

**Town of Bay Roberts
Minutes of Regular Council Meeting
Tuesday, June 17th, 2025**

Seventieth Meeting of the Nineteenth Town Council
Town Hall, 321 Water Street, Bay Roberts, NL

PRESENT:

Acting Mayor Geoff Seymour
Councillor Dean Franey
Councillor Frank Deering
Councillor Perry Bowering
Councillor Ross Petten
Councillor Silas Badcock

Dave Tibbo, Interim CAO
Sean Elms, Director of PWTS
Ron Delaney, Director of Tourism/Eco Dev.
Greg Squires, Director of Protective Service
Eddie Russell, Director of Recreation
Olivia Bradbury, Shoreline News

CALL MEETING TO ORDER

Acting Mayor Seymour called the meeting to order at 7:00 p.m.

Dave Tibbo, CAO appointed Town Clerk for the meeting.

AGENDA / MINUTES

Adoption of Agenda

Motion 2025 – 1385 Petten/Franey

Resolved, that regular meeting agenda for June 17th, 2025 is accepted as presented.

Carried Unanimously

Approval of Minutes

Motion 2025 – 1386 Deering/Bowering

Resolved, that regular meeting minutes for May 20th, 2025 be adopted as presented.

Carried Unanimously

Approval of Minutes – Special Meeting

Motion 2025 – 1387 Petten/Bowering

Resolved, that the special meeting minutes for May 27th, 2025 be adopted as presented.

Carried Unanimously

COMMITTEE REPORT/OTHER MEETINGS/NEW BUSINESS

Closed Meeting – May 20th, 2025

Motion 2025 - 1388 Petten/Bowering

Resolved, that Council approved the Closed Meeting Minutes of May 20th, 2025 as presented.

Carried Unanimously

Closed Meeting – May 27th, 2025

Motion 2025 – 1389 Badcock/Deering

Resolved, that Council approved the Closed Meeting Minutes of May 27th, 2025 as presented.

Carried Unanimously

Closed Meeting – June 3, 2025

Motion 2025 – 1390 Petten/Bowering

Resolved, that Council approved the Closed Meeting Minutes of June 3rd, 2025 as presented.

Carried Unanimously

Recommendations of Committee of the Whole Meeting – June 3rd, 2025

Donation Request – Softball NL Team

Motion 2025 – 1391 Bowering/Franey

Resolved, that Council make a donation of \$150 to the U17 Women's NL Softball Team in support of their travels to Saskatchewan for the Canadian Fast Pitch Championships.

Carried Unanimously

Donation Request – Public Library

Motion 2025 – 1392 Badcock/Petten

Resolved, that Council make a donation of \$500 to the various programs the Bay Roberts Library offers.

Carried Unanimously

Traffic Calming Policy

Motion 2025 – 1393 Petten/Bowering

Resolved, that the Town of Bay Roberts hereby adopt the Traffic Calming Policy as presented.

Carried Unanimously

Change Order #4 – WSP Shearstown Road

Motion 2025 – 1394 Petten/Franey

Resolved, that Council approve Change Order #4 related to consulting services for the Shearstown Road Phase 1 project in the amount of \$27,197.50 for WSP E&I Canada Limited.

Carried Unanimously

Change Order #3 – Shearstown Road Phase 1

Motion 2025 – 1395 Franey/Badcock

Resolved, that Council approve Change Order 003 related to the construction of Shearstown Road Phase 1 project in the amount of \$18,285.00 for Black Diamond.

Carried Unanimously

89 Cross Road – Water and Sewer Repairs

Motion 2025 – 1396 Badcock/Franey

Resolved, that Council approved the cost associated with the invoice received by Dawsons Plumbing Heating Limited for work related to repairs made at 89 Cross road on the Town's side of the curb stop in the amount of \$810.75 (tax inc.).

Carried Unanimously

Change Order #2 – Water Street Phase 1 – Aguathuna Drafting & Consulting

Motion 2025 – 1397 Deering/Bowering

Resolved, that Council approve Change Order 002 related to consulting services for Water Street Phase 1 project in the amount of \$3,622.50 hst included to Aguathuna Drafting and Consulting Company Ltd.

Carried Unanimously

Committee of the Whole Minutes – June 3rd, 2025

Motion 2025 – 1398 Franey/Petten

Resolved, that Council approve the Committee of the Whole Minutes of the meeting held on June 3rd, 2025 as presented.

Carried Unanimously

NEW BUSINESS AND STAFF REPORTS

Accounts Payable – June 18, 2025

Motion 2025 – 1399 Petten/Badcock

Resolved, that Council approve the Accounts Payable listing in the amount of \$890,932.12 for May 1 – June 18th, 2025 as presented.

Carried Unanimously

Municipal Elections 2025

Motion 2025 – 1400 Franey/Deering

Resolved, that Council declare Thursday, September 4th as Nomination Day for the Town Council of Bay Roberts and set Saturday, September 27th as the Advance Polling day. Also appoint Georgina Parsons As Alternate Returning Officer for the 2025 Municipal Election.

Carried Unanimously

2025 Tax Collections

Motion 2025 – 1401 Petten/Bowering

Resolved, that approval be given to initiate collection activity on outstanding tax accounts for 2025 which may require water disconnection, use of a third-party agency, court action or arrears sale of property.

Carried Unanimously

Change Order 3 – Aguathuna Drafting & Consulting Company – Water Street Phase 1

Motion 2025 – 1402 Petten/Badcock

Resolved, that Council approve Change Order 003 related to consulting service for the Water Street Phase 1 project in the amount of \$27,562.74 hst included to Aguathuna Drafting and Consulting Company Ltd.

Carried Unanimously

Sod Lane – Water Issue**Motion 2025 – 1403 Petten/Badcock**

Resolved, that Council do repairs on Sod Lane at an estimated cost of \$21,000 and this amount depends on the local developer cover a portion of the cost at \$3500 (hst inc.) and agree to the installation of five new services to be paid in advance. Towns portion will be taken from the paving Budget for 2025.

Carried Unanimously

Bulk Garbage Collection**Motion 2025 – 1404 Petten/Bowering**

Resolved, that Council approve the collection of bulk garbage by Town Staff in addition to the scheduled Fall collection by Eastern Regional Service Board during the period of July 2nd – 18th, 2025 with an approximate cost of \$20,000 with funds available from the Sale of Assets.

Carried Unanimously

Capital Expenditure – Shearstown Road Phase 1**Motion 2025 – 1405 Deering/Bowering**

Resolved, that Council approved the capital expenditure from Black Diamond Construction, for works related to the Shearstown Road Phase 1 project in the amount of \$307,922.13.

Carried Unanimously

Capital Expenditure – Water Street Phase 1 Project # 17-MTCW-22-00074**Motion 2025 – 1406 Bowering/Franey**

Resolved, that Council approve the capital expenditure from Mahers Construction, for works related to the Water Street Phase 1 Project # 17-MYCW-22-00074 in the amount of \$249,183.67. The Town will release payment when the money is deposited from the government into the Towns account.

Carried Unanimously

UMC Meetings – Travel Request**Motion 2025 – 1407 Petten/Badcock**

Resolved, that Council approve the Travel Request of Mayor Geoff Seymour and Councillor Perry Bowering to attend the Urban Municipalities Committee meetings in Port aux Basques, being held on August 22nd – 23rd with an approximate cost of \$1400 per person, money available in GL Account 603-7000.

Carried Unanimously

CORRESPONDENCE FOR INFORMATION

MNL Spring Symposium - Mayor's Report

Motion 2025 – 1408 Franey/Deering

Resolved, that the report prepared by Mayor Seymour's regarding the MNL Spring Symposium is moved to file.

Carried Unanimously

Joint Council Minutes – April 28, 2025

Motion 2025 – 1409 Badcock/Bowering

Resolved, that Minutes of the Joint Council Minutes of April 28th 2025 is moved to file.

Carried Unanimously

ADJOURNMENT

Adjourn

Motion 2025 – 1410

Resolved, that Council now adjourns the regular meeting at 8:20 pm.

Carried Unanimously

Geoff Seymour, Acting Mayor

Christine Bradbury, Town Clerk