

The Eightieth meeting of the Fifteenth Town Council of the Town of Bay Roberts took place in the Town Hall, Tuesday, May 13, 2008, at 7:45 p.m.

Members Present      Mayor Glenn Littlejohn  
                                Deputy Mayor Melvin Walsh  
                                Councillor Clarence G. Mercer  
                                Councillor Gerald Greenland  
                                Councillor Walter Yetman

Members Absent      Councillor Dennis Brown  
                                Councillor Bill Seymour

Also Present            Town Clerk Shirley Hawe  
                                Fire Chief Clarence Russell  
                                Compass Correspondent Lillian Simmons  
                                Residents

### **Minutes**

Mayor Littlejohn asked if there were any errors or omissions to the minutes of the regular meeting of April 22, 2008, which had been circulated with the agenda.

Discussion and update regarding the following:

- ▶ No feedback received from the public notice regarding mandatory garbage boxes. Further public response will be sought possibly in the form of a public meeting or home mail outs.
- ▶ Mayor Littlejohn and Deputy Mayor Walsh attended the Avalon Regional Meeting held at Whitbourne. Waste Management was the main topic for discussion. The regional site will be Robin Hood Bay and a 4 phase collection will be implemented by 2010.
- ▶ A meeting will be arranged for a later date with Valleyview Subdivision developer.
- ▶ Councillor Mercer will be master of ceremonies at the grand opening and ribbon cutting of the new Conception Bay North Regional Fire/Rescue Training Facility on Saturday, May 31.

### **Motion 2008 - 136 - Yetman/Mercer**

Resolved that minutes of the regular meeting of April 22, 2008, be adopted.

In favour:            Mayor Littlejohn  
                                Deputy Mayor Walsh

Councillors: C. Mercer, G. Greenland and W. Yetman

Opposed: 0  
Abstaining: 0  
Motion Carried.

### **Additions to Agenda**

#### **Motion 2008 - 137 - Greenland/Yetman**

Resolved that the residential building application of x be included in the agenda.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

#### **Motion 2008 - 138 - Mercer/Yetman**

Resolved that a letter from x and x be included in the agenda.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

### **New Business**

**Item 1 :** Letter received from x requesting permission to proceed with an application to the Crown for a “Licence to Occupy” regarding upgrading the existing right-of-way as it runs along the shoreline at Arney’s Pond Rd.

#### **Motion 2008 - 139 - Walsh/Mercer**

Resolved that the Arney’s Pond Road request be referred to the Planning and Development Committee for further review.

In favour: Mayor Littlejohn

Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland and W. Yetman

Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 2 :** Letter received from Minister Dave Denine, Dept. of Municipal Affairs, advising that funding has been approved in the amount of \$4,375,000 under the 2008/2011 Multi Year Capital Works Program.

**Motion 2008 - 140 - Greenland/Walsh**

Resolved that approval be given for the acceptance of funding in the amount of \$4,375,000 for the 2008/2011 Multi Year Capital Works Program based on a cost sharing arrangement of 80/20 Provincial/Municipal ratio.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland and W. Yetman

Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 3 :** Correspondence received from the Shearstown Estuary Joint Management Committee advising of the upcoming 2008 Stewardship Association Municipal Spring Wetlands Conference on June 27 & 28.

**Motion 2008 - 141 - Mercer/Yetman**

Resolved that the Spring SAM Conference correspondence be placed on file.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland and W. Yetman

Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 4 :** Letter received from x requesting repairs be made to a section of Delaney's Avenue, Shearstown.

**Motion 2008 - 142 - Greenland/Yetman**

Resolved that x's letter be referred to the Public Works Committee for recommendation.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 5 :** Letter received from x requesting that Delaney's Avenue, Shearstown, be made a one way street and also, a children at play sign be installed.

**Motion 2008 - 143 - Greenland/Walsh**

Resolved that xs' requests be referred to the Planning & Development Committee for recommendation.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 6 :** Letter received from x regarding damages to his maple tree during snow clearing this past winter.

**Motion 2008 - 144 - Mercer/Greenland**

Resolved that x's letter be referred to the Public Works Committee for review.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 7 :** Letter received from x regarding water drainage concerns at Green's Road, Bay Roberts.

**Motion 2008 - 145 - Greenland/Walsh**

Resolved that x's letter be referred to the Public Works Committee for further review.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 8 :** Letter received from x regarding water drainage concerns at Kelly's Road, Coley's Point.

**Motion 2008 - 146 - Mercer/Walsh**

Resolved that x's letter be referred to the Public Works Committee for further review.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 9 :** Copy of letter to the Dept. of Transportation and Works from x regarding the deplorable condition of Route 70 in the Birch Hills area, was tabled.

**Motion 2008 - 147 - Mercer/Yetman**

Resolved that x's letter be placed on file.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 10 :** Commercial building application received from John Browne requesting approval for additional self storage units at 2 Sawdust Road, Bay Roberts.

**Motion 2008 - 148 - Greenland/Yetman**

Resolved that x's application be referred to the Planning & Development Committee for further review.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 11 :** Residential building application received from x, North Road, Coley's Point.

**Motion 2008 - 149 - Greenland/Walsh**

Resolved that approval be given to x to build an extension, as per submitted application, to residence located at North Road, subject to all Municipal Development Regulations and all other regulatory departments.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 12 :** Residential building application received from x, Green's Road.

Councillor Yetman noted that he may be in conflict of interest and left the Chambers.

**Motion 2008 - 150 - Greenland/Mercer**

Resolved that approval be given to x, as per submitted application, to build a dwelling at Green's Road, subject to all Municipal Development Regulations and all other regulatory departments.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer and G. Greenland  
Opposed: 0  
Abstaining: Councillor Yetman

Councillor Yetman returned to the Chambers.

**Item 13 :** Residential building application received from x.

**Motion 2008 - 151 - Yetman/Mercer**

Resolved that approval be given to x, as per submitted application, to construct a dwelling at Delaney's Avenue, Shearstown, subject to all Municipal Development Regulations and all other regulatory departments.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 14 :** Residential building application received from x.

**Motion 2008 - 152 - Mercer/Greenland**

Resolved that approval be given to x, as per submitted application, to construct a dwelling at Payne's Road, Butlerville, subject to all Municipal Development Regulations and all other regulatory departments. Also, subject to confirmation of existing road right of way.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 15 :** Application received from x, seeking permission to operate a museum and playhouse at the property formally known as Victoria LOL #3.

**Motion 2008 - 153 - Yetman/Walsh**

Resolved that x's application be referred to the Planning & Development Committee for further review.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 16 :** Joint Councils minutes of April 24 were tabled for review.

**Motion 2008 - 154 - Mercer/Walsh**

Resolved that the Joint Councils minutes be placed on file.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 17 :** Invitation received from Trinity Conception Family Resource Center for their Annual General Meeting on Saturday, May 24<sup>th</sup> from 10:00 a.m. - 12:00 noon at 9 Newfoundland Drive, Carbonear.

**Item 18 :** Correspondence received from the Heart & Stroke Foundation of NL advising that the Mayor's March on Heart Disease and Stroke is set for June 16 - 22.

**Item 19 :** Letter received from the Lung Association of NL requesting "Candles for Canada" fundraising during the Canada Day Celebrations.

Councillor Yetman will bring this request to the Recreation Committee for consideration.

**Item 20 :** Correspondence received from MNL regarding Municipal Awareness Day activities.



Grade 3 classes from Coley's Point Primary and All Hallows Elementary, North River, will be invited to participate in Municipal Awareness Day activities at the town hall on Wednesday, May 21. Mayor Littlejohn signed a proclamation and invited council to attend the mock meeting.

**Item 21 :** Letter received from Minister Dave Denine advising that May 4 -10 is Emergency Preparedness Week in NL.

**Item 22 :** Correspondence received from MNL regarding an Historic Religious Buildings Stewardship Forum from June 6-7 at the Lantern, St. John's.

**Item 23 :** Several info notes received from MNL regarding upcoming events and activities.

**Item 24 :** Residential building application received from x.

**Motion 2008 - 155 - Walsh/Mercer**

Resolved that approval be given to x, as per submitted application, to construct a dwelling at Tetford's Road, Shearstown, subject to all Municipal Development Regulations and all other regulatory departments. Also, pending clarification on availability of town services and confirmation of existing road right of way.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland and W. Yetman

Opposed: 0

Abstaining: 0

Motion Carried.

**Item 25 :** Letter received from x and x regarding drainage concerns as relates to future construction at Water Street.

**Motion 2008 - 156 - Mercer/Greenland**

Resolved that x's letter be referred to the Public Works Committee.

In favour: Mayor Littlejohn  
Councillors: C. Mercer, G. Greenland and W. Yetman

Opposed: 0

Abstaining: Deputy Mayor Walsh

Motion Carried.

## **Committee Reports**

### **Finance**

Accounts Payable for April 2008 was tabled for review.

### **Tourism**

#### **Motion 2008 - 157 - Mercer/Walsh**

Resolved that Tourism Committee minutes of March 10, be accepted.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

Councillor Mercer noted that a Strategic Planning Session for tourism will be held May 28 - 29.

#### **Motion 2008 - 158 - Mercer/Yetman**

Resolved that Pigeon Inlet Committee minutes of March 19 and 31, be accepted.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland and W. Yetman  
Opposed: 0  
Abstaining: 0  
Motion Carried.

### **Green**

Councillor Yetman noted that the Hazardous Waste Day was very successful with double last years participation.

### **Fire Department**

Deputy Mayor Walsh tabled a report on behalf of the fire dept.

The Conception Bay North Regional Fire/Rescue Training Centre official opening is May 31 at 1:30 p.m. The facility will be named North Laing Wood Training Centre. The name is in memorial to deceased former Fire Chiefs - John North, Allan Laing and Eric Wood.

The fire department is in the process of constructing a Memorial Park at the rear west side of the fire hall. This park will include a memorial monument, walking area and park benches. The east side of the park will be developed as a parking area.

A meeting will be arranged between the Fire Chief and the Public Works Committee regarding water pressure and flushing hydrants.

## **UMC**

Deputy Mayor Walsh requested comments and suggestions regarding mandatory use of winter tires which he will bring to the next UMC meeting.

Deputy Mayor Walsh noted that he, along with Fire Chief Russell, Municipal Enforcement Officer Bowering and Avalon North Wolverines Search and Rescue, attended the Canadian Red Cross Atlantic Conference on Disaster Management in Halifax from May 8 -9. It was decided that the Bay Roberts Disaster Plan needs to be revised and updated. A working committee is to be formed including 2 Councillors, Town Clerk, Fire Chief, Municipal Enforcement Officer and Avalon North Wolervines Search and Rescue representative.

## **Municipal Enforcement**

The newly revised Noise & Nuisance Regulations were tabled for review and approval will be requested at the next meeting of council.

A copy of the new Demolition Permit was tabled for review.

## **Motion 2008 - 159 - Greenland/Yetman**

Resolved that approval of the Demolition Application / Permit be deferred until a process is developed for identifying potential heritage structures.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland and W. Yetman

Opposed: 0

Abstaining: 0

Motion Carried.

Mayor Littlejohn tabled the summer council meeting schedule. The next meeting will take place on June 3 and following meetings will be on a 3 week rotation. Regular schedule resumes September 9.

Director Delaney entered the Chambers at 9:00 a.m.

### **Director's Report**

The next Business Luncheon is scheduled for June 4 and will be tourism based.

Special Events Committee is currently working on a Memorandum of Understanding with the NL Society for Old Time Country and Blue Grass. This event is scheduled for the 1<sup>st</sup> weekend of Klondyke Days.

Ron noted that M.H.A. Roland Butler gave a members statement to the Speaker of the House regarding the Pigeon Inlet Project.

24 students will be 100% funded by government under the recreation program.

An information document will be put together regarding swim team use of the swimming pool.

Work is progressing on a Tourism & Leisure Guide.

### **Mayor's Report**

Mayor Littlejohn noted that he had a very productive meeting with M.P. Fabian Manning and M.H.A. Roland Butler. Discussion took place regarding the Pigeon Inlet Project, Business Park, Multi Purpose Recreation Facility, Bay Roberts Harbour/Port Corporation, Goose Pond Walking Trail, Multi Year Capital Funding and the Russian Vessels.

A copy of a Telegram news report on economic census results for the province, was tabled. The median earnings among families went up 10.6 % in Bay Roberts.

Mayor Littlejohn attended the MNL Municipal Symposium 2008 at Gander from May 8 - 10. Issued discussed included: Development of Integrated Community Sustainability Plans, Public Sector Accounting Board Regulations and Provincial Solid Waste Management.

Action Items Report was tabled for review and updating.

### **Adjournment**

**Motion 2008 - 160 - Mercer/Greenland**

Resolved that the meeting do now adjourn at 9:25 p.m.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland and W. Yetman

Opposed: 0

Abstaining: 0

Motion Carried.

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Glenn Littlejohn  
Mayor

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Shirley Hawe  
Town Clerk