

**Town of Bay Roberts
Minutes of Regular Council Meeting
Tuesday, February 28, 2017**

Seventy-First Meeting of the Seventeenth Town Council
Town Hall, 321 Water Street, Bay Roberts, NL

PRESENT:

Mayor Philip Wood	Nigel Black, CAO
Councillor Dean Franey	Christine Bradbury, Town Clerk
Councillor Wade Oates	Ron Delaney, Director of Economic Dev. & Tourism
Councillor Bill Seymour	Sean Elms, Director of PWTS
Councillor George Simmons	Compass Representative

Absent: Deputy Mayor Walter Yetman, Councillor Charlene Dawe-Roach,

CALL MEETING TO ORDER

Mayor Philip Wood called the meeting to order at 7:00 p.m.

AGENDA / MINUTES

Agenda

Motion 2017 – 866 Franey/Seymour

Resolved, that regular meeting agenda for February 28, 2017 is accepted as presented.
Carried unanimously

Approval of Minutes

Motion 2017 – 867 Oates/Simmons

Resolved, that regular meeting minutes for January 24, 2017 be adopted as presented.
Carried unanimously

NEW BUSINESS/STAFF REPORTS

Multifunction Copier/Printer Lease

Motion 2017 – 868 Franey/Oates

Resolved, that Council will enter into a Five(5) year lease agreement with Ricoh Canada Limited for the supply and maintenance of a multifunction network copier/printer.

Carried unanimously

Donation Policy

Motion 2017 – 869 Seymour/Franey

Resolved, that Council directed the CAO to draft for consideration a Donation Policy, which sets the direction of the type of small grants that will be considered and continue to evaluate any larger grants/donations at budget time.

Carried unanimously

Aged Receivables – Bad Debts

Motion 2017 – 870 Simmons/Franey

Resolved, that Council approved the Bad Debt listing of accounts that are to be written off.

Carried unanimously

Accounts Payable – January 2017

Motion 2017 – 871 Oates/Franey

Resolved, that Council approved the Accounts Payable listing for January 2017 as presented.

Carried unanimously

New Residential Buildings – Backlot Development 30 & 32 Playground Road

Motion 2017 – 872 Oates/Seymour

Resolved, that the applicant is to be advised to publish their backlot development request, for two residential dwellings at 30 & 32 Playground Road which is consistent with all backlot development requests.

Carried unanimously

Commercial Occupancy Application – 225 Conception Bay Highway

Motion 2017 – 873 Franey/Oates

Resolved, that Council gave an *Approval in Principle* to the application for commercial occupancy for at 225 Conception Bay Highway, subject to the required approvals from Service NL and Fire Chief, and further subject to the Town's Municipal Development Regulations, other pertinent regulations and those required by all other regulatory departments.

Carried unanimously

Mayor Wood leaves the Chair and Councillor Seymour takes the **Chair**.

Assessment Review Commissioner

Motion 2017 – 874 Wood/Franey

Resolved, that Council moved the correspondence regard the Assessment Review Commissioner to a Privileged Meeting of Council.

Carried unanimously

Mayor Wood resumes the Chair.

Public Works Committee Report

Motion 2017 – 875 Oates/Seymour

Resolved, that Council accepted the Public Works Committee Report as presented.

Carried unanimously

Public Works Committee

387A Water Street – Snow Clearing

Motion 2017 – 876 Seymour/Franey

Resolved, that Council denied the request from the resident at 387A Water Street and will provide the resident with the Town’s required street with regulations.

Carried unanimously

Commercial Occupancy Application – 252 Conception Bay Highway

Motion 2017 - 877 Franey/Simmons

Resolved, that Council give an Approval in Principle to the application for an Occupancy Permit at 252 Conception Bay Highway, subject to the required approvals from Service NL and Fire Chief, and further subject to the Town’s Municipal Development regulations and those required by all other regulatory departments.

Carried unanimously

Commercial Occupancy Application – 25 Bareneed Road

Motion 2017 – 878 Oates/Franey

Resolved, that Council approved the application to open and operate Frontier Technologies – Eastlink Contractor, at 25 Bareneed Road, subject to the Town’s Municipal Development Regulations and those required by all other regulatory departments.

Carried unanimously

New Dump Truck

Motion 2017 – 879 Seymour/Simmons

Resolved, that Council awards the contract to Royal Freightliner in the amount of \$200,589.90 including tax for the purchase of a new dump truck.

Carried unanimously

New Trailer Mounted Asphalt Recycler

Motion 2017 – 880 Simmons/Seymour

Resolved, that Council awarded the contract to Saunders Equipment Limited in the amount of \$127,075 for the purchase of a new trailer mounted asphalt recycler.

Carried unanimously

CORRESPONDENCE FOR ACTION

Cable Avenue – New Business

Motion 2017 – 881 Oates/Seymour

Resolved, that Council referred the correspondence regarding a new business request to be located on Cable Avenue to the Planning and Development Committee for review and subsequent recommendation to Council.

Carried unanimously

Ascension Collegiate - Auction

Motion 2017 - 882 Simmons/Franey

Resolved, that will donate \$50 for advertising fees in the booklet for the Ascension Collegiate Auction.

Carried unanimously

Cultural Foundation – Discount Request

Motion 2017 – 883 Simmons/Franey

Resolved, that Council referred the discount request from the Cultural Foundation for use of the Bay Arena to the Recreation Director.

Carried unanimously

Grace United Church – Parking Lot Entrance

Motion 2017 – 884 Seymour/Oates

Resolved, that Council referred the parking lot concerns for the Grace United Church to the Public Works Committee of Council for further review.

Carried unanimously

153-157 Country Road – Water Concern

Motion 2017 – 885 Simmons/Seymour

Resolved, that Council referred the water concern at 154-157 Country Road to the Public Works Committee of Council for further review.

Carried unanimously

Anthony Place – Street Light Request

Motion 2017 – 886 Franey/Oates

Resolved, that Council referred the street light request for Anthony place the Municipal Enforcement Officer for consideration.

Carried unanimously

CBN Figure Skating – Donation Request

Motion 2017 – 887 Simmons/Oates

Resolved, that Council will make their annual donation of \$500 to the Conception Bay North Figure Skating Club.

Carried unanimously

Knights of Columbus – Speak off Donation

Motion 2017 – 888 Seymour/Simmons

Resolved, that Council will make an annual donation of \$30 to the Fourth Degree Public Speaking contest for Levels I, II, and III students.

Carried unanimously

National Volleyball – Donation Request

Motion 2017 – 889 Simmons/Franey

Resolved, that Council moved the request for a donation to a resident who will be attending a National Volleyball tournament to the next Council meeting scheduled on March 14, 2017.

Carried unanimously

CORRESPONDENCE FOR INFORMATION

Citizen’s Crime Prevention Assoc. - Information

Motion 2017 – 890 Oates/Simmons

Resolved, that Council moved the correspondence received from Citizen’s Crime Prevention Association is moved to file.

Carried unanimously

Fire Services – Surplus Firefighting Vehicle

Motion 2017 – 891 Simmons/Franey

Resolved, that correspondence regarding the reassignment of the 1993 GMC Rescue Pumper fire truck is moved to the Town of Salmon Cove, is moved to file.

Carried unanimously

Pre-Budget Consultation – Presentation

Motion 2017 – 892 Franey/Oates

Resolved, that the Pre-Budget Consultation presentation prepared by the Mayor is moved to file.

Carried unanimously

Recent Legislation Affecting Firefighters

Motion 2017 – 893 Franey/Simmons

Resolved, that correspondence received from the Government concerning Recent Legislation Affecting Firefighters is moved to file.

Carried unanimously

NEW BUSINESS/COMMITTEE REPORTS

Mayor Wood leaves the Chair and Councillor Seymour takes control of the meeting.

War Memorial Addition – Thomas Copely

Motion 2017 – 894 Wood/Oates

Resolved, that Council supports the efforts of the Royal Canadian Legion to have Thomas Copely added to the War Memorial. Mr. Copely had connections in Coley's Point and Shearstown, and signed up in the Town of Bay Roberts.

Carried unanimously

Mayor Wood resumes the Chair.

Dietitians of Canada Nutrition Month

Motion 2017 – 895 Franey/Seymour

Resolved, that Council directed the Mayor to sign the Dietitians of Canada Proclamation proclaiming March as Nutrition Month.

Carried unanimously

ADJOURNMENT

Adjourn

Motion 2017 – 896 Seymour/Franey

Resolved, that Council now adjourn the regular meeting at 8:21 PM

Carried unanimously

Philip Wood, Mayor

Christine Bradbury, Town Clerk