

**Town of Bay Roberts
Minutes of Regular Council Meeting
Tuesday, March 22, 2011**

Thirty Second Meeting of the Sixteenth Town Council
Town Hall, 321 Water Street, Bay Roberts, NL

In Attendance:

Council	Mayor Glenn Littlejohn Deputy Mayor Philip Wood Councillor Clarence G. Mercer Councillor Gerald Greenland Councillor Walter Yetman Councillor Melvin Walsh Councillor Bill Seymour
Staff	Nigel Black, Chief Administrative Officer Shirley Hawe, Town Clerk
Public	Terry Roberts, Compass Correspondent Wilbur Sparkes, Former Mayor Derek Tucker, CLB Captain Brian Crane, CLB Lieutenant Karen Dawe, CLB

Call to Order

Mayor Littlejohn called the meeting to order at 7:00 p.m.

1.0 Presentations

1.1 “H” Company CLB # 3366 Bay Roberts

Former Mayor Sparkes and Mayor Littlejohn, on behalf of the Town of Bay Roberts, were presented with plaques in recognition of their outstanding dedication and support in assisting “H” Company C.L.B. #3366 Bay Roberts establish and maintain a ceremonial Firing Party for local community ceremonies.

Captain Tucker, Lieutenant Crane and Ms. Dawe left the Chambers.

2.0 Agenda

2.1 Additions to Agenda

Motion 2011 – 753 – Yetman/Mercer

Resolved, that CBN Skating Club letter and Public Works Committee minutes be added to agenda.

Carried unanimously

2.2 Approval of Agenda

Motion 2011 – 754 – Mercer/Seymour

Resolved, that regular meeting agenda for March 22, 2011, be accepted.

Carried unanimously

3.0 Minutes

3.1 Approval of Minutes

Motion 2011 – 755 – Wood/Greenland

Resolved, that regular meeting minutes for March 8, 2011, be adopted as presented.

Carried unanimously

4.0 New Business / Staff Reports

4.1 Residential Building Application – 13 Roach Place

Motion 2011 – 756 – Walsh/Yetman

Resolved, that residential building application for 13 Roach Place be referred to the Planning & Development Committee.

Carried unanimously

4.2 Residential Building Application – 107-109 Cross Road

Motion 2011 – 757 – Mercer/Greenland

Resolved, that residential building application for 107-109 Cross Road be referred to the Planning & Development Committee.

Carried unanimously

4.3 Residential Building Application – 9 Love Street

Motion 2011 – 758 – Yetman/Seymour

Resolved, that approval be given, as per submitted application, to construct a dwelling at 9 Love Street Extension, subject to the Town's Municipal Development Regulations and those required by all other regulatory departments.

Carried unanimously

4.0 New Business / Staff Reports

Councillor Yetman declared a conflict of interest and left the Chambers.

4.4 Residential Building Application – Duncan Road

Motion 2011 – 759 – Mercer/Greenland

Resolved, that approval be given applicant, as per submitted application, to construct a dwelling at Duncan Road, Bay Roberts, subject to the Town's Municipal Development Regulations and those required by all other regulatory departments and further subject to town services terminating at the existing main Duncan Road.

Carried unanimously

Councillor Yetman returned to the Chambers.

5.0 Correspondence for Action

5.1 Consolidated Financial Statements for Year Ending December 31, 2009

Motion 2011 – 760 – Mercer/Walsh

Resolved, that Consolidated Financial Statements for the year ending December 31, 2009 be approved as presented.

Carried unanimously

5.2 Accounts Payable for February 2011

Motion 2011 – 761 – Seymour/Wood

Resolved, that February 2011 Accounts Payable be approved.

Carried unanimously

5.3 Request for Land Re-Zoning at Water Street East

Motion 2011 – 762 – Wood/Yetman

Resolved, that correspondence requesting land re-zoning at Water Street East be referred to the Planning & Development Committee.

Carried unanimously

5.4 Knights of Columbus

Motion 2011 – 763 – Yetman/Mercer

Resolved, that Knights of Columbus correspondence be placed on file.

Carried unanimously

5.0 Correspondence for Action

5.5 Newfoundland and Labrador Police Curling Association

Motion 2011 – 764 – Wood/Yetman

Resolved, that NLPCA correspondence be placed on file.
Carried unanimously

5.6 Conception Bay North Skating Club

Motion 2011 – 765 – Seymour/Walsh

Resolved, that an annual \$500.00 donation be given to CBN Skating Club.
Carried unanimously

6.0 Correspondence for Information

6.1 Municipalities Newfoundland & Labrador

Motion 2011 – 766 – Wood/Mercer

Resolved, that MNL's Regional Government Workbooks be placed on file.
Carried unanimously

6.2 Port de Grave Liberal Association

Motion 2011 – 767 – Mercer/Wood

Resolved, that Liberal Association correspondence regarding the Roland Butler Retirement Dinner & Dance be placed on file.
Carried unanimously

6.3 NL Environmental Awards

Motion 2011 – 768 – Seymour/Mercer

Resolved, that Department of Environment and Conservation correspondence regarding the NL Environmental Awards be referred to CAO for consideration.
Carried unanimously

6.4 Architects Licensing Board of NL

Motion 2011 – 769 – Wood/Yetman

Resolved, that Architects Licensing Board correspondence regarding construction requirements be placed on file.
Carried unanimously

7.0 New Business / Committee Reports

7.1 Public Works Committee

Motion 2011 – 770 – Greenland/Yetman

Resolved, that Public Works Committee minutes for March 17, 2011 be accepted.
Carried unanimously

Former Mayor Wilbur Sparkes left the Chambers.

7.2 Planning & Development Committee

Approval in Principle Request for Extension of Long Lane

Motion 2011 – 771 – Yetman/Greenland

Resolved, that property owner be provided with a copy of the Bay Roberts Subdivision Policy and advised of the following requirements:

- 1) The developer would need to first submit an application for subdivision;
- 2) The subdivision would have to be developed according to the Municipal Development Regulations and the Bay Roberts Subdivision Policy;
- 3) The cost of extending Long Lane beyond the end of the existing developed road would be at the expense of the developer; and,
- 4) The Public Works Department would have to excavate the end of the water and sewer lines on Long Lane to verify that the lines are of adequate capacity to handle the three additional properties that would be serviced.

Carried unanimously

7.3 Wetlands

Joint Management Committee Financial Report

Motion 2011 – 772 – Seymour/Yetman

Resolved, that JMC Financial Report for January 1, 2010 to December 31, 2010 be accepted.

Carried unanimously

8.0 Councillor Concerns / Notice of Motion

8.1 Recreation Complex

Motion 2011 – 773 – Yetman/Wood

Resolved, that *Approval in Principle* be given to accept the offer of 3 acres of land at Track Road to be considered for the future site of the proposed recreation facility.

Carried unanimously

9.0 Adjournment

9.1 Motion to Adjourn

Motion 2011 – 774 – Mercer/Seymour

Resolved, that Council now adjourn the regular meeting at 7:55 p.m.

Carried unanimously

Glenn Littlejohn, Mayor

Shirley Hawe, Town Clerk