

**Town of Bay Roberts
Minutes of Regular Council Meeting
Tuesday, July 17, 2012**

Fifty Eighth Meeting of the Sixteenth Town Council
Town Hall, 321 Water Street, Bay Roberts, NL

In Attendance:

Council Mayor Philip Wood
 Deputy Mayor Bill Seymour
 Councillor Clarence G. Mercer
 Councillor Gerald Greenland
 Councillor Wade Oates
 Councillor Walter Yetman
 Councillor Melvin Walsh

Staff Nigel Black, Chief Administrative Officer
 Shirley Hawe, Town Clerk

Also Present: Terry Roberts, Compass Correspondent
 Rick Butler, Resident

1.0 Call to Order

1.1 Mayor Wood called the meeting to order at 7:00 p.m.

2.0 Agenda / Minutes

2.1 Additions to Agenda

Motion 2012 – 315 – Seymour/Greenland

Resolved, that two items are added to Staff Reports; one item is added to Correspondence for Information and two items are added to Committee Reports; and, agenda be accepted.
Carried unanimously

2.2 Approval of Minutes

Motion 2012 – 316 – Yetman/Oates

Resolved, that regular meeting minutes for June 26, 2012 be adopted as presented.
Carried unanimously

3.0 New Business / Staff Reports

3.1 Accounts Payable – June 2012

Motion 2012 – 317 – Greenland/Walsh

Resolved, that Accounts Payable for June 2012 is approved.

Carried unanimously

3.2 2012-14 Multi-Year Capital Works Program

Motion 2012 – 318 – Mercer/Yetman

Resolved, that Council accepts funding for the 2012-14 Multi-Year Capital Works Program, Project Numbers:

#12124 – Water Upgrades (Conception Bay Access Road, from Veterans Highway to Pickett’s Road);

#12125 – Water Upgrades (Twin the Goose Pond Road Line from Shearstown Road to end of pavement);

#12126 – Water Upgrades (Create a loop from Shearstown Road to top of Cleary’s Subdivision);

#12127 – Water Upgrades (Loop some side streets in the Water Street area to aid with low pressures);

#12128 – Sewer Upgrades (Backup generator for the large lift stations);

#12129 – Sewer Upgrades (Minor Upgrades in Bay Roberts, Water Street/Central Street and other areas); and further:

Resolved, that the Town of Bay Roberts is willing and able to meet its share of the costs and further, that the Mayor and Town Clerk are authorized to enter into this Agreement on behalf of Council.

Carried unanimously

3.3 Residential Building Application – 6 Chelsea Place

Motion 2012 – 319 – Oates/Yetman

Resolved, that approval is given applicant, as per submitted application, to construct a dwelling at 6 Chelsea Place, subject to the Town’s Municipal Development Regulations and those required by all other regulatory departments.

Carried unanimously

3.4 Residential Building Application – 689-691 Water Street

Motion 2012 – 320 – Yetman/Mercer

Resolved, that approval is given applicant, as per submitted application, to install a mini home (trailer) at 689-691 Water Street, subject to the Town’s Municipal Development Regulations and those required by all other regulatory departments.

Carried unanimously

3.0 New Business / Staff Reports

3.5 Residential Building Application – 8 Fox Place

Motion 2012 – 321 – Yetman/Greenland

Resolved, that application for residential development at 8 Fox Place is referred to Planning & Development Committee for further review.
Carried unanimously

3.6 Residential Building Application – 794B Water Street

Motion 2012 – 322 – Yetman/Greenland

Resolved, that application for residential development at 794B Water Street is referred to Planning & Development Committee for further review.
Carried unanimously

3.7 Planning & Development Committee – 154-164 Water Street

Motion 2012 – 323 – Walsh/Seymour

Resolved, that approval is given applicant, as per submitted application, to construct a forklift storage building near the existing maintenance garage situated at 154-164 Water Street, subject to the Town's Municipal Development Regulations and those required by all other regulatory departments.
Carried unanimously

3.8 Planning & Development Committee – 151 Conception Bay Highway

Motion 2012 – 324 – Mercer/Seymour

Resolved, that approval is given applicant, as per submitted application, to renovation the gas bar, convenience store and car wash at 151 Conception Bay Highway, subject to the Town's Municipal Development Regulations and those required by all other regulatory departments including Government Services.
Carried unanimously

3.9 Planning & Development Committee – 36A Bareneed Road

Motion 2012 – 325 – Yetman/Oates

Resolved, that approval is given applicant, as per submitted application, to construct a dwelling at 36A Bareneed Road, subject to all town services ie garbage collection, street lighting, snow clearing, road maintenance, etc. terminating at the main Bareneed Road, and further subject to the Town's Municipal Development Regulations and those required by all other regulatory.
Carried unanimously

3.0 New Business / Staff Reports

3.10 Planning & Development Committee – Temporary Floating Wharf

Motion 2012 – 326 – Greenland/Walsh

Resolved, that approval is given applicants, as per submitted correspondence, to construct a temporary floating wharf at the eastern end of the boardwalk at Coley's Point, subject to the temporary wharf being removed at the end of the 2012 Cod Food Fishery and subject to receipt of written confirmation of permission from property owner, and further subject to the Town's Municipal Development Regulations and those required by all other regulatory departments.

Carried unanimously

3.11 Residential Subdivision Development – Off Bay Roberts Drive

Councillor Greenland declared a Conflict of Interest and left Chambers.

Motion 2012 – 327 – Seymour/Yetman

Resolved, that approval is given applicant, as per submitted application, to construct a dwelling on Lot #3 of the pending subdivision off Bay Roberts Drive, subject to the Town's Municipal Development Regulations and those required by all other regulatory departments and further, subject to all special conditions associated with an unfinished subdivision and that those conditions be fully detailed in the approval correspondence.

Carried unanimously

Resident Geoff Seymour entered Chambers.

Fire Chief Clarence Russell entered Chambers.

Councillor Greenland returned to Chambers.

3.12 Residential Building Application – 387 Water Street

Motion 2012 – 328 – Yetman/Mercer

Resolved, that applicant must publish in the Compass their intent to install a mini home (trailer) at 387 Water Street.

Carried unanimously

3.13 Residential Building Application – 3 Rumboldt's Lane

Motion 2012 – 329 – Yetman/Oates

Resolved, that approval is given applicant, as per submitted application, to construct a dwelling at 3 Rumboldt's Lane, subject to the Town's Municipal Development Regulations and those required by all other regulatory departments.

Carried unanimously

4.0 Correspondence for Action

4.1 Business Taxes Reduction – 238 Country Road

Motion 2012 – 330 – Mercer/Seymour

Resolved, that correspondence seeking a reduction in business tax on account # BAYRO010 is referred to Finance Committee for review.
Carried unanimously

4.2 Driveway Damage – 35 Goose Pond Road

Motion 2012 – 331 – Seymour/Yetman

Resolved, that correspondence requesting driveway damages due to a water line leak be repaired is referred to Public Works Committee for review.
Carried unanimously

4.3 Ditch Maintenance – 406 Water Street

Motion 2012 – 332 – Mercer/Walsh

Resolved, that correspondence requesting the main drain from Barnes Road running behind 406 Water Street be cleaned out is referred to Public Works Committee.
Carried unanimously

4.4 Privacy Fence – 15 Bishop’s Road

Motion 2012 – 333 – Walsh/Oates

Resolved, that correspondence seeking permission to install a 10ft high sound barrier and privacy fence between the properties, 11 Bishop’s Road and 15 Bishop’s Road, is referred to Planning & Development Committee for review.
Carried unanimously

4.5 Noise & Nuisance Complaint – 25 Duncan Road

Deputy Mayor Seymour declared a Conflict of Interest and left Chambers.

Resident Geoff Seymour expressed concerns that a neighbouring property owner is not complying with the Town’s Noise and Nuisance Regulations and that said regulations are not being adequately enforced.

Motion 2012 – 334 – Yetman/Walsh

Resolved, that correspondence regarding a noise and nuisance complaint at Duncan Road is referred to Municipal Enforcement Committee for review and follow up report at next regular meeting of Council.
Carried unanimously

Deputy Mayor Seymour returned to Chambers.

4.0 Correspondence for Action

4.6 Parkinson Society NL – Superwalk Campaign

Motion 2012 – 335 – Yetman/Oates

Resolved, that Parkinson Society correspondence is placed on file and Superwalk Poster is displayed on bulletin board.

Carried unanimously

5.0 Correspondence for Information

5.1 Professional Development Services - LWConsulting

Motion 2012 – 336 – Greenland/Mercer

Resolved, that LW Consulting correspondence is placed on file.

Carried unanimously

5.2 Visitor Information Centre Grant 2012 – Provincial Government

Motion 2012 – 337 – Mercer/Greenland

Resolved, that Provincial Government correspondence regarding the Visitor Information Centre Grant is placed on file.

Carried unanimously

5.3 Tidy Towns – Judging Schedule

Correspondence tabled regarding judging details for our town in the 2012 Tidy Towns competition.

5.4 Sarah Bartlett – Recipient of Town Scholarship

Correspondence tabled from Amalgamated Academy student expressing appreciation on receiving the Town Scholarship for Math and Social Studies Award of Excellence.

5.5 Compassion Home Care – Appreciation Day

Correspondence tabled inviting Council to an appreciation BBQ on Friday, July 27th.

5.6 Crohn's and Colitis Foundation – Appreciation Letter

Correspondence tabled expressing appreciation for use of the Search and Rescue building during their annual fundraiser – the Gutsy Walk. Correspondence forwarded to the Avalon North Wolverines Ground Search and Rescue.

5.7 Rev. Etta M. Snow – Appreciation Letter

Correspondence tabled expressing appreciation for the warm greetings from her home town on the occasion of celebrating her 60 years in ministry in the United Church of Canada.

6.0 New Business / Committee Reports

6.1 Executive Committee – Update

Mayor Wood gave an update on a meeting in Harbour Grace regarding a feasibility study for a proposed regional facility.

6.2 Tourism Committee – Update

Councillor Mercer gave an update on various ongoing tourism activities and events being advertised in the Downhomer Explorer, Vacation Guide and Traveller's Guide.

6.3 Public Works Committee – Minutes of July 12, 2012

Motion 2012 – 338 – Greenland/Seymour

Resolved, that Public Works Committee minutes for July 12, 2012 be accepted.
Carried unanimously

6.4 Public Works Committee – Grass Clippings & Leaves Disposal

Motion 2012 – 339 – Greenland/Mercer

Resolved, that a notice be developed and published advising residents of the procedure for disposal of grass clippings and leaves at the town storage site on Central Street including hours of operation.

6.5 Public Works Committee – Water Meter Fees

Motion 2012 – 340 – Yetman/Oates

Resolved, that development of a water meter fee structure for excessive water users is referred to the Finance Committee.
Carried unanimously

6.6 Public Works Committee – Water Conservation

Motion 2012 – 341 – Greenland/Mercer

Resolved, that CAO develop a water conservation notice to be placed in the Compass, town website, town radio and local radio.
Carried unanimously

6.7 Public Works Committee – Hiring

Motion 2012 – 342 – Greenland/Yetman

Resolved, that CAO prepare a job description for the position of a public works technical person to be filled in the next 3-4 months.
Carried unanimously

6.0 New Business / Committee Reports

6.8 Public Works Committee – Garbage and Refuse Regulations

Motion 2012 – 343 – Yetman/Walsh

Resolved, that draft Garbage and Refuse Regulations be tabled for review and approval at the next regular meeting.

Carried unanimously

6.9 Executive Committee – Renaming Roads

Motion 2012 – 344 – Greenland/Oates

Resolved, that two roads in the town be renamed in honour of two former mayors:

Track Road will be renamed Eric Dawe Drive; and,

North Road will be renamed George Mercer Drive.

Carried unanimously

6.10 Special Events Committee – Update

Councillor Oates noted that SuperSports Weekend starts July 20th with many teams registered for the event. There is a 5km run sponsored by Fusion Fitness on July 21st at Bay Roberts East and Klondyke Days Parade is scheduled for August 1st.

6.11 Planning & Development Committee – Update

Councillor Yetman noted that consultants have started the process for amendments to the Town's Municipal Plan.

6.12 Green Committee – Update

Councillor Yetman noted that both the Irving Energy Green Team for the Coish cleanup and the national judges for Communities in Bloom will be here July 26th.

6.13 Urban Municipalities Committee – Minutes

Motion 2012 – 345 – Walsh/Seymour

Resolved, that UMC meeting minutes for June 15 & 16, 2012 are accepted.

Carried unanimously

6.14 Joint Management Committee – Wetlands

Deputy Mayor Seymour advised that JMC were not successful in their application for two students and had to cancel their summer program.

6.15 Fire Department – Update

Fire Chief Russell reiterated the need for water conservation.

7.0 Adjournment

7.1 Motion to Adjourn

Motion 2012 – 346 – Seymour/Greenland

Resolved, that Council now adjourned the regular meeting at 8:51 p.m.

Carried unanimously

Philip Wood, Mayor

Shirley Hawe, Town Clerk