Councillor Mercer will be representing the Town at the Hospitality NL in Gander on Feb. 9th, 10th & 11th.
- ? Employment for Arney's Pond project is advertised in the Compass today with the new deadline for applications being Friday, January 27th.

Public Works / Planning & Development

Councillor Greenland tabled Planning & Development minutes of January 9th & 23rd, 2006. Also tabled, a draft of Appendix "A" to the Town of Bay Roberts Land Use Zoning, Subdivision and Advertisement Regulations which is to be reviewed and final draft will be presented at next regular meeting.

- ? Councillor Mercer inquired if there are provisions for sidewalk development in any newly starting subdivisions.

Mayor Littlejohn advised that provisions for sidewalk development is not required under the current subdivision development regulations, however, the Planning & Development Committee will be reviewing the subdivision regulations as relates to future development.

- ? Delaney's Avenue - 75ft x 150ft lots be sold for \$16,500.00. Also, green space will be provided.
- ? Cansolair - A site visit was made to Mr. Meaney's current premises. It is recommended that Mr. Meaney's request not be approved, due to lack of adequate parking and the proposed site, formerly V.I.P. Distributors building, is located in a Marine Industrial Zoning area.

It was moved by Councillor Greenland and seconded by Councillor Seymour that the recommendation put forth by the Planning & Development Committee regarding Mr. Meaney's request be accepted and Mr. Meaney be notified that his application is rejected.
Motion Carried.

- ? Meeting is arranged with Minister Byrne, Municipal & Provincial Affairs, and Minister Taylor, Dept. of Transportation, regarding the C. B. Highway and future infrastructure.
- ? Town Manager will arrange meeting with Mr. Barry Tucker and Mr. Junior Bullen regarding proposed Love Street development.
- ? Klondyke Hotel - The proposed extension is to the front of the building and may adversely affect the neighbouring residential properties.
- ? Public Tendering - The existing Public Tendering Act is a good template to adopt.

Special Events / 50 Plus / Wetlands

Councillor Seymour advised that Ms. Patricia George attended the meeting at Spaniard's Bay last week and a report will be presented at a later date.

Councillor Concerns

Councillor Seymour advised that he will no longer be council liaison to the Special Events Committee.

Councillor Seymour stated that he was contacted by Director Delaney to attend the presentation for the Festival of Lights. Councillor Seymour agreed to go, however, the council travel allowance of \$800.00 is not sufficient to cover the related costs. Councillor Seymour is requesting information regarding past travel allowances for other members of council including staff.

Councillor Greenland commented on the issue of accountability and suggested the onus is on the Finance Committee to ensure the budgeted amount for council travel is upheld and also, to determine whether there will be any gain from attending certain functions.

Mayor Littlejohn advised that the Finance Committee will hold every member of Council, including Staff, to their travel budget. Also, anyone traveling, on behalf of Council, is to give ample notice of such.

Councillor Seymour asked to be excused so as to be with his family and left the Chambers at 8:35 p.m.

The Finance Committee will draft a policy clarifying travel allowance allotment for all concerned.

Committee Reports Con't

Economic Development

Councillor Brown advised that a meeting to develop guidelines and goals for the whole year, is scheduled for this coming Friday.

Recreation / Disciplinary / Green

Councillor Yetman tabled Recreation Committee minutes of January 19th and requested Council ratification of two motions.

It was moved by Councillor Yetman and seconded by Councillor Mercer that only CSA approved playground equipment be purchased due to safety and insurance concerns.
Motion Carried.

It was moved by Councillor Yetman and seconded by Councillor Greenland that the Recreation Committee may formally name and purchase a sign for the Recreation Complex, pending prior approval of proposed name by Council.
Motion Carried.

- ? The NLPRA AGM will be held in Clarendville during the weekend of May 25th - May 27th and Councillor Yetman will be attending along with one volunteer committee member.
- ? Winter Carnival will be taking place from February 23rd to March 5th.
- ? Information session with Rob Button, Ron and Ian is planned for March 23rd & 24th in Carbonear.
- ? Loitering is still a problem at the community gardens and a meeting will be arranged with the residents of the playground area requesting their help by forming a community watch program.
- ? The old railway station building at the Recreation Complex is impeding the planned expansion of the playground area.

Councillor Mercer will bring this matter to the Heritage Advisory Board for further clarification and recommendation.

Councillor Yetman tabled Green Committee minutes of January 17th .

- ? The first meeting centered on discussions of the committees purpose and recycling options.
- ? Funding options will be explored regarding a pilot project to determine the cost effectiveness in long-term community recycling.
- ? Meeting will be arranged with Mr. Geoff Atkinson, Green Depot.
- ? MMSB will be contacted regarding information on the Hazardous Waste Program and a meeting will be arranged to discuss funding and program options that are available.

Fire Dept / Municipal Enforcement / UMC

Deputy Mayor Walsh advised that he will be attending, along with the Town Manager and Fire Chief, a meeting with the Port de Grave Harbour Authority to discuss the formation of a emergency measures plan.

Deputy Mayor Walsh tabled the final draft of the Memorandum of Understanding between the Town of Bay Roberts and the RCMP.

It was decided that various media will be invited to attend the formal signing of the MOU.

It was moved by Deputy Mayor Walsh and seconded by Councillor Brown that the final draft copy #3 of the Memorandum of Understanding be accepted. Also, a letter of appreciation be sent to Sgt. George Simmons, RCMP, for his part in the finalization of the MOU.
Motion Carried.

Deputy Mayor Walsh asked if an order is placed for the signage, “No ATV’s Beyond This Point”.

Town Manager will meet with Deputy Mayor Walsh to determine proper wording of signs.

UMC meeting is scheduled for February 3rd in St. John’s and Deputy Mayor Walsh will be attending.

Executive / Finance

Mayor Littlejohn advised that he will be attending on behalf of Council, a presentation to the Eastern School District on the Consultants Report on Schools, which is scheduled for January 25th at Ascension Collegiate. His presentation will outline the importance of a K-12 system remaining in our town and also, support for a new school for Coley’s Point Primary.

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Talks are ongoing with Small Crafts in Harbours regarding the removal of the derelict boats tied up at the government wharf.

Deputy Mayor Walsh took the Chair at 9:15 p.m.

Mayor Littlejohn tabled the statement of expenses for November and December 2005 for review.

Mayor Littlejohn tabled a report of revenues and expenses for January to December 2005.

It was moved by Mayor Littlejohn and seconded by Councillor Brown that the revenue and expenses for 2005, be accepted.

Motion Carried.

It was moved by Councillor Brown and seconded by Councillor Yetman that the meeting be adjourned at 9:20 p.m.

Motion Carried.

Glenn Littlejohn
Mayor

Shirley Hawe
Town Clerk