

The Thirty Second meeting of the Fourteenth Town Council was held in the Town Hall with the following in attendance:

Mayor Wilbur Sparkes
Deputy Mayor Glenn Littlejohn
Councillor Gerald Greenland
Councillor Perry Bowering
Councillor Dennis Brown
Councillor Melvin Walsh
Councillor Bill Seymour

Privileged meeting commenced at 5:45 p.m.

It was moved by D.M. Littlejohn and seconded by Councillor Brown that the salary scale as presented by Finance Committee be accepted.

Motion Carried.

It was moved by D.M. Littlejohn and seconded by Councillor Bowering that placement of workers on their recommended steps in the salary scale be accepted and to become effective January 1, 2004.

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|-----------------------------|---|---------|
| - Town Manager | - | Step 11 |
| - Town Clerk/Treasurer | - | Step 10 |
| - Works Superintendent | - | Step 12 |
| - Tourism/Rec/Dev. Director | - | Step 8 |
| - Clerk | - | Step 6 |
| - Program Officer | - | Step 2 |

Motion Carried.

It was moved by D.M. Littlejohn and seconded by Councillor Greenland that Ian Flynn be appointed as Program Officer on a temporary basis.

Motion Carried.

Privileged meeting ended at 6:45 p.m.

Regular meeting commenced at 7:30 p.m.

Concerns arising from minutes of August 26th, 2003.

Councillor Bowering asked if work had been completed on fire truck.

Also, find out the owners of the asphalt stored on Central Street and ask to have it removed.

Inquired as to whether Mr. Gordon Snow had responded to Council decision.

Councillor Greenland asked if water meters had been installed. There are none available to be purchased at present time.

Regarding Mr. Tony Noseworthy's request for more information, the Town Manager will address his concerns.

An error in recording the decision of Council regarding Mr. Kevin Rose's request to have the Town accept responsibility of a private driveway. It should state a minimum 40 foot width (not 30 foot) and a turning radius at the end must be provided before Council can adhere to this request.

Councillor Seymour inquired as to whether the fencing was in place for Chester Dawe Ltd.

Councillor Brown wanted to know how far along the tendering process is for the new traffic lights at the intersection of Water Street and Conception Bay Highway.

D.M. Littlejohn suggested that McDonald's Restaurant be contacted regarding their opinion on their C. B. Highway exit being a right turn exit only. Also, arrange meeting with McDonald's and Dept. of Works, Services & Transportation to discuss same.

Minutes of September 23rd, 2003 were approved.

Public Notice regarding an application from Dawe's Concrete Products Limited seeking permission to operate a quarry located south of Long Pond, Country Road, was presented.

Letter received from Ms. Jackie Young and Ms. Carol Walsh concerning a dust problem and potential flooding in the area of 298A, 298B and 298C Conception Bay Highway.

Ms. Young was in attendance and stated her concerns regarding same.

It was moved by D.M. Littlejohn and seconded by Councillor Seymour that this matter be turned over to the Works Committee.

Motion Carried.

Letter received from Mr. Rupert Gushue concerning damages incurred to his property during the past winter snow clearing operations.

Mr. Gushue was in attendance and stated his concerns regarding same.

Town Manager said that damage done to front fence running along Water Street would be fixed. However, side fence running along lane is not back the required distance of 22 ½ feet from center of road and therefore, is not the responsibility of Town. In future, snow plow operators will be asked to keep to the center of lane.

Letter received from Ms. Diane Dale-Fowler regarding the use of a public lane adjacent to her property, 93A South Road, Coley's Point.

Council can not legally block a public right of way. It was suggested that Ms. Dale-Fowler contact the RCMP regarding her safety concerns with the use of this public lane by all-terrain vehicles.

Letter received from Mr. Paul Whittle, Dept. of Works, Services & Transportation regarding the tendering for traffic lights at Water Street and Route 70.

Letter to be placed on file.

Letter received from Trinity Conception Placentia Health Foundation requesting financial and active support for the 14th Annual Telethon.

It was moved by D.M. Littlejohn and seconded by Councillor Walsh that a donation of \$1,000.00 be given. Also, Council members are asked to man phones from 6 to 7 p.m.

Motion Carried.

Letter received from Amalgamated Academy seeking financial assistance for their annual Awards Night Scholarship Program.

A perpetual donation of \$125.00 is in place.

Letter received from the Conception Bay North AIDS Interest Group with enclosed pledge sheet asking Council members to join in this years walk.

Letter to be placed on file.

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E-mail received from Mr. Don Mercer regarding his alleged ownership of harbour front land across from the Bay Roberts 50+ Club which is undergoing improvements by the Town.

Letter to be turned over to Works Committee.

Letter received from Mr. David Moores, Harbour International Limited concerning the mandatory installation of a water meter.

It was decided that Mr. Moores be advised that the purpose of the water meter is to monitor water consumption and allow Council to assert control of excessive water usage. All other businesses requested to participate in the installation of water meters were happy to do so. Harbour International Ltd. is part of the water shortage problem and therefore, must participate in the solution.

Letter received from Mr. Wayne Parsons requesting that the road leading to the outfall at Arney's Pond be included in the schedule of regular summer and winter maintenance.

This request to be turned over to the Works Committee.

A lot layout plan from Mr. Dave Neville regarding his proposed residential subdivision at 83 & 89-91 Water Street was presented.

It was moved by Councillor Greenland and seconded by Councillor Seymour that this development be accepted, subject to the following conditions:

1. Proper engineering drawings must be provided or sufficient information to insure the development proceeds in accordance with Town regulations and applicable codes. No work is to proceed prior to approval of the required submission.
2. Road right of way and ditching must meet Town subdivision regulations regarding pavement width, shouldering, etc.
3. All work must be performed and co-ordinated with Town Manager and Works Superintendent.
4. When all work is complete, tested and acceptable, the Town will provide all related Town services to the area. After the one year warranty expiration, the Town will assume responsibility for all installations. Also, when road way is adequately compacted and settled, the Town will provide the required asphalt pavement.
5. A Green Space is to be provided in the vacant area between Lot #12 and Lot #13 at the end of the 15 m cul de sac.

Motion Carried.

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Notice received from the Stewardship Association of Municipalities regarding the SAM Fall Meeting in Gambo. Councillor Seymour is to attend.

Letter received for the Conception Bay North Fire Chiefs Association regarding major discrepancies in the Fire Prevention and Protection section of the Feasibility Study of Cooperative Cost Sharing Initiative report by the Conception Bay North Joint Councils Association.

Letter to be placed on file.

InfoNote received from the Government of Newfoundland and Labrador regarding the nomination of an individual in our community for the First Order of Newfoundland and Labrador.

InfoNote to be placed on file.

Information received from NLFM regarding Agricultural Policy Framework, Red Bay-Cartwright highway officially opens and another banner year for provincial parks.

Letter to be placed on file.

Members Advisory received from FCM regarding municipal participation in the National Antenna Tower policy.

Advisory to be placed on file.

Application received from Mr. David Pollett requesting permission to build residential dwelling at 33-35 Bishop's Road.

It was moved by Councillor Greenland and seconded by D.M. Littlejohn that approval be given, subject to all regulatory departments.

Motion Carried.

Members Advisory received from FCM regarding the economic benefits of public transit in Canada.

Advisory to be placed on file.

Copy of letter sent to the Hon. Oliver Langdon, Minister, Dept. of Municipal & Provincial Affairs, regarding a request for financial assistance to cover the cost of constructing a dam at one of our water supply ponds was presented.

Councillor Bowering stressed the urgency of the water shortage situation and requested the Compass correspond, Ms. Lillian Simmons, to reiterate this in her article on Council News.

D.M. Littlejohn presented a newspaper clipping of an article relating to the positive coverage the Town received with regard to the TARGA event.

Some discussion took place as to whether this is an event the Town should sponsor in the future. It was suggested that a meeting be arranged next year with TARGA organizers to discuss issues arising from this event.

Letter was received from Philip Sheppard Law Office stating that Mr. Sheppard has been retained by Tony and Marie Noseworthy regarding Council's use for property recently purchased that borders their property.

Letter to be turned over to the Works Committee.

Committee Reports

D.M. Littlejohn gave a report from the Finance Committee.

All departments are asked to submit their respective 2004 budget requests by the end of October 2003.

It was noted that the 2004 budget should reflect the purchase of a new garbage compactor.

Councillor Greenland gave a report from the Works Committee.

It was decided that Mr. Howard Swenson be advised that the damages sustained to his fence are not the responsibility of the Town. The said fence does not comply with Town regulations as to the required distance of 22 ½ feet from the center of the road.

It was decided that the request of Frank and Danette Dawson to have a street light installed near their residence on Badcock Boulevard be approved.

Also, it was decided that the request of Geoff and Cathy Seymour to have a street light installed near

their residence on Goose Pond Road be approved.

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Mr. Brain Crane and Mr. David Caravan be advised that the ditches and culverts in the area of the new Powell's Supermarket have been upgraded and there is no reason to anticipate any negative impact to your area. Should any unforeseeable events occur, action will be taken.

It was decided that the harbour improvements across from the Bay Roberts 50+ Club will be delayed until after a meeting takes place between Mr. Don Mercer and the Works Committee.

It was decided that the title, Works Superintendent, Pat Foley, will be included on the Towns letterhead.

Invitation from Mr. Ian Flynn, Program Officer, Recreation and Special Events, was presented requesting Council members to attend the 1st Annual Celebrity All-Star Hockey Challenge taking place at the Bay Arena on Saturday, October 4th at 7 p.m. The celebrity hockey team will be made up of Councillors, media personnel and supporters of the Klondyke Concert. All proceeds from this event will be presented to the Trinity Conception Placentia Health Foundation on Sunday, October 5th, by the Special Events Committee.

Councillor Brown gave a report from the Economic Development Department.

An information booklet researched and compiled by Mr. Curtis Mercer under the direction of Mr. Ron Delaney was presented. It consisted of an overview of the historical and demographic nature of the Town. It covers education levels of residents, employment status, municipal tax structures, housing developments, community profiles, voting statistics, recreational facilities, religious and other organizations, available residential and commercial land sites, and appendixes listing commercial land and buildings currently for sale and for rent. This information package is also available on CD.

Councillor Brown noted that this project was money well invested and hopefully can be expanded on next year.

Mr. Ron Delaney stated that this document is a working template and is a good starting point for further expansion. Funding may be available in the coming months to further enhance the project and to be developed into a multiply media package for the internet and on CD. It will be a useful tool for promoting the assets of the Town.

Mr. Ron Delaney stated that a full report on the Klondyke Concert is available to be presented at Councils discretion.

Councillor Brown gave a report on the Friends of the Museum meeting.

It was requested that Council consider:

1. As stated in the Municipalities Act, there is supposed to be an Heritage Advisory Committee in place in every municipality.
2. It was suggested that a Heritage Advisory Committee be formed to work with the Heritage Society with regard to looking into establishing the Cable Avenue as an heritage site.

Councillor Brown will have more information to present at the next Council meeting regarding this request.

Councillor Walsh noted that there was nothing to report from the Fire Department or the Urban Municipalities Committee.

Councillor Seymour stated that he will attend the SAM meeting in Gambo.

It was moved by D.M. Littlejohn and seconded by Councillor Greenland that the meeting be adjourned 9:05 p.m.

Motion Carried.

Wilbur Sparkes
Mayor

Shirley Hawe
Acting Town Clerk