

A Special Meeting of the Fifteenth Town Council of the Town of Bay Roberts took place in the Town Hall, Tuesday, May 19, 2009, at 7:26 p.m.

Members Present      Mayor Glenn Littlejohn  
                                Deputy Mayor Melvin Walsh  
                                Councillor Clarence G. Mercer  
                                Councillor Gerald Greenland  
                                Councillor Philip Wood  
                                Councillor Bill Seymour

Also Present              Town Clerk Shirley Hawe

**Committee Report**

**Planning & Development Committee**

**Item 1:** x request for water and sewer extension on Delaney’s Road, Bay Roberts.

**Motion 2009 - 315 - Greenland/Walsh**

Resolved that approval in principle be given x’s proposal to extend water and sewer service approximately 200 feet on Delaney’s Road, Bay Roberts, subject to provision of a 45 ft wide road right of way with a 30 ft Class “A” road surface including ditching. Development is to accommodate construction of two (2) dwellings pending receipt and approval of building applications and subject to all Municipal Development Regulations and all other regulatory departments. The request for water and sewer extension will be referred to the Public Works Committee for further recommendation and cost analysis upon receipt of said building applications. The proposed two (2) lot development will be exempt from subdivision regulations, however, any further development will require compliance with subdivision regulations at that time.

In favour:      Mayor Littlejohn  
                                Deputy Mayor Walsh  
                                Councillors: Mercer, Greenland, Wood and Seymour

Opposed:      0

Abstaining:    0

Motion Carried.

**Item 2 :** x re: x outside work at Bishop’s Road.

**Motion 2009 - 316 - Walsh/Mercer**

Resolved that Municipal Enforcement Officer Bowering advise x, of the town's Noise & Nuisance Regulations and also advise that he is not following the conditions of his permit which was issued subject to compliance with information contained in his letter of November 4, 2008 along with his Occupancy Application of November 22, 2008. If the conditions are not met within a short period of time, a stop work order will be issued, however, a meeting can be arranged with council for further discussion on this matter.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: Mercer, Greenland, Wood and Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 3 :** x Commercial Building Application.

**Motion 2009 - 317 - Greenland/Seymour**

Resolved that approval in principle be given x, as per submitted application, to construct a commercial building at C. B. Highway, Bay Roberts, conditional on his receipt of permits from all government agencies and subject to all Municipal Development Regulations. Construction must **not** commence until after the municipal building permit is issued. Also, x's submitted drawing is to include a green space of a minimum of 6 ft to be installed adjacent to the property's entrance/exit.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: Mercer, Greenland, Wood and Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 4 :** x re: operation of repair shop at Country Road.

**Motion 2009 - 318 - Greenland/Walsh**

Resolved that over the next two weeks Municipal Enforcement Officer Bowering will investigate and log any observed, ongoing or not, commercial activities at Country Road.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh

Councillors: Mercer, Greenland, Wood and Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 5 :** x re: information on privacy fence regulations.

**Motion 2009 - 319 - Greenland/Seymour**

Resolved that x be advised that their privacy fence must be no higher than 6 ft in height and must terminate 22 ½ ft from the center of Green's Road.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: Mercer, Greenland, Wood and Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 6 :** Green spaces at the Bay Roberts Public Library and Subway.

**Motion 2009 - 320 - Greenland/Mercer**

Resolved that x, owners of the Bay Roberts Public Library property situated at 76-82 Crossroads and the new Subway property situated at 276 Conception Bay Highway, be requested to install the required green spaces stipulated as a condition of their permit and noted on their building approval letters of November 28, 2007 and August 27, 2008 respectively.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: Mercer, Greenland, Wood and Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Heritage Advisory Committee**

**Re:** x' request to have 219 Water Street declared a heritage property.

**Motion 2009 - 321 - Wood/Greenland**

Resolved that approval in principle be given to declare 219 Water Street a Municipal Heritage property, pending a site inspection by the Heritage Advisory Committee.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: Mercer, Greenland, Wood and Seymour

Opposed: 0

Abstaining: 0

Motion Carried.

### **Finance Committee**

#### **Motion 2009 - 322 - Walsh/Seymour**

Approval be given to Bae/Newplan Group Limited to proceed to tender for Tropical Storm Chantal flood damage repairs to Cemetery Bridge, Shearstown, as outlined in project # 722892 documents.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: Mercer, Greenland, Wood and Seymour

Opposed: 0

Abstaining: 0

Motion Carried.

### **Adjournment**

#### **Motion 2009 - 323 - Seymour/**

Resolved that the special meeting do now adjourn at 7:56 p.m.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: Mercer, Greenland, Wood and Seymour

Opposed: 0

Abstaining: 0

Motion Carried.

---

Glenn Littlejohn  
Mayor

---

Shirley Hawe  
Town Clerk