

**Town of Bay Roberts  
Minutes of Regular Council Meeting  
Tuesday, November 26, 2013**

Fourth Meeting of the Seventeenth Town Council  
Town Hall, 321 Water Street, Bay Roberts, NL

**PRESENT:**

Mayor Philip Wood	Nigel Black, CAO
Deputy Mayor Walter Yetman	Christine Bradbury, Town Clerk
Councillor Dean Franey	Compass Correspondent
Councillor George Simmons	
Councillor Wade Oates	Sean Elms, Director of Public Works & Technical Services
Councillor Charlene Dawe-Roach	
Councillor Bill Seymour	

**CALL MEETING TO ORDER**

Mayor Wood called the meeting to order at 7:00 p.m.

**Motion 2013 – 77 – Yetman/Seymour**

Resolved, to add New Residential Building Application to Planning & Development Committee Report.

Carried Unanimously

**AGENDA / MINUTES**

**Agenda**

**Motion 2013 – 78 – Simmons/Oates**

Resolved, that regular meeting agenda for November 26, 2013 is accepted as presented.

Carried unanimously

**Minutes**

**Motion 2013 – 79 - Yetman/Seymour**

Resolved, that regular meeting minutes for November 12th, 2013 be adopted as presented.

Carried unanimously

## NEW BUSINESS/STAFF REPORTS

### **New Pick-up Truck – Director of Public Works & Technical Service**

#### **Motion 2013 – 80 - Simmons/Franey**

Resolved, the Town accepts the bid received from Woodward Motors for a new 2014 4x4 extended cab pick-up truck which was the lowest bid that met all specifications for the purchase price of \$37,763.47.

Carried unanimously

### **Garbage Regulation Amendments**

#### **Motion 2013 –81 - Yetman/Oates**

Resolved, to amend the Garbage and Refuse Regulations to reflect the new curbside recycling program being launched in January 6<sup>th</sup>, 2014. The amendments are as follows:

#### **GARBAGE AND REFUSE REGULATIONS 2012:**

2. “Regular Stream Bag” means the dark standard garbage bag – smaller ‘grocery store’ bags, kitchen catchers’ and larger yard waste bags are not acceptable.

“Recycling Stream Bag” means the clear blue standard recycling bag – smaller ‘grocery store’ bags, ‘kitchen catchers’ and larger yard waste bags are not acceptable.

#### **DAYS AND TIMES OF COLLECTION**

4.
  - a. Day 1 (Monday): Zone 1 – See attached detailed zone list
  - b. Day 2 (Tuesday); Zone 2 – See attached detailed zone list
  - c. Day 3 (Wednesday): Zone 3 – See attached detailed zone list
  - d. Day 4 (Thursday): Zone 4 – See attached detailed zone list

#### **RESTRICTIONS**

7.
  - d. No householder shall put out for collection more than ten containers, five regular stream bags and five recycling stream bags, or their equivalent for collection by the Town on any one collection day. Each container or bundle shall not weigh more than 18 kilograms (40 pounds); and,

Carried unanimously

### **Planning and Development Committee Report**

#### **Motion 2013 –82 - Yetman/Simmons**

Resolved, that the Planning and Development Committee Report be accepted as presented.

Carried unanimously

**Planning and Development Committee**  
**Residential Building Application – Kearley’s Lane**

**Motion 2013 – 83 – Yetman/Oates**

Resolved, the approval is given applicant, to construct a new residential dwelling at Kearley’s Lane, subject to the Town’s Municipal Development Regulations and those required by all regulatory departments.

Carried unanimously

**Planning and Development Committee**  
**New Commercial Subdivision – CB Highway**

**Motion 2013 –84– Yetman/Franey**

Resolved, that applicants request for Approval in Principle, for a new commercial subdivision located on the CB Highway, is denied, because the application area is mostly within the EP-Environmental Protection Zone, with the exception of the land near the CB Highway.

Carried unanimously

**Planning and Development Committee**  
**New Residential Subdivision(Backlot) – Central Street**

**Motion 2013 – 85 – Yetman/Franey**

Resolved, that the application for a subdivision of an existing lot on Central Street into three lots, one with frontage on Central Street and two back lots to be serviced by a 20 foot Right of Way, will need to be publicly advertised in the local newspaper and that council to consider any input from the public affected by the application.

Carried unanimously

**Planning and Development Committee**  
**Methodist Lane – Request to Pave**

**Motion 2013 – 86 – Yetman/Simmons**

Resolved, to referred back to Public Works Committee for reevaluation and consider among their future paving priorities.

Carried unanimously

**Planning and Development Committee**  
**Request to Infill Coish – Water Street**

**Motion 2013 – 87 – Yetman/Seymour**

Resolved, That Council approve the Municipal Recommendation Form associated with the application by Paul Bowering for Crown Land in the vicinity of Water St./Barrack’s Road (infilling the Coish) subject to the condition that the application be amended to reflect the dimensions indicated in the November 4, 2013 correspondence and further subject to the condition that one single residential building permit would be considered for the proposed property in the future.

Opposed by: Mayor Wood, Councillor Oates, Councillor Franey, Councillor Simmons, Councillor Dawe-Roach and Councillor Seymour

Accepted by: Deputy Mayor Yetman

Motion Rejected

**Planning and Development Committee**  
**Operation of Business – Dawson’s Lane**  
**Motion 2013 – 88 – Yetman/Franey**

Resolved, the CAO and MEO will investigate to determine if the business is operating on the site and if it is, then correspondence will be issued to the owner to advise that the use is not permitted and must be moved to a suitably zoned piece of property.

Carried unanimously

**Planning and Development Committee**  
**New Residential Dwelling – 6 Dawe’s Road**  
**Motion 2013 – 89 – Yetman/Seymour**

Resolved, application for a new residential dwelling on Dawe’s Road requires more than a 10% variance therefore we need to advise the applicant that this application needs to be published.

Refer to the Planning and Development Committee for review and subsequent recommendation to Council.

Carried unanimously

**CORRESPONDENCE FOR ACTION**

**MAA – Ballott – Regional Director**  
**Motion 2013 – 90 – Yetman/Oates**

Resolved, Town Clerk to submit the following ballot on behalf of Council; Avalon Regional Director – Vote – Betty Moore

Carried unanimously

**MAA – Ballott – Urban Director**  
**Motion 2013 – 91 – Franey/Oates**

Resolved, Town Clerk to submit the following ballot on behalf of Council; Urban Regional Director – Vote – Norm Collins

Carried unanimously

**Resident Concern – Late Night Establishment**  
**Motion 2013 – 92 – Seymour/Dawe-Roach**

Resolved, the residents concern has been addressed by Perry Bowering, MEO and will continue to be monitored by him.

Carried unanimously

**JMC Yearly Allotment**  
**Motion 2013 – 93 – Yetman/Oates**

Resolved, the Joint Management Committee request for increased annual funding for 2014 is referred to the Finance Committee for review and subsequent recommendation to Council.

Carried unanimously

**Ascension Collegiate – Academic Achievement**

**Motion 2013 – 94 – Seymour/Oates**

Resolved, to give annual donation of \$225 to the Ascension Collegiate, Academic Achievement Awards.

Carried unanimously

**Santa Claus Parade – Bay Roberts Lions Club**

**Motion 2013 – 95 – Yetman/Oates**

Resolved, the request for the Town's financial support to the annual Santa Claus Parade for 2013 is referred to the Finance Committee.

Carried unanimously

**Nominations – Eastern Regional Service Board**

**Motion 2013 – 96 – Yetman/Dawe-Roach**

Resolved, correspondence regarding nominations for the Eastern Regional Service board will be placed on file.

Carried unanimously

**CORRESPONDENCE FOR INFORMATION**

**Waste Recovery Facility**

**Motion 2013 – 97 – Yetman/Simmons**

Resolved, correspondence regarding the opening of the Waste Recovery Facility is to be placed on file.

Carried unanimously

**ACOA – Business Development Program**

**Motion 2013 – 98 – Franey/Simmons**

Resolved, correspondence regarding the ACOA – Business Development Program is to be placed on file.

Carried unanimously

**Bay Arena Financial Statements**

**Motion 2013 – 99 – Oates/Dawe-Roach**

Resolved, to accept the Financial Statements from the Bay Arena and to ask that they operate the facility on behalf of the Town again next year.

Carried unanimously

**Joint Council Minutes – October 30, 2013**

**Motion 2013 – 100 – Yetman/Franey**

Resolved, to accept the Joint Council Minutes for October 30, 2013 and to be placed on file.

Carried unanimously

## NEW BUSINESS/COMMITTEE REPORTS

### **BRADM002 – Senior’s Discount Request**

#### **Motion 2013 – 101 – Yetman/Simmons**

Resolved, to adjust account number BRADM002 to reflect the 10% seniors discount for 2013 tax year.

Carried unanimously

### **BUTLW006 – Hardship Request**

#### **Motion 2013 – 102 – Yetman/Franey**

Resolved, the correspondence was reviewed and the Finance Committee could not find any evidence of hardship, request to have interest waive is denied.

Carried unanimously

### **Developer’s Request – Shea Place Subdivision**

#### **Motion 2013 – 103 – Yetman/Oates**

Resolved, the request for financial support from the Developer for unforeseen issues resulting from the Town’s infrastructure is approved in the amount of \$18,800 pending receipt of the “As Built Drawings” and payment of subdivision fees.

Carried unanimously

### **Special Events Minutes – November 13, 2013**

#### **Motion 2013 – 104 – Oates/Yetman**

Resolved, to accept the Special Events Minutes of November 13, 2013.

Carried unanimously

## ADJOURNMENT

### **Motion 2013 – 105 – Seymour/Dawe-Roach**

Resolved, that Council now adjourned the regular meeting at 8:04 p.m.

Carried unanimously

---

Philip Wood, Mayor

---

Christine Bradbury, Town Clerk