

**Town of Bay Roberts  
Minutes of Regular Council Meeting  
Tuesday, October 12, 2010**

Twenty-First Meeting of the Sixteenth Town Council  
Town Hall, 321 Water Street, Bay Roberts, NL

In Attendance:

Council      Mayor Glenn Littlejohn  
                 Deputy Mayor Philip Wood  
                 Councillor Gerald Greenland  
                 Councillor Walter Yetman  
                 Councillor Melvin Walsh  
                 Councillor Bill Seymour

Absent        Councillor Clarence G. Mercer

Staff         Nigel Black, Chief Administrative Officer  
                 Shirley Hawe, Town Clerk

<b>Call to Order</b>
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Mayor Littlejohn called the meeting to order at 7:05 p.m.

<b>1.0    Agenda</b>
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**1.1    Additions to Agenda**

**Motion 2010 – 554 – Seymour/Greenland**

Resolved that correspondence regarding approval to award tender for project #'s 26652 and 26648 be added to the agenda.

Carried unanimously

**1.2    Approval of Agenda**

**Motion 2010 – 555 – Seymour/Greenland**

Resolved that the revised agenda for October 12, 2010 be accepted.

Carried unanimously

<b>2.0    Minutes</b>
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**2.1    Residential Building Application – 1-3 Barracks Lane**

Councillor Yetman declared a conflict of interest and left the Chambers

## **2.0 Minutes**

### **Motion 2010 – 556 – Greenland/Walsh**

Resolved that approval be given applicant, as per submitted application, to construct a dwelling at 1-3 Barracks Lane, Bay Roberts, subject to further submission of an acceptable survey and site plan, and also, subject to the Town's Municipal Development Regulations and those required by all other regulatory departments.

Carried unanimously

Councillor Yetman returned to the Chambers

## **2.2 Commercial Vehicle Parking Regulations**

### **Motion 2010 – 557 – Walsh/Yetman**

Resolved that the proposed Commercial Vehicle Parking Regulations be adopted and shall come into effect on November 11<sup>th</sup>, 2010.

Carried unanimously

## **2.3 Approval of Minutes**

### **Motion 2010 – 558 – Yetman/Wood**

Resolved that regular meeting minutes of September 28, 2010 be adopted as presented.

Carried unanimously

## **3.0 New Business / Staff Reports**

### **3.1 Revised Donation Policy**

The revised Donation Policy was presented for review and will be tabled as a Notice of Motion at the next regular meeting.

## **4.0 Correspondence for Action**

### **4.1 Residential Building Application – 267A-269A Central Street**

#### **Motion 2010 – 559 – Yetman/Walsh**

Resolved that the residential building application for 267A-269A Central Street, Bay Roberts, be referred to the Planning & Development Committee for further review.

Carried unanimously

### **4.2 Drainage Concerns – 24 South Road**

#### **Motion 2010 – 560 – Seymour/Greenland**

Resolved that correspondence regarding ditching at 24 South Road, Coley's Point, be referred to the Public Works Committee.

Carried unanimously

<b>4.0 Correspondence for Action</b>
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**4.3 Flooding – 164 C. B. Highway**

**Motion 2010 – 561 – Wood/Yetman**

Resolved that correspondence regarding flooding at 164 C. B. Highway, Bay Roberts, be referred to the Public Works Committee.

Carried unanimously

**4.4 Flooding – 230A Shearstown Road**

**Motion 2010 – 562 – Greenland/Walsh**

Resolved that concerns expressed by the owners of 230A Shearstown Road regarding flooding during Hurricane Igor and Post-Tropical Storm Chantal be referred to the CAO to forward to Municipal Affairs and Bae/Newplan Group for their review and consideration.

Carried unanimously

**4.5 Flooding – 203-207 Shearstown Road**

**Motion 2010 – 563 – Seymour/Walsh**

Resolved that correspondence regarding flooding at 203-207 Shearstown Road be referred to the Public Works Committee.

Carried unanimously

**4.6 Water Runoff – 34 Green’s Road Extension**

**Motion 2010 – 564 – Greenland/Walsh**

Resolved that correspondence regarding water runoff at 34 Green’s Road Extension be referred to the Public Works Committee.

Carried unanimously

**4.7 Petition – Love Street Shoulder Washout**

**Motion 2010 – 565 – Seymour/Yetman**

Resolved that the petition from residents of Love Street regarding shoulder washout be referred to the Public Works Committee.

Carried unanimously

**4.8 Royal Canadian Legion – Annual Poppy Campaign**

**Motion 2010 – 566 – Wood/Greenland**

Resolved that a donation of \$100.00 will be given for the Poppy Campaign.

Carried unanimously

<b>4.0 Correspondence for Action</b>
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**4.9 Cohen's – Ronald McDonald House Fundraiser**

**Motion 2010 – 567 – Wood/Walsh**

Resolved that correspondence seeking financial support for Cohen's campaign to furnish Ronald McDonald House be placed on file.

Carried unanimously

**4.10 MacDonald Family Fundraiser – The John Reid Liberation Fund**

**Motion 2010 – 568 – Wood/Seymour**

Resolved that correspondence seeking financial support for the John Reid Liberation Fund be placed on file.

Carried unanimously

**4.11 Government Approval to Award Tender – Project #'s 26652 & 26648**

**Motion 2010 – 569 – Greenland/Seymour**

Resolved that approval be given Bae/Newplan Group Limited to award Project Nos. 26652 & 26648, Phase 3, North Road Lift Station and Force Main CP2 and Route 70 – Sewer Upgrades, to H&B Construction Limited for the amount of \$3,080,594.25.

Carried unanimously

**Motion 2010 – 570 – Greenland/Seymour**

Resolved that the Mayor and Town Clerk are authorized, on behalf of Council, to enter into the Municipal Infrastructure Agreement, Building Canada Fund – Communities Component – Top-Up – Phase 3, North Road Lift Station and Force Main CP2 and Route 70-Sewer Upgrades, Project Nos. 26652 & 26648, between the Town and the Department of Municipal Affairs.

Carried unanimously

<b>5.0 Correspondence for Information</b>
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**5.1 Accounts Payable – September 2010**

**Motion 2010 – 571 – Wood/Seymour**

Resolved that September 2010 Accounts Payable be approved.

Carried unanimously

**5.2 CBN Joint Councils – Minutes of May 27, 2010**

**Motion 2010 – 572 – Walsh/Yetman**

Resolved that Joint Councils' minutes of May 27, 2010 be accepted.

Carried unanimously

<b>6.0 New Business / Committee Reports</b>
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### **5.3 Trinity Conception CBDC – Annual General Meeting**

#### **Motion 2010 – 573 – Wood/Yetman**

Resolved that the invitation to CBDC's AGM be placed on file.  
Carried unanimously

### **6.1 Recreation Committee**

#### **Motion 2010 – 574 – Wood/Walsh**

Resolved that Recreation Committee minutes of September 27<sup>th</sup> and October 4<sup>th</sup> be accepted.

Carried unanimously

### **6.2 Executive Committee**

Deputy Mayor Wood congratulated members of council for receiving long service awards at the MNL Convention – Councillors Greenland and Seymour for 16 years and Mayor Littlejohn for 12 years.

The Town of Bay Roberts was honoured by MNL for winning the TidyTowns 2010 Award of Excellence in the 5,000+ population category for encouraging environmental awareness, recycling programs and the Blue Box Campaign.

Mayor Littlejohn noted that correspondence will be issued regarding JMC's request for repairs or removal of the berm/trestle at the Shearstown Estuary.

### **6.3 Finance Committee**

#### **Motion 2010 – 575 – Wood/Greenland**

Resolved that Motion 2010 – 552 of the October 12, 2010 privileged meeting be ratified. (Approval is given to purchase from the Provincial Government, a parcel of crown land situated at C. B. Access Road, Bay Roberts, for the appraised value amount of \$171,000 to be utilized for the proposed Business Park).

Carried unanimously

<h3><b>7.0 Adjournment</b></h3>
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### **7.1 Motion to Adjourn**

#### **Motion 2010 – 576 – Walsh/Greenland**

Resolved that Council adjourn the regular meeting at 7:55 p.m.

Carried unanimously

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Glenn Littlejohn, Mayor

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Shirley Hawe, Town Clerk