

**Town of Bay Roberts  
Minutes of Regular Council Meeting  
Tuesday, July 19, 2011**

Thirty-Eighth Meeting of the Sixteenth Town Council  
Town Hall, 321 Water Street, Bay Roberts, NL

In Attendance:

Council

Mayor Glenn Littlejohn  
Deputy Mayor Philip Wood  
Councillor Clarence G. Mercer  
Councillor Gerald Greenland  
Councillor Walter Yetman  
Councillor Melvin Walsh  
Councillor Bill Seymour

Staff

Nigel Black, Chief Administrative Officer  
Shirley Hawe, Town Clerk  
Ron Delaney, Director of Economic Development & Tourism  
Clarence H. Russell, Fire Chief

Public

Aleatha Bowering

<b>Call to Order</b>
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Mayor Littlejohn called the meeting to order at 7:00 p.m.

<b>1.0 Agenda</b>
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**1.1 Additions to Agenda**

**Motion 2011 – 914 – Mercer/Walsh**

Resolved, that residential building application for 10 Bay Shore Estates; Provincial Bantam Girls Fastpitch Softball team's donation request; and, water runoff concerns at 3 Goose Pond Road; be added to the agenda.

Carried unanimously

**1.2 Approval of Agenda**

**Motion 2011 – 915 – Greenland/Seymour**

Resolved, that regular meeting agenda for July 19, 2011, be accepted with additions.

Carried unanimously

Mayor Littlejohn advised that he is seeking the position of MHA for Port de Grave District at the upcoming provincial government election. Mayor Littlejohn requested a leave of absence from Council until Wednesday, October 12, 2011.

**Motion 2011 – 916 – Greenland/Yetman**

Resolved, that Mayor Littlejohn is granted a leave of absence from Council until Wednesday, October 12, 2011.

Carried unanimously

Mayor Littlejohn left the Chambers and Deputy Mayor Wood took Chair.

<b>2.0 Minutes</b>
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**2.1 Approval of Minutes**

**Motion 2011 – 917 – Yetman/Walsh**

Resolved, that regular meeting minutes for June 28, 2011, be adopted as presented.

Carried unanimously

<b>3.0 Correspondence for Action</b>
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**3.1 Residential Building Application – 11 Sawdust Road**

**Motion 2011 – 918 – Seymour/Mercer**

Resolved, that approval is given applicant, as per submitted application, to construct a dwelling at 11 Sawdust Road, subject to the Town's Municipal Development Regulations and those required by all other regulatory departments.

Carried unanimously

**3.2 Residential Building Application – 4 Earle's Road**

**Motion 2011 – 919 – Yetman/Greenland**

Resolved, that residential building application for 4 Earle's Road is referred to the Planning and Development Committee for further review.

Carried unanimously

Arthur Dominix entered Chambers.

**3.3 Residential Building Application – Dawson's Lane**

**Motion 2011 – 920 – Walsh/Greenland**

Resolved, that approval is given applicant, as per submitted application, to construct a dwelling including one basement apartment at Dawson's Lane, subject to the Town's Municipal Development Regulations and those required by all other regulatory departments.

Carried unanimously

### **3.0 Correspondence for Action**

#### **3.4 Cribbing Maintenance – 200 North Road**

Aleatha Bowering stated her concerns regarding erosion of the bank in front of 200 North Road.

##### **Motion 2011 – 921 – Walsh/Greenland**

Resolved, that correspondence regarding cribbing maintenance at North Road, Coley's Point is referred to the Public Works Committee for further review.

Carried unanimously

#### **3.5 Driveway Curb Damage – 4 Love Street Extension**

##### **Motion 2011 – 922 – Greenland/Mercer**

Resolved, that correspondence regarding curb and lawn damage at 4 Love Street Extension is referred to the Public Works Committee for further review.

Carried unanimously

#### **3.6 Curb Extension – 20 Rocky Pond Road**

##### **Motion 2011 – 923 – Mercer/Seymour**

Resolved, that correspondence requesting that the recently installed curb at Rocky Pond Road be extended to the end of the driveway at 20 Rocky Pond Road is referred to the Public Works Committee for further review.

Carried unanimously

#### **3.7 Open Culvert – 24 South Road**

##### **Motion 2011 – 924 – Yetman/Mercer**

Resolved, that correspondence regarding an open culvert at 24 South Road is referred to the Public Works Committee for further review.

Carried unanimously

#### **3.8 Road Safety Concerns and Tourism Signage – 491 Water Street**

##### **Motion 2011 – 925 – Walsh/Mercer**

Resolved that correspondence requesting "Hidden Driveway" signs be installed near 491 Water Street and also assistance with the installation and cost for business advertising signs on the C. B. Highway and the Veterans Memorial Highway, be referred to the Public Works Committee and Tourism Committee.

Carried unanimously

### **3.0 Correspondence for Action**

#### **3.9 Quarry Referral Letter – L & B Enterprises**

##### **Motion 2011 – 926 – Yetman/Walsh**

Resolved, that the Provincial Government referral letter for L & B Enterprises to operate a quarry at 650m s of E end of Country Road, be referred to the Planning & Development Committee for further review.

Carried unanimously

#### **3.10 Residential Building Application – 10 Bay Shore Estates**

##### **Motion 2011 – 927 – Seymour/Greenland**

Resolved, that approval is given applicant, as per submitted application, to construct a dwelling at 10 Bay Shore Estates, subject to the Town's Municipal Development Regulations and those required by all other regulatory departments.

Carried unanimously

#### **3.11 Donation Request – Provincial Bantam Girls Fastpitch Softball Team**

##### **Motion 2011 – 928 – Mercer/Greenland**

Resolved, that the Provincial Bantam Girls Fastpitch Softball team request for a donation be placed on file.

Carried unanimously

#### **3.12 Water Runoff – 3 Goose Pond Road**

##### **Motion 2011 – 929 – Yetman/Seymour**

Resolved, that correspondence regarding water runoff at 3 Goose Pond Road is referred to the Public Works Committee for further review.

Carried unanimously

### **4.0 Correspondence for Information**

#### **4.1 Accounts Payable – June 2011**

##### **Motion 2011 – 930 – Walsh/Mercer**

Resolved, that Accounts Payable for June 2011 is approved.

Carried unanimously

#### **4.2 Visitor Information Centre Grant 2011**

##### **Motion 2011 – 931 – Mercer/Seymour**

Resolved, that correspondence advising that the Town has received a Visitor Information Centre Grant for \$5,000 for the 2011 operating season is placed on file.

Carried unanimously

## **4.0 Correspondence for Information**

### **4.3 Parkinson Society NL Superwalk**

#### **Motion 2011 – 932 – Walsh/Mercer**

Resolved, that correspondence regarding the Parkinson Society NL Superwalk for 2011 is placed on file.

Carried unanimously

### **4.4 2011 MNL Census & Waste Management Report**

#### **Motion 2011 – 933 – Yetman/Walsh**

Resolved, that CAO will complete online census if deemed beneficial and the Waste Management Report be placed on file.

Carried unanimously

### **4.5 MNL Torngat Awards**

#### **Motion 2011 – 934 – Mercer/Seymour**

Resolved, that correspondence regarding the upcoming MNL Torngat Municipal Achievement Awards is placed on file.

Carried unanimously

## **5.0 New Business / Committee Reports**

### **5.1 Tourism / Cultural Foundation / Special Events**

Councillor Mercer gave an update of ongoing activities for all three committees highlighted as follows: visitor statistics at the Visitor's Pavilion; radio 88.5 in full operation; summer festival & events signage installed on the TCH; online weekly newsletter; Holdin' Ground Festival launched; Klondyke Days Opening Ceremonies scheduled for July 26; Cultural Foundation "Hauntings" scheduled; Tourism & Leisure Guide now available; "Places of Interest" signage in progress; master plan developed for the south side of the Klondyke Boardwalk; events rack card now available; steps to the Three Sisters beach completed; and, NL Herald advertisements.

### **5.2 Executive / Finance Committee**

#### **Road Ownership Dispute at Delaney's Road & CNR Rail Bed Water Flooding**

#### **Motion 2011 – 935 – Seymour/Mercer**

Resolved, that the Town of Bay Roberts confirms the existence of the public road extension at Delaney's Road ending at the western boundary of 6 Delaney's Road. Also, potential water flooding of the former CNR rail bed will be monitored.

Carried unanimously

## **5.0 New Business / Committee Reports**

### **Tax Reduction – 58 North Road**

#### **Motion 2011 – 936 – Mercer/Yetman**

Resolved, that a onetime sewer tax reduction of \$250.00 will be applied on a “without prejudice” basis to the municipal tax account for 58 North Road.

Opposed: Councillor Seymour

Motion Carried

Compass correspondent, Terry Roberts entered Chambers.

### **5.3 Recreation Committee**

Councillor Yetman gave an update on playground improvements including completion of new recreation building and usage of soccer pitch.

### **5.4 Municipal Enforcement Committee**

Mayor Walsh gave an update of ongoing enforcement issues including ticketing for fire lanes/handicap parking spaces and property cleanup.

#### **Motion 2011 – 937 – Walsh/Yetman**

Resolved, that Municipal Enforcement Committee minutes for July 14 is accepted and ongoing property cleanup issues will be added to the action list.

Carried unanimously

### **5.5 Fire Department**

Councillor Seymour advised that the Port de Grave Pentecostal community has invited the Bay Roberts Firefighters and their spouses to an appreciation dinner on Saturday, October 1<sup>st</sup> and the Sunday morning service on October 2<sup>nd</sup> will be a Fireman’s appreciation service.

## **6.0 Resolutions from Privileged Meetings**

### **6.1 Privileged Meeting – June 28, 2011**

#### **Motion 2011 – 938 – Yetman/Walsh**

Resolved, that June 28, 2011 privilege meeting motions #'s 888 – 889 – 890 – 891 be ratified.

Carried unanimously

<b>7.0    Adjournment</b>
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**7.1    Motion to Adjourn**

**Motion 2011 – 939 – Walsh/Seymour**

Resolved, that Council now adjourned the regular meeting at 8:25 p.m.

Carried unanimously

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Philip Wood, Deputy Mayor

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Shirley Hawe, Town Clerk