

**Town of Bay Roberts  
Minutes of Regular Council Meeting  
Tuesday, November 22, 2011**

Forty Fifth Meeting of the Sixteenth Town Council  
Town Hall, 321 Water Street, Bay Roberts, NL

In Attendance:

Council

Mayor Philip Wood  
Deputy Mayor Bill Seymour  
Councillor Clarence G. Mercer  
Councillor Gerald Greenland  
Councillor Walter Yetman  
Councillor Melvin Walsh

Staff

Nigel Black, Chief Administrative Officer  
Shirley Hawe, Town Clerk  
Ron Delaney, Director of Economic Development & Tourism

Public

Nicholas Mercer, Compass Correspondent  
Aiden Hibbs, KIXX Radio  
Members of the Cultural Foundation

<b>Call to Order</b>
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Mayor Wood called the meeting to order at 7:00 p.m.

<b>1.0 Presentations</b>
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**1.1 Town Branding and Marketing Presentation**

Mayor Wood presented the new branding and marketing logo which depicts a contemporary view of the Three Sisters at Mad Rock; the Town's new slogan "Carved by the Sea"; and, a new identity guidelines booklet to establish standards for the design and text of the Town's future publications, stationery, PowerPoint, signage, and other applications, including clothing and vehicles.

Members of the public, excluding the Compass correspondent, left the Chambers.

<b>2.0 Agenda</b>
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**2.1 Approval of Agenda**

**Motion 2011 – 1120 – Walsh/Seymour**

Resolved, that regular meeting agenda for November 22, 2011 be accepted.  
Carried unanimously

### **3.0 Minutes**

#### **3.1 Approval of Minutes**

##### **Motion 2011 – 1121 – Mercer/Yetman**

Resolved, that regular meeting minutes for November 8, 2011 be adopted as presented.  
Carried unanimously

### **4.0 New Business / Staff Reports**

#### **4.1 Commercial Occupancy Application – 400 Conception Bay Highway**

##### **Motion 2011 – 1122 – Greenland/Walsh**

Resolved, that approval is given applicant, as per submitted application, to open and operate a denture clinic, Carbone's Denture Clinic Ltd., at 400 Conception Bay Highway, subject to the Town's Municipal Development Regulations, other pertinent regulations and those required by all other regulatory departments.  
Carried unanimously

#### **4.2 Commercial Occupancy Application – 397 Conception Bay Highway**

##### **Motion 2011 – 1123 – Yetman/Seymour**

Resolved, that the application to open and operate a hair and tanning salon, Fire and Ice Salon, at 397 Conception Bay Highway, is referred to the Finance Committee for further review.  
Carried unanimously

### **5.0 Correspondence for Action**

#### **5.1 Bay Arena – Financial Support**

##### **Motion 2011 – 1124 – Mercer/Greenland**

Resolved, that a financial contribution be given to the Bay Arena in the amount of \$5,250 for the 2012 operating season.  
Carried unanimously

#### **5.2 Shearstown Lions Club – Seniors Christmas Party**

##### **Motion 2011 – 1125 – Walsh/Seymour**

Resolved, that a financial contribution be given the Shearstown Lions Club's Seniors Christmas Party in the amount of half the cost of the party up to a maximum of \$1,000.  
Carried unanimously

## **5.0 Correspondence for Action**

### **5.3 Water Buildup – 62 Cross Road**

#### **Motion 2011 – 1126 – Mercer/Greenland**

Resolved, that correspondence regarding water buildup at 62 Cross Road is referred to the Public Works Committee for review.

Carried unanimously

### **5.4 Public Notice Response – Residential Bldg Application for 25 Trenchard Lane**

#### **Motion 2011 – 1127 – Yetman/Walsh**

Resolved, that correspondence objecting to the residential building application for 25 Trenchard Lane is referred to the Planning & Development Committee.

Carried unanimously

## **6.0 Correspondence for Information**

### **6.1 Eastern Waste Management – User Fees 2012**

#### **Motion 2011 – 1128 – Mercer/Walsh**

Resolved, that Eastern Waste Management correspondence is placed on file.

Carried unanimously

### **6.2 Historic Trust – Lighthouse Research**

#### **Motion 2011 – 1129 – Mercer/Seymour**

Resolved, that Historic Trust correspondence is referred to Mayor Wood for response and submission of past (if available) & present pictures of Green Point Lighthouse, Coley's Point.

Carried unanimously

## **7.0 New Business / Committee Reports**

### **7.1 Executive / Finance**

Mayor Wood noted that a draft 2012 Budget will be presented for discussion at an in camera meeting on December 7<sup>th</sup> at 1:30 p.m.

Director Delaney presented the BizPal system which is an online service providing permit and license information to help businesses interested in starting up in our town.

### **7.2 Tourism Committee**

#### **Motion 2011 – 1130 – Mercer/Yetman**

Resolved, that Tourism Committee minutes for September 19 be accepted.

Carried unanimously

<b>7.0 New Business / Committee Reports</b>
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**7.3 Public Works Committee**

**Motion 2011 – 1131 – Greenland/Walsh**

Resolved, that Public Works Committee minutes for October 31 be accepted.  
Carried unanimously

**7.4 Fire Department Regulations**

**Motion 2011 – 1132 – Seymour/Yetman**

Resolved, that the Fire Department submit clarification of section 15 (F) and the amended regulations be tabled for adoption at the next meeting of council.  
Carried unanimously

**7.5 Commercial Building Application – 368-416 Conception Bay Highway**

**Motion 2011 – 1133 – Greenland/Yetman**

Resolved, that approval is given applicant, as per submitted application, to construction a commercial building to be utilized for cabinet manufacturing at 368-416 Conception Bay Highway, Lot 11 Fitzgerald's Business Park, subject to the Town's Municipal Development Regulations and those required by all other regulatory departments.  
Carried unanimously

**7.6 Motion 2011 – 1134 – Seymour/Greenland**

Resolved, that approval is given to borrow from the Bank of Montreal for the term of 15 years the amount of \$573,400 to cover Multi-Capital Works Project #26647.  
Carried unanimously

<b>8.0 Adjournment</b>
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**8.1 Motion to Adjourn**

**Motion 2011 – 1135 – Walsh/Mercer**

Resolved, that Council now adjourned the regular meeting at 8:05 p.m.  
Carried unanimously

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Philip Wood, Mayor

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Shirley Hawe, Town Clerk