

**Town of Bay Roberts
Minutes of Regular Council Meeting
Tuesday, November 23, 2010**

Twenty-Fourth Meeting of the Sixteenth Town Council
Town Hall, 321 Water Street, Bay Roberts, NL

In Attendance:

Council	Mayor Glenn Littlejohn Deputy Mayor Philip Wood Councillor Clarence G. Mercer Councillor Gerald Greenland Councillor Walter Yetman Councillor Bill Seymour
Staff	Nigel Black, Chief Administrative Officer Shirley Hawe, Town Clerk Ron Delaney, Economic Development Officer
Absent	Councillor Melvin Walsh

Call to Order

Mayor Littlejohn called the meeting to order at 7:05 p.m.

1.0 Agenda

1.1 Additions and Approval of Agenda

Motion 2010 – 655 – Yetman/Mercer

Resolved that correspondence regarding 397 Shearstown Road and Public Works Committee minutes of November 12th be added to the agenda and that the agenda for November 23rd be approved with additions.
Carried unanimously

2.0 Minutes

2.1 Approval of Minutes

Motion 2010 – 656 – Seymour/Wood

Resolved that regular meeting minutes of November 9, 2010 be adopted as presented.
Carried unanimously

3.0 New Business / Staff Reports

3.1 Commercial Building Application – 14 Bay Shore Estates

Motion 2010 – 657 – Wood/Mercer

Resolved that approval be given applicant, as per submitted application, to construct a commercial building to be utilized for a Child Care Centre at 14 Bay Shore Estates, subject to the Town's Municipal Development Regulations and those required by all other regulatory departments.

Carried unanimously

4.0 Correspondence for Action

4.1 Culvert Request – 24 South Road

Motion 2010 – 658 – Yetman/Mercer

Resolved that correspondence regarding an open ditch at 24 South Road, Coley's Point, be referred to the Public Works Committee for further review.

Carried unanimously

4.2 Vent Pipe Concerns – 23-25 Barracks Road

Motion – 2010 – 659 – Mercer/Seymour

Resolved that correspondence regarding a vent pipe at Track Road near 23-25 Barracks Road be referred to the Public Works Committee for further review.

Carried unanimously

4.3 Quarry Permit Renewal – East of Rocky Pond Area

Motion 2010 – 660 – Mercer/Yetman

Resolved that approval be given applicant to quarry borrow material at east of Rocky Pond area as outlined in Department of Natural Resources referral letter.

Carried unanimously

4.4 Quarry Permit Renewal – Main Road, Butlerville

Motion 2010 – 661 – Yetman/Mercer

Resolved that approval be given applicant to quarry borrow material at Main Road, Butlerville as outlined in Department of Natural Resources referral letter.

Carried unanimously

4.0 Correspondence for Action

4.5 Quarry Permit Renewal – Butlerville at Hayward’s Road

Motion 2010 – 662 – Mercer/Seymour

Resolved that approval be given applicant to quarry gravel at Butlerville, 0.4 km along Hayward’s Road as outlined in Department of Natural Resources referral letter.

Carried unanimously

4.6 Quarry Permit Renewal – Country Road

Motion 2010 – 663 – Mercer/Wood

Resolved that approval be given applicant to quarry gravel and rock at 4.5 km from Route 70, Country Road, Bay Roberts as outlined in Department of Natural Resources referral letter.

Carried unanimously

4.7 Street Light Request – Anglican Parish Coley’s Point

Motion 2010 – 664 – Wood/Mercer

Resolved that Coley’s Point Anglican Parish’s request for a street light at their parking lot west of the cemetery be referred to the CAO and MEO for review and recommendation.

Carried unanimously

4.8 Street Light Request – 389 Conception Bay Highway

Motion 2010 – 665 – Mercer/Yetman

Resolved that a street light is scheduled to be installed in the area of 389 C. B. Highway and correspondence be placed on file.

Carried unanimously

4.9 Financial Support – The Bay Arena

Motion 2010 – 666 – Mercer/Wood

Resolved that financial support in the amount of \$5,250 be given to the Bay Arena.

Carried unanimously

4.10 Donation Request – Shearstown Lions Club

Motion 2010 – 667 – Mercer/Seymour

Resolved that Shearstown Lions Club request for financial support for their Seniors Christmas Party be referred to the Finance Committee.

Carried unanimously

4.0 Correspondence for Action

4.11 Donation Request – Children’s Wish Tree

Motion 2010 – 668 – Wood/Mercer

Resolved that Children’s Wish Tree Foundation’s request be placed on file.
Carried unanimously

4.12 Donation Request – Canada Winter Games Female Hockey Team Cookbook

Motion 2010 – 669 – Seymour/Yetman

Resolved to purchase a ¼ page ad in the 2011 U18 HNL Female Hockey Team Cookbook for the amount of \$50.
Carried unanimously

4.13 Flood Zone Information – 397-399 Shearstown Road

Motion 2010 – 670 – Seymour/Mercer

Resolved to advise correspondents that a flood zone mapping study is currently ongoing and therefore, at this point in time, Council cannot confirm nor deny the existence of flood zones within the town’s boundaries.
Carried unanimously

5.0 Correspondence for Information

5.1 Networking Session – M-RON

Motion 2010 – 671 – Wood/Seymour

Resolved that M-RON’s correspondence be placed on file.
Carried unanimously

5.2 Animal Shelter Information – Happy Tails

Motion 2010 – 672 – Wood/Yetman

Resolved that Happy Tails’ correspondence be placed on file.
Carried unanimously

5.3 Provincial Purple Ribbon Campaign – Violence Against Women

Motion 2010 – 673 – Wood/Seymour

Resolved that Provincial Purple Ribbon Campaign’s correspondence be placed on file.
Carried unanimously

6.0 New Business / Committee Reports

6.1 Tourism Committee

6.0 New Business / Committee Reports

Motion 2010 – 674 – Mercer/Yetman

Resolved that Tourism Committee minutes of November 1st be accepted.

Carried unanimously

Motion 2010 – 675 – Mercer/Wood

Resolved that the newly developed Tourism Advisory Committee By-Laws be adopted as presented.

Carried unanimously

6.2 Public Works Committee

Motion 2010 – 676 – Greenland/Seymour

Resolved that Public Works Committee minutes of November 12th be accepted.

Carried unanimously

7.0 Resolutions from Privileged Meetings

7.1 Employee Benefits and Vacation Policy – Motion 2010 - 614

Motion 2010 – 677 – Wood/Yetman

Resolved that Motion 2010 – 614 of the November 9th privileged meeting be ratified.

Carried unanimously

7.2 Blocked Sewer at 17-19 C. B. Highway – Motion 2010 – 615

Motion 2010 – 678 – Mercer/Yetman

Resolved that Motion 2010 – 615 of the November 9th privileged meeting be ratified.

Carried unanimously

8.0 Councillor Concerns / Notice of Motions

8.1 Vehicle/Equipment Policy

Motion 2010 – 679 – Mercer/Greenland

Resolved that the newly developed Vehicle/Equipment Policy be adopted with amendment to the policy statement: Use of Equipment/Vehicles item 6 (a) – remove last sentence.

Carried unanimously

9.0 Adjournment

9.1 Motion to Adjourn

Motion 2010 – 680 – Mercer/Seymour

Resolved that Council now adjourn the regular meeting at 7:55 p.m.

Carried unanimously

Glenn Littlejohn, Mayor

Shirley Hawe, Town Clerk