

The Fiftieth-Second Meeting of the Fifteenth Town Council of the Town of Bay Roberts took place in the Town Hall with the following in attendance:

Mayor Glenn Littlejohn
Deputy Mayor Melvin Walsh
Councillor Gerald Greenland
Councillor Dennis Brown
Councillor Walter Yetman
Councillor Bill Seymour
Town Manager Edwin Fradsham
Town Clerk Shirley Hawe
Director of Development Ron Delaney

Also present, Ms. Lillian Simmons (the Compass).

Councillor Clarence Mercer sends regrets on being unable to attend meeting.

Regular meeting commenced at 7:40 p.m.

Mayor Littlejohn asked if there are any errors or omissions to the minutes of November 7th, 2006, which has been circulated with the agenda.

Page 1. Councillor Greenland inquired the outcome concerning the request made by Mr. x regarding Mr. x s compliance to the conditions of his permit.

Town Manager advised that the matter has been settled.

Page 2. Mayor Littlejohn advised that the Executive Committee will review and respond to Ms. x s letter regarding Council s open letter to residents on the planned expansion of Harbour International Limited.

Page 3. Councillor Seymour asked about the bid submission to host the 2008 Newfoundland and Labrador Summer Games.

Mayor Littlejohn advised that the Dept. of Tourism, Culture and Recreation is presently reviewing the bid submissions.

Page 4. Mayor Littlejohn thanked council members for participating in the annual Remembrance Day Parade.

Page 5. Councillor Greenland asked if there is any response to letters issued regarding violation of the Fire Prevention Act and Life Safety Code of Canada.

Mayor Littlejohn advised that if the identified violators do not comply with Council's request, the Fire Commissioner's office will become involved and take further action.

It was moved by Councillor Seymour and seconded by Councillor Yetman that the minutes of November 7th, 2006, be adopted as presented.

Motion Carried.

Additions to Agenda

Councillor Seymour tabled a letter from Mr. x requesting a street light be installed near the bend on Whitney Street.

It was moved by Councillor Greenland and seconded by Deputy Mayor Walsh that Mr. x's request be referred to the Public Works Committee for review and recommendation.

Motion Carried.

General Business

Letter received from the Town of Clarke's Beach seeking a reduction in fire protection fees.

It is noted that the Town of Clarke's Beach has since paid in full the fire protection fees as originally invoiced.

Letter received from Mr. x requesting confirmation in writing that Council intends to pave Bayshore Estates located at 38-42 Arney's Pond Road in the spring of 2007.

It was moved by Deputy Mayor Walsh and seconded by Councillor Greenland that Mr. x's request be deferred until after Mr. x has fulfilled his previous obligation by submitting new drawings for his proposed subdivision.

Motion Carried.

Letter received from x advising that they intend to construct a new seniors complex / cottages in Bay Roberts and at this time are requesting: (1) a 10 year tax freeze on property, water and sewer; (2) business tax on office only, indefinitely; and (3) the Town be responsible for re-zoning proposed property, if needed.

Mayor Littlejohn advised that Mr. & Mrs. x's request is currently being considered by the Finance Committee and a recommendation will be forthcoming.

Application for Occupancy Permit received from x.

It was moved by Councillor Yetman and seconded by Councillor Greenland that approval be given to Ms. x to open and operate an alterations / tailoring business (Hailey s Hems) at 252-254 Conception Bay Highway.

Motion Carried.

Application for Occupancy Permit received from x.

It was moved by Deputy Mayor Walsh and seconded by Councillor Seymour that approval be given to Ms. x to open and operate a café in the Beaver Plaza Mall.

Motion Carried.

Application for Occupancy Permit received from x requesting permission to open and operate a video / games arcade at 423 Water Street.

It was moved by Councillor Greenland and seconded by Councillor Yetman that Ms. x s request be referred to the Planning & Development Committee for further review.

Motion Carried.

Building Application received from the Dept. of Transportation & Works.

It was moved by Councillor Greenland and seconded by Councillor Brown that approval be given to the Dept. of Transportation & Works to construct a salt storage shed at 418-440 Conception Bay Highway, subject to all Municipal Development Regulations and all other regulatory departments.

Motion Carried.

Letter received from Ms. x regarding the requested clean up of 35 Cross Roads.

It was moved by Councillor Yetman and seconded by Deputy Mayor Walsh that a letter be written to Ms. x thanking her for complying with the clean up request.

Motion Carried.

Letter received from Mr. xl requesting a street light be installed at the intersection of Powell s Supermarket Limited parking lot side entrance and Country Road.

It was moved by Councillor Greenland and seconded by Deputy Mayor Walsh that Mr. x s request be referred to the Public Works Committee for recommendation.

Motion Carried.

Letter received from the Society of United Fisherman, Dawe Lodge, requesting financial support for their Christmas Party for Special Needs Children and others.

It was moved by Councillor Seymour and seconded by Deputy Mayor Walsh that a \$100.00 donation be made to the SUF Dawe Lodge for the Special Needs Children s Christmas Party.
Motion Carried.

Letter received from the Bay Arena Association Limited requesting consideration be given to picking up the arena garbage.

It was moved by Deputy Mayor Walsh and seconded by Councillor Yetman that the Bay Arena request be referred to the Public Works Committee for further review.
Motion Carried.

Letter received from the Reverend Mark Janes inviting Council and staff to attend a Vigil for Peace service at St. Matthew s Anglican Church at 7:00 p.m. on Thursday, December 7th.

Letter received from Mr. x advising that the Provincial Information and Library Resources Board has asked Government to extend the Bay Roberts Public Library Braepar Building lease for one year to September 2007.

It was moved by Councillor Greenland and seconded by Councillor Brown that the Town Manager contact the owners of the Braepar Building regarding potential sale of said building.
Motion Carried.

Letter received from Mr. x, Newfoundland and Labrador Housing Corporation, suggesting that NLHC meet with council and staff bi-annually to discuss and outline their future plans and programs.

It was moved by Councillor Seymour and seconded by Councillor Greenland that NLHC arrange an initial meeting at their convenience in the new year.
Motion Carried.

Letter received from Newfoundland and Labrador Refining Corporation advising that NLRC is exploring the feasibility of building a refinery at the head of Placentia Bay and invites comments regarding same.

Info Notes received from NLFM advising of various issues and upcoming events.

Letter received from x offering comments, as requested, on the proposed Town of Bay Roberts and Bay Roberts Heritage Society Inc. Trust Agreement.

Mayor Littlejohn noted that more clarification and discussion will take place regarding the Trust Agreement.

Letter received from the CBN Joint Councils Association advising that the Annual General Meeting is rescheduled to November 30th at the Knights of Columbus, Harbour Grace.

Committee Reports

Fire Department

Deputy Mayor Walsh tabled the Bay Roberts Fire Department 2007 Budget in the amount of \$308,900.00 and also, reported the following:

Requesting a breakdown of their budget spending,
Letters be sent to Port de Grave residents who are in arrears for fire protection,
The area west of the Fire Hall be paved next year,
Red Warning Lights be purchased for each member, as a safety measure, and
Support from Council in purchasing a new rescue vehicle.

It was moved by Deputy Mayor Walsh and seconded by Councillor Greenland that letters be sent to the residents of the Port de Grave peninsula requesting payment of fire protection arrears.
Motion Carried.

It was decided that the Town Manager will seek clarification regarding red warning lights for firefighters personal vehicles.

Mayor Littlejohn advised that the Finance Committee will give the request regarding a new rescue vehicle consideration during the 2007 budget process.

UMC

Deputy Mayor Walsh advised that a review of the guidelines for Conflict of Interest under the Municipalities Act, Section #207 1X, is being undertaken within the next few weeks and any comments or concerns regarding same be submitted to D. M. Walsh.

Tourism

On behalf of Councillor Mercer, Mayor Littlejohn tabled a report entitled Exploration Cruise Forum . Councillor Brown and Director Delaney provided comments on the report.

It was decided to defer Councillor Mercer s report for further discussion in the new year.

Planning & Development

Councillor Greenland gave notice of motion for the adoption of the Bay Roberts Subdivision Policy and Application to Subdivide Land.

It was moved by Deputy Mayor Walsh and seconded by Councillor Yetman that x be given preliminary approval for their proposal to construct a self storage facility at 236-238 Country Road, subject to submission of detailed drawings and also, subject to all Municipal Development Regulations and all other regulatory departments.

Motion Carried.

Economic Development

Councillor Brown tabled the Economic Development 2007 Budget in the amount of \$49,200.00.

Finance

It was moved by Councillor Brown and seconded by Councillor Yetman that a \$250.00 donation be made to the Society for the Prevention of Cruelty to Animals.

Motion Carried.

Mayor Littlejohn advised that the 2007 budget will be ready for the December 12th meeting which will start at 5:00 p.m. for discussion and at 6:15 p.m. for public attendance.

Recreation

Councillor Yetman requested that funding for a feasibility study for the multi use recreation facility be given consideration in the 2007 Budget.

Green

Councillor Yetman tabled the Green Committee 2007 Budget in the amount of \$12,300.00.

Wetlands

Councillor Seymour tabled a report and information booklet from the Stewardship Association of Municipalities fall meeting in Springdale on November 17th - 18th. Also, an osprey platform will be installed this week on the Spaniard s Bay side of the Shearstown Estuary.

Letter received from x, Dept. of Environment and Conservation Wildlife Division requesting all towns use the same small management unit signs for identifying critical areas for waterfowl under the stewardship agreements, so as to have consistency between all of the signs that will be displayed across the province.

50 Plus

Councillor Seymour noted that the 50+ Club will be hosting Christmas Raffles on November 30th, December 1st, and 2nd. Also, afternoon tea/bake sale on December 12th and Christmas light tour on December 15th.

Director of Developments Report

Festival of Lights Opening Ceremonies and Tree Lighting is tomorrow, November 29th, Support the Troops Tree (yellow lights) and Christmas Village Opening will be moved to the Wilbur Sparkes Recreation Complex and date to be announced, 2nd Economic Development Luncheon will take place Wednesday, December 6th at the Klondyke Hotel with David Coffin of Innovation Trade & Rural Development as guest speaker, and Festival of Lights Schedule of Events. Judges will be here on December 14th - 15th.

Mayor s Report

Mayor Littlejohn requested that the Council Code of Conduct be deferred until January 2007.

Mayor Littlejohn noted the various functions he attended on behalf of Council and also, thanked the Special Events Committee for a great job on the 9th Annual Festival of Lights Compass insert.

Deputy Mayor Walsh noted that this afternoon he attended the unveiling of the Crime Stoppers signage on the Veterans Memorial Highway.

Mayor Littlejohn spoke about the Dennis Minty Exhibit at the Visitor s Pavilion.

Notices of Motion

It was moved by Councillor Brown and seconded by Councillor Yetman that the Trust Agreement between the Town and the Bay Roberts Heritage Society Inc., and also, the former railway station designation as a Municipal Heritage Building, be deferred until January 2007. Motion Carried.

Councillor Concerns

Deputy Mayor Walsh spoke about the fence around the Wilbur Sparkes Recreation Complex being too close to the shoulder of the road.

Mayor Littlejohn suggested that the Public Works Committee look into this concern.

Deputy Mayor Walsh spoke about the signs at the end of Sawdust Road which are blocking bus driver s view.

Mayor Littlejohn suggested that the Town Manager look into this concern.

Adjournment

It was moved by Councillor Yetman and seconded by Councillor Seymour that the meeting be adjourned at 9:25 p.m.

Motion Carried.

Glenn Littlejohn
Mayor

Shirley Hawe
Town Clerk