

The Fiftieth Meeting of the Fifteenth Town Council of the Town of Bay Roberts took place in the Town Hall with the following in attendance:

Mayor Glenn Littlejohn  
Deputy Mayor Melvin Walsh  
Councillor Clarence G. Mercer  
Councillor Gerald Greenland  
Councillor Walter Yetman  
Town Manager Edwin Fradsham  
Town Clerk Shirley Hawe  
Director Ron Delaney

Councillor Dennis Brown and Councillor Bill Seymour were absent.

Also present, Ms. Lillian Simmons (the Compass), Program Officer Ian Flynn, Ms. Patricia George and Tourism Committee members, Agnes Butler, Rick Snow, Karen Mercer, Kelly Morgan, Ruth Murray, Derrick Neil, Wayne Attwood and Bob Craig.

Meeting commenced at 7:05 p.m.

The Tourism Committee gave a presentation on their past accomplishments and current projects. Their future project is to see the completion of the Klondyke in 2007 at an estimated cost of \$75,000.00. The Tourism Committee is requesting council support for this endeavour.

Mayor Littlejohn advised that consideration will be given their request and thanked them for the commendable work they've done over the past 10 years.

Meeting recessed at 7:30 p.m. and the Tourism Committee members left the Chambers.

Regular meeting recommenced at 7:40 p.m.

Mayor Littlejohn asked if there are any errors or omissions to the minutes of October 10<sup>th</sup>, 2006, which has been circulated with the agenda.

Page 2. Councillor Yetman asked the outcome concerning the request made by Mr. x regarding Mr. x compliance to the conditions of his permit.

Town Manager advised that a meeting will be arranged between both parties.

Page 6. Councillor Mercer noted that he will be attending, along with Director Delaney, the Exploration Cruise Forum being held at the Fairmont Hotel on October 25<sup>th</sup> -27<sup>th</sup>.

It was moved by Councillor Mercer and seconded by Deputy Mayor Walsh that the minutes of October 10<sup>th</sup>, 2006, be adopted as presented.

Motion Carried.

### **General Business**

Letter received from the Bay Roberts Heritage Society inviting council, staff and spouses to the official opening of the Military Exhibit in the Road to Yesterday Museum on Thursday, November 2<sup>nd</sup> at 8:00 p.m.

Letter received from the Arthritis Society requesting financial support for the 6<sup>th</sup> Annual Jingle Bell Walk/Run on November 18<sup>th</sup>.

It was decided that a \$50.00 donation will be made.

Letter received from Ms. x, Chairperson, seeking financial support for the annual Bay Roberts Lions Club Santa Claus Parade.

It was moved by Councillor Greenland and seconded by Councillor Yetman that a \$500.00 donation be made.

Motion Carried.

Letter received from Ms. x, Crimestoppers Board, requesting the Town host the official unveiling of the new Crimestoppers sign which is erected in the vicinity of the Visitor's Pavilion on the Veterans Highway.

It was moved by Councillor Greenland and seconded by Deputy Mayor Walsh that the Town host the official unveiling social at the Visitor's Pavilion.

Motion Carried.

Letter received from the Avalon Conservative Riding Association advising that they will be sponsoring a dinner on Friday, October 27<sup>th</sup> at Riverdale Lanes, Kelligrews at 7:00 p.m. with Mr. Fabian Manning, M.P., the Hon. Peter McKay, Deputy Prime Minister and Minister responsible for ACOA in attendance.

It was decided to purchase a set of tickets for this event. Deputy Mayor Walsh will attend on behalf of council.

Letter received from Mr. x requesting a sign be installed advising motorists that Menchions Lane is a dead end road.

It was moved by Deputy Mayor Walsh and seconded by Councillor Yetman that Mr. x's request be referred to the Planning and Development Committee for further review.

Motion Carried.

Letter received from Gaia of Ascension Collegiate regarding the agreement by Council to sponsor Gaia as partner in the application to purchase a sewage treatment system intended to replace the septic tank at Ascension Collegiate school.

Mayor Littlejohn advised that he will meet with Gaia within the next few weeks to give an update regarding the sewage treatment system project.

Ms. x said that she will contact Mayor Littlejohn to confirm a meeting date.

Ms. x then left the Chambers.

Letter received from Mr. x, Environment Health Officer, Dept. of Government Services, advising of a complaint received concerning Mr. x having no running water or washroom facilities in his dwelling and throwing waste behind his house. Mr. X suggests that it is the Town's responsibility to ensure that all dwellings have installed appropriate running water and sewer to their dwellings.

It was moved by Councillor Greenland and seconded by Councillor Mercer that Mr. x be advised that water and sewer services are provided for Mr. xs property and the onus is on Mr. x and/or his agents to avail of these services. Also, as this may be a social service issued, Council suggests that Mr. x refer his concerns to the Dept. of Human Resources, Labour & Employment. The Department's Division of Income Support may provide financial assistance to Mr. x for the acquisition of basic living necessities such as water and sewer facilities.

Motion Carried.

Letter received from Mr. x, Environment Health Officer, Dept. of Government Services, advising of a complaint received concerning construction of new cabins in the First Pond area without the proper approval in place.

It was moved by Councillor Mercer and seconded by Councillor Greenland that signage be erected in the concerned areas advising potential cabin developers that prior to construction, a municipal building application must be submitted to council, including approvals from all other regulatory departments.

Motion Carried.

News Release received from the Municipal Assessment Agency announcing the names of those elected as municipal representatives on the agency's board of directors. Deputy Mayor Deborah Quilty, Paradise, was elected to the position of Avalon Director.

Residential building application received from x., to construct a dwelling at 12 Marina Place.

It was moved by Deputy Mayor Walsh and Councillor Mercer that approval be given to x., as per submitted plans and also, subject to all Municipal Development Regulations and all other regulatory departments.

Motion Carried.

Residential building application received from Ms. x, to construct a dwelling at Track Road, Bay Roberts.

It was moved by Deputy Mayor Walsh and seconded by Councillor Yetman that approval be given to Ms. x, as per submitted plans and also, subject to all Municipal Development Regulations and all other regulatory departments.

Motion Carried.

Correspondence received from Municipal Training and Development Corporation providing the essentials for developing a Municipal Code of Ethics and Code of Conduct.

### **Committee Reports**

#### **Executive**

Deputy Mayor Walsh gave Notice of Motion that the Trust Agreement between the Town of Bay Roberts and the Bay Roberts Heritage Society Inc., be ratified at the next regular council meeting.

#### **Heritage**

Councillor Mercer gave Notice of Motion that the former Railway Station be designated a Municipal Heritage Building.

On the question of Trail signs, the Advisory Board recommends that the international symbol (yellow triangle) be used in danger areas, and a disclaimer sign on each head end of the Trail.

Letter received from Dr. x advising of his resignation from the position of Business Representative for the Heritage Advisory Board.

It was moved by Councillor Mercer and seconded by Councillor Yetman that a letter of appreciation be sent to Dr. x.  
Motion Carried.

### **Tourism**

Councillor Mercer tabled the Pigeon Inlet Steering Committee minutes of October 16<sup>th</sup> for comment and question.

### **Public Works**

Councillor Greenland tabled minutes of October 19<sup>th</sup>, a copy of which will be appended in the minute book to the council meeting minutes of October 24<sup>th</sup>, 2006.

Councillor Greenland noted that Works Superintendent was not in attendance as recorded in the minutes.

It was moved by Councillor Greenland and seconded by Councillor Yetman that the recommendations of the Public Works Committee, be accepted with amendments.  
Motion Carried.

It was moved by Councillor Greenland and seconded by Councillor Yetman that Mr. x be advised that the current street lighting in his area is consistent with the street lighting policy throughout the town and Mr. x may contact Nfld Power regarding private street lighting or security lighting.  
Motion Carried.

It was moved by Councillor Greenland and seconded by Councillor Mercer that approval be given to accept funding from Dept. of Municipal Affairs for forcemain replacement at Water Street / Cross Roads, as per agreement stated in project #15731, dated, October 11<sup>th</sup>, 2006.  
Motion Carried.

A recommendation to make Mission Lane a dead end road and upgrade the Barracks Lane to accommodate additional traffic will be deferred until Spring 2007.

### **Planning & Development**

It was moved by Councillor Greenland and seconded by Deputy Mayor Walsh that Ms. x publish in the Compass, her request to construct and operate a child day care center at 25 Cleary's Road.  
Motion Carried.

Application received from x requesting permission to build and operate an indoor self storage facility at 236-238 Country Road.

It was moved by Councillor Greenland and seconded by Councillor Yetman that Mr. & Mrs. x publish in the Compass, their request to construct and operate an Indoor Self Storage Facility at 236-238 Country Road.

Motion Carried.

### **Municipal Enforcement**

Deputy Mayor Walsh tabled minutes of October 11<sup>th</sup> for comment and question.

It was moved by Deputy Mayor Walsh and seconded by Councillor Mercer that the Town Council of Bay Roberts enforce the Parking and Moving Violations as prescribed under the Highway Traffic Act and adopted by the Town of Bay Roberts.

Motion Carried.

### **UMC**

Deputy Mayor Walsh presented minutes of October 7<sup>th</sup> and also, the UMC Council Survey Interview Guide for review and comment.

### **Wetlands**

Notice received from the Stewardship Association of Municipalities advising that the SAM fall meeting is November 17<sup>th</sup> - 19<sup>th</sup> at Springdale.

It was moved by Deputy Mayor Walsh and seconded by Councillor Walsh that approval be given for Councillor Seymour to attend the SAM fall meeting.

Motion Carried.

### **Director's Report**

Director Delaney reported on various upcoming events his department has scheduled for November.

### **Mayor's Report**

Mayor Littlejohn reported on activities and the events he has attended on behalf of council from September 1<sup>st</sup> to October 24<sup>th</sup>.

It was moved by Councillor Yetman and seconded by Councillor Greenland that a \$100.00 donation be given to the Parkinson's Society Newfoundland & Labrador.  
Motion Carried.

**Notices of Motion**

It was moved by Councillor Mercer and seconded by Deputy Mayor Walsh that the following recommendations be accepted. Re: Port Authority Development: (1) a councillor become a member of the Board of Directors for the Bay Roberts Harbour Authority; (2) further research the advantages/ disadvantages of establishing a Port Authority for the Town; and, (3) seek legal advise. Re: Port of Call: (1) set in motion the process of forming a cruise committee; and, (2) become a member of the Cruise Association of NL.  
Motion Carried.

It was moved by Deputy Mayor Walsh and seconded by Councillor Mercer that the newly revised Snow Clearing Regulations be adopted as presented.  
Motion Carried.

It was moved by Deputy Mayor Walsh and seconded by Councillor Yetman that the Snow Clearing Policy be adopted as presented.  
Motion Carried.

It was moved by Deputy Mayor Walsh and seconded by Councillor Mercer that the Snow Clearing Damage Policy be adopted as presented.  
Motion Carried.

**Adjournment**

It was moved by Councillor Greenland and seconded by Deputy Mayor Walsh that the meeting be adjourned at 9:10 p.m.  
Motion Carried.

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Glenn Littlejohn  
Mayor

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Shirley Hawe  
Town Clerk