

The Seventy-Fourth meeting of the Fifteenth Town Council of the Town of Bay Roberts took place in the Town Hall, Tuesday, January 29, 2008, at 7:45 p.m.

Members Present Mayor Glenn Littlejohn
 Deputy Mayor Melvin Walsh
 Councillor Clarence G. Mercer
 Councillor Gerald Greenland
 Councillor Dennis Brown
 Councillor Walter Yetman
 Councillor Bill Seymour

Also Present Town Manager Edwin Fradsham
 Town Clerk Shirley Hawe
 Director of Development Ron Delaney
 Fire Chief Clarence H. Russell
 Compass Correspondent Lillian Simmons

Minutes

Mayor Littlejohn asked if there were any errors or omissions to the minutes of the regular meeting of January 15, 2008, which had been circulated with the agenda.

Discussion and update regarding the following:

- ▶ Mayor Littlejohn will follow up on a commitment from x regarding submission of a revised site plan indicating a green belt at 76-82 Cross Road.
- ▶ Town Manager contacted the Dept. of Transportation regarding sidewalk snow clearing on the C. B. Highway and was informed by x that his department doesn't have the time or equipment to carry out this service. The Public Works Committee will have further discussion on this matter.
- ▶ It was suggested that consideration be given to rescheduling Hazardous Waste Day from August 9 to coincide with our annual spring clean up.

Motion 2008 - 19 - Walsh/Seymour

Resolved that the minutes of January 29, 2008, be adopted.

In favour: Mayor Littlejohn
 Deputy Mayor Walsh

Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour

Opposed: 0
Abstaining: 0
Motion Carried.

New Business

Item 1 : Correspondence received from Provincial Grand Orange Lodge of NL advising that tenders on Victoria Loyal Orange No. 3, Bay Roberts, close on January 31, and our request will be dealt with at that time.

Item 2 : Application for occupancy permit received from x.

Motion 2008 - 20 - Greenland/Yetman

Resolved that permission be given to x to open an hair salon at 85 Neck Road, Coley's Point, pending no objections or representations are received by 12 noon on Friday, February 1, and also, approval is subject to all Municipal Development Regulations and all other regulatory departments.

In favour: Mayor Littlejohn
Deputy Mayor Walsh
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour

Opposed: 0
Abstaining: 0
Motion Carried.

Item 3 : Letter received from Ascension Collegiate requesting a donation item for their Fifteenth Annual Dinner and Auction on March 15.

Motion 2008 -21 - Seymour/Mercer

Resolved that Director Delaney is to provide an appropriate auction item for this event.

In favour: Mayor Littlejohn
Deputy Mayor Walsh
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour

Opposed: 0
Abstaining: 0
Motion Carried.

Item 4 : Letter received from x Coley's Point, seeking permission to attach a floating dock to the boardwalk on the south side of the harbour east of existing wharf.

Motion 2008 - 22 - Mercer/Walsh

Resolved that x be advised that a decision regarding his request is deferred until after the development plan for that area is established and implemented by the Tourism Committee and the Royal Canadian Legion.

In favour: Mayor Littlejohn
Deputy Mayor Walsh
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour
Opposed: 0
Abstaining: 0
Motion Carried.

Item 5 : Received from Eastern School District, an invitation to the Avalon West Area Roundtable Session on Wednesday, February 27 from 7-9 p.m. at the Western Regional Office, Spaniard's Bay.

Mayor Littlejohn will attend the roundtable session on behalf of Council.

Item 6 : Letter received from Municipalities NL, requesting that an elected official of council be designated to act as communications liaison with MNL.

Motion 2008 - 23 - Greenland/Seymour

Resolved that Mayor Littlejohn will act as communications liaison with MNL.

In favour: Mayor Littlejohn
Deputy Mayor Walsh
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour
Opposed: 0
Abstaining: 0
Motion Carried.

Item 7 : Various info notes received from Municipalities Newfoundland & Labrador.

Councillor Brown will look into the Canada/Newfoundland and Labrador Business Service Centre information session on the System of Community Accounts for NL via a live "Go

To Meeting” desktop presentation on Thursday, January 31.

Motion 2008 - 24 - Mercer/Yetman

Resolved that Mayor Littlejohn will attend the Municipal Symposium at Gander from May 2-3.

In favour: Mayor Littlejohn
Deputy Mayor Walsh
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour
Opposed: 0
Abstaining: 0
Motion Carried.

Director Delaney will look into FCM’s Green Municipal Fund workshops, or webinars, online from now through February 29, 2008.

Motion 2008 - 25 - Yetman/Mercer

Resolved that a 2008 Tidy Towns registration form be completed and issued along with the \$275.00 fee.

In favour: Mayor Littlejohn
Deputy Mayor Walsh
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour
Opposed: 0
Abstaining: 0
Motion Carried.

Committee Reports

Planning & Development

- ▶ A new committee is in place to acquisition land for the Business Park.
- ▶ x application to build at 28-32 Cross Road.

Motion 2008 - 26 - Greenland/Seymour

Resolved that permission be given to x to construct a residential dwelling and accessory barn/shed, as per submitted plans, and subject to all Municipal Development Regulations and all other regulatory departments. Approval is given based on the Town of Bay

Roberts Development Regulations 1999, Residential 2, Condition # 14 - Home Based Agriculture, "Small scale agriculture for home use is considered accessory to residential development, and not a separate form of development. Livestock may only be kept on residential property where the lot is of sufficient size to allow safe, nuisance free dissipation of waste." Approval is given to house a maximum of two (2) animals.

In favour: Mayor Littlejohn
Deputy Mayor Walsh
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour
Opposed: 0
Abstaining: 0
Motion Carried.

Economic Development

A business luncheon for real estate agencies and others will be held on Thursday, January 31, at the Visitor's Pavilion. Luncheon subject: "Future trends in the housing market and are we ready for the potential housing boom?"

Green

Committee will look into the possibility of rescheduling the Household Hazardous Waste Day to coincide with our annual spring clean up, however, in the meantime it will remain scheduled for August 9.

Fire Department

Motion 2008 - 27 - Walsh/Yetman

Resolved that approval be given to the Bay Roberts Fire Department's Financial Statement for the year ending 2007.

In favour: Mayor Littlejohn
Deputy Mayor Walsh
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour
Opposed: 0
Abstaining: 0
Motion Carried.

Motion 2008 - 28 - Walsh/Greenland

Resolved that approval be given for the duly proposed and elected Fire Officers 2008 -2010.

In favour: Mayor Littlejohn
Deputy Mayor Walsh
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour
Opposed: 0
Abstaining: 0
Motion Carried.

Motion 2008 - 29 - Walsh/Seymour

Resolved that the following recruits: x be accepted as voluntary firefighters.

In favour: Mayor Littlejohn
Deputy Mayor Walsh
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour
Opposed: 0
Abstaining: 0
Motion Carried.

Fire Chief Russell presented a \$1,000.00 cheque from the Carbonear Volunteer Fire Department to be used towards the completion of the Regional Smoke House Fire Safety Training Facility. The facility is expected to be open by the 1st of April.

UMC

Deputy Mayor Walsh noted that he will not be available to attend the next UMC meeting scheduled for February 29 to March 1 at Portugal Cove / St. Philips. Deputy Mayor Walsh requested that another member attend in his place.

50 Plus Club

Councillor Seymour will attend the next scheduled meeting of the 50+ Club on Wednesday, February 6 and will report back to Council. There are no pressing issues to be addressed at this time.

Councillor Seymour will be attending the next Joint Councils meeting on Thursday, February 7 at Spaniard's Bay.

Mayor's Report

Mayor Littlejohn spoke about various events he has attended on behalf of council and also, a television interview, airing globally, he had with the Canadian Armed Forces regarding the army reserve unit in this area.

Motion 2008 - 30 - Greenland/Walsh

Resolved that permission be granted to the Minister of National Defence to use the Wilbur Sparkes Recreation Complex from February 16 - 17 for a tactical military training exercise.

In favour: Mayor Littlejohn
Deputy Mayor Walsh
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour
Opposed: 0
Abstaining: 0
Motion Carried.

Notice of Motion

Motion 2008 - 31 - Yetman/Seymour

Resolved that approval be given to the Town of Bay Roberts Multi-Purpose Recreation Facility Feasibility Study.

In favour: Mayor Littlejohn
Deputy Mayor Walsh
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour
Opposed: 0
Abstaining: 0
Motion Carried.

Motion 2008 - 32 - Walsh/Yetman

Resolved that approval be given to hire JW Consulting Associates, for a sum of \$5,311.00, to conduct job classification and salary review for inside staff / non-bargaining unit employees, and also, to conduct interviews and make recommendation for hiring two permanent part-time equipment operator/labours.

In favour: Mayor Littlejohn
Deputy Mayor Walsh

Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour
Opposed: 0
Abstaining: 0
Motion Carried.

Adjournment

Motion 2008 - 33 - Walsh/Mercer

Resolved that the meeting do now adjourn at 8:40 p.m.

In favour: Mayor Littlejohn
Deputy Mayor Walsh
Councillors: C. Mercer, G. Greenland, D. Brown, W. Yetman and B. Seymour
Opposed: 0
Abstaining: 0
Motion Carried.

Glenn Littlejohn
Mayor

Shirley Hawe
Town Clerk