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The Forty-Fifth Meeting of the Fifteenth Town Council of the Town of Bay Roberts took place in the Town Hall with the following in attendance:

Mayor Glenn Littlejohn  
Deputy Mayor Melvin Walsh  
Councillor Clarence G. Mercer  
Councillor Gerald Greenland  
Councillor Dennis Brown  
Councillor Walter Yetman  
Councillor Bill Seymour  
Town Manager Edwin Fradsham  
Town Clerk Shirley Hawe

Also present, Fire Chief Clarence H. Russell, Lillian Simmons (the Compass), Geoff and Donna Atkinson.

Regular meeting commenced at 7:35 p.m.

### **Adoption of Minutes**

Mayor Littlejohn asked if there were any errors or omissions to the minutes of July 4<sup>th</sup> & 5<sup>th</sup>, 2006, which have been circulated with the agenda.

Page 2. Councillor Brown noted that Mr. X appears to be ready to sell lots at his subdivision development, however, there is no indication of a green space on the proposed "Bay Shore Estates" sign.

Town Manager advised that lot #22 is allocated for a 100ft. x 130ft. green space. Also, the easement will be shown on the roadway drawings.

Councillor Greenland suggested that Mr. X be asked to submit the proper detailed drawings.

Councillor Greenland asked if the Dept. of Environment has responded to our correspondence of July 6<sup>th</sup> regarding the clean up of property belonging to Mr. X, Coley's Point.

It was noted that Mr. Kevin King, Manager, Dept. of Government Services, has not responded yet, regarding this matter.

Deputy Mayor Walsh asked if there were any objections received regarding the request by Ms. X to open an esthetics home-based, part-time business at 28 Heney's Pond Road.

It was moved by Deputy Mayor Walsh and seconded by Councillor Brown that permission be given to Ms. X to open and operate an esthetics home-based, part-time business at 28 Heney's Pond Road, pending no objections are received by noon, Friday, July 28<sup>th</sup>, and subject to all Municipal Development Regulations and all other regulatory departments.

Motion Carried.

Page 3. Councillor Mercer noted that Ms. Paula Bowering has accepted the position of our new permanent, part-time, seasonal clerk / receptionist.

It was moved by Deputy Mayor Walsh and seconded by Councillor Mercer that the employment of Ms. Paula Bowering be approved.

Motion Carried.

It was moved by Councillor Brown and seconded by Deputy Mayor Walsh that the starting salary rate for the position of seasonal clerk / receptionist be set per hour.

Motion Carried.

Page 4. Councillor Seymour inquired about the set back for the new Avalon North Wolverines Search & Rescue equipment storage garage.

Town Manager advised that the new building is in line with the existing building.

Page 5. Councillor Mercer inquired about registration for the NLFM 56<sup>th</sup> Annual Convention and Trade Show.

It is noted that registration has been made and rooms are block booked by NLFM, however, individual council members may themselves, look into accommodations.

Page 7. Deputy Mayor Walsh asked if the proper detailed plans have been submitted by Bay Roberts Dental Inc.

Mayor Littlejohn advised that this will be covered in the Planning and Development Committee minutes.

Page 8. Deputy Mayor Walsh noted that the deadline of August 28<sup>th</sup> for providing fire protection services to North River, Clarke's Beach, South River and Makinsons, is fast approaching.

Page 9. Councillor Greenland suggested that in future, instead of canceling the annual Klondyke Days parade and opening ceremonies, it should be re-scheduled for another evening.

It was moved by Councillor Greenland and seconded by Councillor Mercer that the minutes of July 4<sup>th</sup> & 5<sup>th</sup>, 2006, be approved as presented.

Motion Carried.

### **General Business**

It was moved by Deputy Mayor Walsh and seconded by Councillor Yetman that the revenue and expenses for April 1<sup>st</sup> to June 30<sup>th</sup>, 2006, be approved.

Motion Carried.

Application received from Harbour International Limited requesting permission to build a berry storage building attached on the west end of their white building on Water Street.

It was moved by Councillor Greenland and seconded by Councillor Seymour that approval in principle be given pending submission of detailed plans and subject to compliance with all Municipal Development Regulations and all other regulatory departments.

Motion Carried.

Letter received from Harbour International Limited advising of their application to the provincial government for the relocation of fish processing licences from Holyrood to Bay Roberts. If the provincial government approves this move, then their company will construct a new facility on the harbour side of their blue cold storage building to allow for seasonal fish processing.

It was moved by Councillor Mercer and seconded by Councillor Greenland that the Harbour International Limited letter regarding seasonal fish processing be referred to the Planning & Development Committee for further consultation and recommendation.

Motion Carried.

Mayor Littlejohn asked Mr. X if they wished to make any comments regarding the proposals made by Harbour International.

Mr. & Mrs. X noted that a lot of rumors have been going around and they want a public meeting held regarding the fish processing plant proposal by Harbour International Limited. Also, they feel such an operation as this will have a negative effect on their quality of life and on property values in the adjacent and downwind areas.

It was decided that the Planning & Development Committee will give consideration to Mr. & Mrs. X's request and concerns. Mr. & Mrs. X thanked council and then left the chambers.

Councillor Brown noted that the deadline for the in-filling proposed by Harbour International Limited is August 31<sup>st</sup>, 2006. Councillor Yetman stated that in-filling will start soon.

Application received from Mr. X requesting permission to construct a three unit, one story, seniors' apartments, at 66A South Road, Coley's Point.

It was moved by Councillor Brown and seconded by Deputy Mayor Walsh that Mr. X must publish his request in the Compass.  
Motion Carried.

Residential building application received from X.

It was moved by Councillor Yetman and seconded by Councillor Greenland that approval, as per submitted plans, be given to Mr. & Mrs. X to build a residence at Butlerville, subject to all Municipal Development Regulations and all other regulatory departments.  
Motion Carried.

Residential building application received from Mr. X.

It was moved by Councillor Seymour and seconded by Councillor Brown that approval, as per submitted plans, be given to Mr. X to build a residence at 1 Marina Place, subject to all Municipal Development Regulations and all other regulatory departments.  
Motion Carried.

Letter received from Mr. X requesting permission to reclaim his property in Bowering's Lane which will enable him to place protective posts and chain outside his fence to prevent any further damage to his fence.

It was moved by Deputy Mayor Walsh and seconded by Councillor Mercer that Mr. X's request be referred to the Public Works Committee for review and recommendation.  
Motion Carried.

Letter received from Ms. X advising that her twelve year old daughter was viciously attacked by a house cat and requesting that all pet animals, including cats, be restrained with leashes and not allowed to roam freely in our town.

It was noted Municipal Enforcement Officer Bowering had spoke to Ms. X about the unfortunate incident and it was decided that a letter be written Ms. X regarding same.

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Letter received from Mr. X, Sales Associate, Island Waste Management, confirming that the Town of Bay Roberts will hold a household hazardous waste day on Saturday, August 5<sup>th</sup> at the Bay Arena parking lot.

Letter received from Mr. William G. Morrow, Q.C., outlining comments regarding the Disciplinary Policy. Mr. Morrows' letter will be held on file for further review.

Public Notice received from Ms. Diane Blackmore, Administrative Officer, NL Electoral Districts Boundaries Commission, advising of a future proposal for the division of the Province into 48 1 - member districts. This proposal will be circulated in the Province for public comment and input and further notice will be made at a later date advising of the time and place of public hearings.

Letter received from Ms. Barbara Campbell, EHJV-NL, advising that the Habitat Conservation Plan is on display at the Bay Roberts and Spaniard's Bay municipal offices from July 19<sup>th</sup> to August 16<sup>th</sup> for public review.

It was moved by Councillor Greenland and seconded by Councillor Brown that an advertisement be placed in the Compass and the Telegram regarding the Habitat Conservation Plan public review.  
Motion Carried.

Letter received from Minister Jack Byrne advising of a new protocol regarding meetings with municipalities. The Dept. of Municipal Affairs has instituted a 3 - week turnaround on responding to most correspondence and asks that municipal councils address their concerns directly with the regional offices of the Department.

Press Release received from T. James Bennett, former Liberal Leader, seeking public support for a petition requesting Premier Danny Williams to immediately call for a Public Inquiry into the House of Assembly "Baublegate Scandal".

It was decided to display the petition at the front desk for public view.

Letter received from the Town of King's Point regarding waste Management issues.

It was moved by Councillor Seymour and seconded by Councillor Mercer that the Town of King's Point correspondence be placed on file.  
Motion Carried.

Info Note received from NLFM advising of the 1<sup>st</sup> call for resolutions for consideration at this years convention and various upcoming events.

Correspondence received from FCM advising of the International Centre for Municipal Development call for expressions of interest for the FCM Municipal Partnership Program in Puerto Padre, Cuba.

Correspondence received from residents, from Ian Burford, Dept., of Fisheries and Aquaculture, and Peter Howe, Crown Lands Div., Dept., of Environment and Conservation, regarding the notice by Harbour International Limited to transfer a fish processing licence from Holyrood to Bay Roberts.

It was moved by Deputy Mayor Walsh and seconded by Councillor Yetman that the above noted letters and petition be referred to the Planning & Development Committee for further review.  
Motion Carried.

Application received from X seeking approval in principle for their proposed building extension.

It was moved by Councillor Greenland and seconded by Councillor Yetman that approval in principle be given, as per submitted plans, and subject to all Municipal Development Regulations and all other regulatory departments. Note - (approval is **not** given for Coish in-filling).  
Motion Carried.

### **Committee Reports**

#### **Executive**

Mayor Littlejohn tabled the June 10<sup>th</sup> Strategic Planning Session Report "Mapping the Future" prepared by Kathi Stacey, Strategic Planning Facilitator. Mayor Littlejohn asked council to take note of time lines.

#### **Finance**

Re: Public Legal Information Association of Newfoundland's request for financial support for the Youth Justice Rocks day camp.

It was moved by Councillor Brown and seconded by Councillor Mercer that the above noted request be placed on file as it does not comply with our donation policy.  
Motion Carried.

Re: Request by X for extension on municipal tax discount.

It was moved by Councillor Brown and seconded by Deputy Mayor Walsh that Ms. X be advised that the municipal tax discount was extended to April 30<sup>th</sup>, an additional 30 days past the original deadline of March 31<sup>st</sup>, and therefore, cannot accommodate her request at this time.  
Motion Carried.

### **Public Works**

Councillor Greenland tabled minutes of July 20<sup>th</sup>, 2006.

It was moved by Councillor Greenland and seconded by Councillor Mercer that excessive water users be contacted so as to make them aware of the high volume of water they are using. Also, advise them that water usage tax is being considered for the 2007 tax year and therefore, they should start now to implement conservation methods.  
Motion Carried.

Councillor Brown noted that the Planning & Development Committee should take the issue of excessive water usage by processing plants into consideration when reviewing the proposal for the transfer of the fish processing licence by X.

Councillor Mercer noted that large volumes of water are being used for filling residential swimming pools.

It was moved by Councillor Greenland and seconded by Councillor Yetman that the recommendations covered in the July 20<sup>th</sup> minutes of the Public Works Committee be approved.  
Motion Carried.

### **Planning & Development**

Councillor Greenland tabled minutes of July 20<sup>th</sup>.

Re: X operating without permit.

Mayor Littlejohn advised that the Finance Committee will address this issue prior to the next council meeting.

Re: X subdivision development.

Mayor Littlejohn requested an in-camera session regarding same.

Re: X store sign.

Town Manager will request Mr. X to paint garage door so as not to give a store front appearance.

It was moved by Councillor Greenland and seconded by Councillor Brown that the recommendations covered in the July 20<sup>th</sup> minutes of the Planning & Development Committee be approved, with the exception of item # 16.

Motion Carried.

### **Green**

Councillor Yetman gave an update on Green Team activities and upcoming events.

- ? Hazardous Waste Day is Saturday, August 5<sup>th</sup> at the Bay Arena parking lot.
- ? 1<sup>st</sup> official clean up of the Spaniard's Bay beach and Shearstown Estuary on Fri., Aug 4<sup>th</sup>
- ? Creation of a youth species coloring booklet "The Shearstown Estuary"
- ? Special project regarding the construction of Oprey Platform
- ? Community BBQ and launch of Arney's Pond Enviro Park

### **Recreation**

Councillor Yetman advised that the playground equipment for Shearstown will be installed in the first week of August. Also, the 2008 Summer Games bid booklet has been received and the deadline for submission is September 15<sup>th</sup>. Mayor Littlejohn will chair a new committee for this.

### **Municipal Enforcement**

Deputy Mayor Walsh tabled minutes of July 11<sup>th</sup>.

- ? Compilation of proposed Vendor Regulations for review
- ? MEO Bowering was elected for a 1 year term to the position of Vice President for the Newfoundland and Labrador Municipal Police Association at their AGM
- ? The Town of Bay Roberts will be hosting the NL Municipal Police Association AGM next June 2007
- ? MEO and Town Manager identified land and dilapidated buildings for auction this year

The Vendor's Regulations will be amended to include, "the owner of the property upon which the vending is occurring expressly authorizes such flea market, yard/garage sale vending.



Deputy Mayor Walsh gave an update on municipal enforcement activities regarding action taken to clean up untidy properties; placement of "No ATV's Beyond this Point", "No Dumping" and "Do Not Remove Rocks or Sand from Beach" signs; seizure of 3 ATV's and a dirt bike; and water meter reading report.

It was moved by Deputy Mayor Walsh and seconded by Councillor Seymour that the Municipal Enforcement Committee minutes of July 11<sup>th</sup> be approved.  
Motion Carried.

It was decided that congratulations be expressed to MEO Bowering on his recent election as vice president for the Newfoundland and Labrador Municipal Police Association.

## **UMC**

Deputy Mayor Walsh tabled the minutes of May 5<sup>th</sup> and 6<sup>th</sup> for review. It was decided to check with Mr. Shawn Martin, Municipal Assessment Agency, to see if a regional meeting is or will be taking place regarding the 2007 Assessments.

## **Fire Department**

Fire Chief Clarence Russell gave a report covering the following:

- ? will be taking on three more new members
- ? grant for \$5,000.00 has been approved to finish extension to fire hall
- ? will need to meet as soon as possible with Public Works Committee regarding fire hydrants
- ? Re: lights for firefighter private vehicles - the decision for this is at council's discretion
- ? request to make a proposal for a federal government grant to acquire an enclosed rescue vehicle for the Jaws of Life equipment
- ? into the 5<sup>th</sup> month of servicing the 4 neighbouring communities (5 fire calls) and only 1 payment received thus far with August deadline fast approaching

Mayor Littlejohn asked the Fire Chief Russell to arrange a meeting with the 4 towns and the Fire Commissioner. Council will discuss the future direction our town will take and advise the fire department .

## **Economic Development**

Councillor Brown gave a report covering the following:

- ? Requesting permission to attend conference in Thunder Bay on Sept. 23<sup>rd</sup> - 27<sup>th</sup>

- ? July 5<sup>th</sup> meeting with Mr. X, Harbour Authority. A report regarding Port Readiness will be given by the end of September
- ? Re: vandalism to derelict boats (life rafts discharged and flares stolen) may pose dangerous situation. Mayor Littlejohn will contact Mr. Goulding regarding same.

### **Special Events**

Mayor Littlejohn tabled minutes of June 28<sup>th</sup> and July 5<sup>th</sup> for review.

### **50+ Club**

Report submitted by Secretary, covering club activities since April 1<sup>st</sup>, 2006.

### **Wetlands**

Councillor Seymour noted that the Shearstown Estuary, "Where the River Meets the Sea", booklet was presented at the last Joint Management meeting. There was a good turn out at the public meeting which took place at the Ascension Collegiate library and it was noted that the committee is doing a great job with their clean up efforts.

### **Councillor Concerns**

Councillor Seymour advised that the former Shearstown post office has been vandalized.

It was decided that the windows will be boarded up and the property cleaned up.

### **Notices of Motion**

Deputy Mayor Walsh gave notice for the adoption of the revised Vendor Regulations at the next regular meeting of Council.

Deputy Mayor Walsh noted that a meeting took place with the Library Board and minutes from that meeting will be provided at a later date.

It was moved by Councillor Brown and seconded by Councillor Seymour that we proceed to have the engineers carry out the engineering work and tender specs to replace the force main on Water Street and Cross Roads.

Motion Carried.

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**Adjournment**

It was moved by Councillor Brown and seconded by Councillor Seymour that the meeting be adjourned at 9:35 p.m.  
Motion Carried.

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Glenn Littlejohn  
Mayor

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Shirley Hawe  
Town Clerk