

**Town of Bay Roberts
Minutes of Regular Council Meeting
Tuesday, January 24, 2012**

Forty Eighth Meeting of the Sixteenth Town Council
Town Hall, 321 Water Street, Bay Roberts, NL

In Attendance:

Council	Mayor Philip Wood Deputy Mayor Bill Seymour Councillor Clarence G. Mercer Councillor Gerald Greenland Councillor Wade Oates Councillor Walter Yetman Councillor Melvin Walsh
Staff	Nigel Black, Chief Administrative Officer Shirley Hawe, Town Clerk
Public	Terry Roberts, Compass Correspondent

1.0 Call to Order

1.1 Mayor Wood called the meeting to order at 7:00 p.m.

2.0 Agenda / Minutes

2.1 Approval of Agenda

Motion 2012 – 17 – Seymour/Mercer

Resolved, that regular meeting agenda for January 24, 2012 be accepted.

Carried unanimously

2.2 Approval of Minutes

Motion 2012 – 18 – Yetman/Oates

Resolved, that regular meeting minutes for January 10, 2012 be adopted as presented.

Carried unanimously

3.0 New Business / Staff Reports

3.1 Home-Based Business Application – 26 Fitzgerald Place**Motion 2012 – 19 – Mercer/Greenland**

Resolved, that approval is given applicant, as per submitted application, to open and operate a home-based civic address signage business, ER Signage, at 26 Fitzgerald Place, subject to the Town's Municipal Development Regulations, other pertinent regulations and those required by all other regulatory departments.

Carried unanimously

3.2 Commercial Occupancy Application – 82 Green's Road**Motion 2012 – 20 – Greenland/Walsh**

Resolved, that applicant must publish in the Compass the intent to open and operate a hair and esthetics salon, Power Styles & Customized Nail Design, at 82 Green's Road.

Carried unanimously

3.3 Commercial Occupancy Application – 304 Conception Bay Highway**Motion 2012 – 21 – Mercer/Oates**

Resolved, that approval is given applicant, as per submitted application, to relocate an existing driving school business, Strong Drivers, to 304 Conception Bay Highway, subject to the Town's Municipal Development Regulations, other pertinent regulations and those required by all other regulatory departments.

Carried unanimously

3.4 Executive/Finance Committee Recommendation – 347 Conception Bay Highway**Motion 2012 – 22 – Walsh/Yetman**

Resolved, that commercial occupancy application to continue operating a hair and tanning salon, Fire and Ice Salon, formerly operated under the name Strut Boutique, at 347 Conception Bay Highway, is denied until such time as outstanding business taxes are brought to current status and further, that the applicant be advised it is understood they purchased the existing business as a going concern (including all assets), therefore they also assumed the liability for business taxes that were accrued by the previous owners.

Carried unanimously

3.5 Executive/Finance Committee Recommendation – 26 Barnes Road**Motion 2012 – 23 – Walsh/Greenland**

Resolved, that no further action will be taken under the town's Tax Collection Policy or interest charged on outstanding taxes until current legal procedures regarding ownership of 26 Barnes Road are resolved.

Carried unanimously

3.0 New Business / Staff Reports

3.6 Executive/Finance Committee Recommendation – 35 Neck Road

Motion 2012 – 24 – Walsh/Mercer

Resolved, that no further action will be taken under the town's Tax Collection Policy or interest charged on outstanding taxes until current legal procedures regarding ownership of 35 Neck Road are resolved.

Carried unanimously

3.7 Executive/Finance Committee Recommendation – TETFW001

Motion 2012 – 25 – Walsh/Yetman

Resolved, that as long as a monthly payment of \$100 is received and a further commitment to pay \$1,000 from income tax refund, the property account TETFW001 is exempt from interest on outstanding taxes and disconnection of services.

Carried unanimously

3.8 Executive/Finance Committee Recommendation – SNOWS003

Motion 2012 – 26 – Walsh/Oates

Resolved, that the ratepayer for account SNOWS003 be advised their request for write-off of back taxes is denied and that, a payment plan must be established as per the town's Tax Collection Policy.

Carried unanimously

3.9 Executive/Finance Committee Recommendation – MERCC023

Motion 2012 – 27 – Walsh/Mercer

Resolved, that water services will not be disconnected for property, 192 Country Road, provided a monthly payment of between \$240 and \$340 is received and made good.

Carried unanimously

3.10 Executive/Finance Committee Recommendation – Interest Rate on Current Year

Motion 2012 – 28 – Mercer/Seymour

Resolved, that the following addition be made to the town's Tax Collection Policy:

“Interest Free: Payment Plan for payment in full by December 31st. Interest Free with post-dated cheques or pre-authorized credit card payments. This option is only available if all cheques/payments are made good. Interest will be reinstated if any of the above noted transactions are declined or returned NSF. A NSF Charge will also be applicable.”

Carried unanimously

4.0 Correspondence for Action

4.1 Municipal Tax Interest – 64 Farm Road

Motion 2012 – 29 – Mercer/Yetman

Resolved, that the ratepayer be advised the town's Tax Collection Policy has been amended to allow for interest free on current years taxes as long as payment in full by December 31st is made by prior submission of post-dated cheques or pre-authorized credit card payments.

Carried unanimously

4.2 Community Intervention Presentation Request

Motion 2012 – 30 – Greenland/Oates

Resolved, that Mayor Wood will arrange a meeting date for the presentation and then distribute a survey regarding Homelessness & Rural Areas for council to complete.

Carried unanimously

4.3 Heritage Day Proclamation 2012

Motion 2012 – 31 – Mercer/Walsh

Resolved, that Mayor Wood will proclaim Monday, February 20th as Heritage Day 2012.

Carried unanimously

5.0 Correspondence for Information

5.1 Municipal Assessment Agency – Board of Director's Meeting

Mayor, Councillors and Administrative Staff are invited to attend the Board's breakfast meeting on Friday, February 3rd at 8:30 a.m. at the Bay Roberts Hotel.

6.0 New Business / Committee Reports

6.1 Green Committee

Motion 2012 – 32 – Yetman/Oates

Resolved, that Green Committee meeting minutes of January 18, 2012 be accepted.

Carried unanimously

6.2 Emergency Management Committee

A Table-Top Emergency Exercise will be scheduled for early May 2012.

6.3 Fire Department

Some snow clearing contractors covering up or blocking access to fire hydrants. It was suggested the MEO contact the Fire Chief to find out where this is happening and then advise the contractors it is illegal to block access to fire hydrants and further, that they are not to pile snow where it can obstruct the view when exiting parking lots.

7.0 Resolutions from Privileged Meetings

7.1 Privileged Meeting – January 24, 2012

Motion 2012 – 33 – Greenland/Oates

Resolved, that privileged meeting motions #'s 13, 14, 15, and 16 of January 24, 2012 be ratified.

Carried unanimously

8.0 Adjournment

8.1 Motion to Adjourn

Motion 2012 – 34 – Seymour/Walsh

Resolved, that Council now adjourned the regular meeting at 8:05 p.m.

Carried unanimously

Philip Wood, Mayor

Shirley Hawe, Town Clerk