

**Town of Bay Roberts
Minutes of Regular Council Meeting
Tuesday, August 9, 2016**

Sixtieth Meeting of the Seventeenth Town Council
Town Hall, 321 Water Street, Bay Roberts, NL

PRESENT:

Mayor Philip Wood	Nigel Black, CAO
Deputy Mayor Walter Yetman	Christine Bradbury, Town Clerk
Councillor Bill Seymour	Sean Elms, Director of PWTS
Councillor Charlene Dawe-Roach	Compass Representative
Councillor George Simmons	
Councillor Dean Franey	

Absent: Councillor Wade Oates

CALL MEETING TO ORDER

Mayor Philip Wood called the meeting to order at 7:00 p.m.

AGENDA / MINUTES

Agenda

Motion 2016 – 641 Yetman/Franey

Resolved, that regular meeting agenda for August 9, 2016 is accepted as presented.

Carried unanimously

Approval of Minutes

Motion 2016 – 642 Yetman/Franey

Resolved, that regular meeting minutes for July 12, 2016 be adopted as presented.

Carried unanimously

NEW BUSINESS/STAFF REPORTS

Commercial Occupancy Application – 347 Conception Bay Highway

Motion 2016 – 643 Seymour/Franey

Resolved, that Council approved the application to open and operate, Sheer Cuts and Tanning, at 347 Conception Bay Highway, subject to the Town's Municipal Development Regulations and those required by all other regulatory departments.

Carried unanimously

Commercial Occupancy Application – 125 Conception Bay Highway

Motion 2016 – 644 Yetman/Franey

Resolved, that Council approve the application for commercial occupancy for Harbour Music & Dance Inc., at 125 Conception Bay Highway, subject to an inspection by the Fire Chief, and subject to the Town's Municipal Development Regulations, other pertinent regulations and those required by all other regulatory departments.

Carried unanimously

Accounts Payable – July 2016

Motion 2016 – 645 Franey/Yetman

Resolved, that Council approved the Accounts Payable listing for the month of July 2016 as presented.

Carried unanimously

Planning & Development Committee Report

Motion 2016 – 646 Yetman/Franey

Resolved, that Council accepted the Planning and Development Committee Report as was presented.

Carried unanimously

Planning & Development Committee Recommendation

38 Bareneed Road – Backlot Development/Variance Request

Motion 2016 – 647 Yetman/Franey

Resolved, that the applicant be required to submit a location certificate from a qualified professional survey to establish the location of the foundation on this property prior to considering approval of the permit and the variance.

Carried unanimously

**Planning and Development Committee Recommendation
Jubilee Estates – Request to Construct Storage Building**

Motion 2016 – 648 Yetman/Franey

Resolved, that this type of use is not permitted as a use or discretionary use in a residential zone therefore the request is denied by Council.

Carried unanimously

Municipal Enforcement – Quarterly Report

Motion 2016 – 649 Dawe-Roach/Franey

Resolved, that Council accepted the Municipal Enforcement’s Quarterly Report as presented.

Carried unanimously

Garbage Dumpsters – Bylaw

Motion 2016 - 650 Yetman/Franey

Resolved, that Council asked that the Planning and Development Committee to develop a Bylaw that pertains to garbage dumpsters being used in the Town and the length of time it should be permitted on the residential property. As well, a possible permit having to be required prior too placement on the property. The Committee will bring their recommendation back to Council for discussion and approval.

Carried unanimously

Municipal Enforcement Committee Minutes

Motion 2016 - 651 Yetman/ Seymour

Resolved, that Council accepted the Municipal Enforcement Committee Minutes of July 15, 2016 as presented.

Carried unanimously

2012-2014 MYCWP CP2 Funding Allocation

Motion 2016 – 652 Seymour/Franey

Resolved, that Council ask Government to reallocate funding from their 2014-2017 MYCWP to cover extra costs associated with the upgraded sewer line to complete CP2 DMA #12124.

Carried unanimously

Sale of Surplus Equipment – Public Works

Motion 2016 – 653 Franey/Yetman

Resolved, that Council will sell the equipment to each of the highest bidders and allows the Director of Public Works and Technical Services to discard of any equipment that was not sold.

Carried unanimously

Engineering Services

Motion 2016 - 654 Yetman/Franey

Resolved, that Council will recommend Progressive Engineering to the Department of Municipal Affairs to supply engineering services for the Town's 2014-2017 MYCWP.

Carried unanimously

2014 Auditor's Report and Consolidated Financial Statements

Motion 2016 – 655 Yetman/Franey

Resolved, that Council tabled the 2014 Auditor's Report and Consolidated Financial Statements until the next scheduled meeting to be held on August 30, 2016.

Carried unanimously

2015 Financial Statements – Appointment of Auditor

Motion 2016 – 656 Yetman/Dawe-Roach

Resolved, that Council directed the CAO to contact local Accounting Firms for a competitive quote on Audit Services for the 2015 financial year.

Carried unanimously

CORRESPONDENCE FOR ACTION

26 Cross Roads – Driveway Concern

Motion 2016 – 657 Seymour/Dawe-Roach

Resolved, that Council referred correspondence regarding the driveway concern at 26 Cross Roads to the Public Works Committee of Council for review.

Carried unanimously

62 Butlerville Road – Shoulder of Road

Motion 2016 – 658 Seymour/Franey

Resolved, that Council referred correspondence regarding the shoulder of the road in front of the property 62 Butlerville Road to the Public Works Committee of Council for review.

Carried unanimously

Country Road – Resident Complaint

Motion 2016 – 659 Seymour/Dawe-Roach

Resolved, that Council referred the complaint from the resident at 2 Russell's Road off of Country Road concerning the number of farm animals on the neighboring property to the Municipal Enforcement Officer to investigate and to the Planning and Development Committee to review the Town's Regulations as it results to property owner housing farm animals on the said property.

Carried unanimously

National Teen Driver Safety Week – Proclamation

Motion 2016 – 660 Franey/Dawe-Roach

Resolved, that Council directed the Mayor to sign the proclamation for National Teen Driver Safety Week to be held on October 17- 21, 2016.

Carried unanimously

11 Fox Place – Request

Motion 2016 – 661 Seymour/Yetman

Resolved, that Council referred the request for an update on the rezoning of the property 11 Fox Place to the CAO.

Carried unanimously

39B Green’s Road – ROW Request

Motion 2106 – 662 Simmons/Seymour

Resolved, that Council accept the request as noted on the correspondence, based on the fact that the house was built prior to the new regulations; thus before would have allowed an 8ft Right of Way.

Accepted by: Councillor Simmons, Councillor Seymour

Opposed by: Mayor Wood, Deputy Mayor Yetman, Councillor Dawe-Roach, Councillor Franey
Motion Defeated

39B Green’s Road – ROW Request

Motion 2016 – 663 Seymour/Yetman

Resolved, that Council referred this request back to the Planning and Development Committee once again for further review.

Carried unanimously

442 Water Street – Speed Bump Request

Motion 2016 – 664 Simmons/Dawe-Roach

Resolved, that Council moved the correspondence regarding the request for a speed bump to be located at 442 Water Street to file.

Carried unanimously

Donation Request – Resident

Motion 2016 – 665 Yetman/Seymour

Resolved, that the request for a donation to an individual resident does not meet the Donation Policy of the Town; Council will send a congratulatory letter to the individual acknowledging his achievement.

Carried unanimously

CORRESPONDENCE FOR INFORMATION

Joint Management Committee – Member Update

Motion 2016 – 666 Seymour/Franey

Resolved, that Council accepted Patricia George as the appointed community member for the Town of Bay Roberts to the Joint Management Committee. The JMC would be responsible for any travels expenses that may occur for her.

Carried unanimously

Government of NL – Department of Municipal Affairs

Clean Water and Wastewater Fund – Project No. 17-CWWF-17-00056

Motion 2016 – 667 Yetman/Dawe-Roach

Resolved, that Council accepts the cost sharing agreement from the Government of NL for Clean Water and Wastewater Fund, Project No. 17-CWWF-17-00056 and directed the Mayor and Town Clerk to sign the agreement on behalf of the Town.

Carried unanimously

SAM Conference – HVGB – Councillor Seymour

Motion 2016 – 668 Franey/Dawe-Roach

Resolved, that Council approved the travel request from Councillor Bill Seymour to attend the Stewardship Association of Municipalities meetings to be held in Happy Valley-Goose Bay on September 23-24, 2016.

Carried unanimously

MNL Board Position – Nominations

Motion 2016 – 669 Yetman/Dawe-Roach

Resolved, that Council move the correspondence from MNL regarding nominations for the Board positions to file.

Carried unanimously

NL English School District – Letter

Motion 2016 – 670 Dawe-Roach/Yetman

Resolved, that Council moved the correspondence from the NL English School District regarding changes to the student transportation in the Bay Roberts area to file.

Carried unanimously

Disaster Management Training – Travel Request

Motion 2016 – 671 Yetman/Franey

Resolved, that Council approved the travel request by the Mayor and CAO to attend the Disaster Management Training to be held Moncton on October 18 & 19, 2016.

Opposed by: Councillor Simmons

Accepted by: Deputy Mayor Yetman, Councillor Franey, Councillor Dawe-Roach, Councillor Seymour

Motion Carried

ADJOURNMENT

Adjourn

Motion 2016 – 672 Dawe-Roach/Franey

Resolved, that Council now adjourn the regular meeting at 8:25 PM

Carried unanimously

Philip Wood, Mayor

Christine Bradbury, Town Clerk