

The Fiftieth-Seventh Meeting of the Fifteenth Town Council of the Town of Bay Roberts took place in the Town Hall, Tuesday, March 27<sup>th</sup>, 2007, at 7:30 p.m.

Members Present      Mayor Glenn Littlejohn  
                                Deputy Mayor Melvin Walsh  
                                Councillor Clarence G. Mercer  
                                Councillor Gerald Greenland  
                                Councillor Dennis Brown  
                                Councillor Bill Seymour

Absent                      Councillor Walter Yetman

Also Present              Town Manager Edwin Fradsham  
                                Town Clerk Shirley Hawe  
                                Compass Correspondent, Lillian Simmons  
                                Resident of Shearstown

### **Minutes**

Mayor Littlejohn asked if there were any errors or omissions to the minutes of the regular meeting of March 13<sup>th</sup>, 2007, which had been circulated with the agenda.

Discussion and update regarding items from pages of the minutes as follows:

P. 1      Re-scheduling of appreciation reception for Bay Roberts Heritage Society and Advisory Board.

            Dept. of Transportation & Works Traffic Study re: C. B. Highway, Route 70.

P. 4      Item 9: Correction - Motion 2007 - 50 - should state, Resolved that the NLPCA request be placed on file .

P. 5      Item 12: Motion 2007 - 53 - approval documents from Government Services for CIR Management Limited?

P. 7      Councillor Mercer suggested that a list be compiled of annual donation recipients.

P. 10     Traffic light changes at intersection of Water Street and Powell s Supermarket.

            Hazardous Waste Day date to be set.

P. 11 Orientation Session for Heritage Corridor Baccalieu Trail Project is re-scheduled for Thursday, March 29<sup>th</sup>.

Joint Councils meeting is scheduled for Thursday, March 29<sup>th</sup> at Salmon Cove.

P. 12 Further information is not yet available regarding the 2007 Klondyke Concert

### **Correspondence**

Response regarding water and sewer connection fee for Spa and Salon at C. B. Access Road?

### **Motion 2007 - 74 - Walsh/Mercer**

Resolved that the minutes of March 13<sup>th</sup>, 2007, regular meeting of council be adopted with above noted correction on Page 4, Item 9, Motion 2007 - 50.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and B. Seymour

Opposed: 0

Abstaining: 0

Motion Carried.

### **Additions to Agenda**

### **Motion 2007 - 75 - Greenland/Seymour**

Resolved that x - Residential Building Application and Kentwood Homes - Residential Building Application be added to the agenda.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and B. Seymour

Opposed: 0

Abstaining: 0

Motion Carried.

### **General Business**

**Item 1** : Letter received from x, 134-136 Country Road, regarding damage to six brick gate posts during snow clearing operations.

**Motion 2007 - 76 - Greenland/Mercer**

Resolved that Mr. x s letter be referred to the Public Works Committee.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 2** : Letter received from Ms. x, 11 South Road, Coley s Point, regarding damage to her garbage box during snow clearing operations.

**Motion 2007 - 77 - Walsh/Greenland**

Resolved that Ms. x s letter be referred to the Public Works Committee.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 3** : Letter received from Mr. Ron Goulding, Design Approval Specialist, Dept. of Environment and Conservation Water Resources Management Division, regarding Crossroads Forcemain Replacement, MAPA #15731.

**Motion 2007 - 78 - Walsh/Seymour**

Resolved that Mr. Goulding s correspondence be placed on file.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 4 :** Application received from x for construction of an RV storage unit at John Curlews Road, Bareneed.

**Motion 2007 - 79 - Seymour/Mercer**

Resolved that Mr. X s application be referred to the Planning & Development Committee.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and B. Seymour

Opposed: 0

Abstaining: 0

Motion Carried.

**Item 5 :** Letter received from the NL Chapter Explorer RV Club expressing an interest in possibly hosting a rally in the Town of Bay Roberts and requesting campsite facilities with access to running water, electricity and a dumping station.

**Motion 2007 - 80 - Walsh/Mercer**

Resolved that the NL Chapter Explorer RV Club be referred to Director Delaney.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and B. Seymour

Opposed: 0

Abstaining: 0

Motion Carried.

**Item 6 :** Letter received from the Marystown Minor Hockey Association seeking financial support.

**Motion 2007 - 81 - Brown/Seymour**

Resolved that the request from the Marystown Minor Hockey Assoc., be placed on file.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and B. Seymour

Opposed: 0

Abstaining: 0

Motion Carried.

**Item 7 :** Letter from Isabelle Fry, Executive Director, Miss Teen NL Pageant, introducing Danielle Seward, Miss Teen NL 2007 and offering her attendance at our upcoming events.

**Motion 2007 - 82 - Brown/Walsh**

Resolved that Ms. Fry s letter be referred to Director Delaney.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 8 :** Letter received from Barbara Campbell, Dept. of Environment and Conservation, advising of an upcoming Eastern Habitat Joint Venture Workshop on September 21<sup>st</sup> - 23<sup>rd</sup>.

**Motion 2007 - 83 - Mercer/Walsh**

Resolved that Ms. Campbell s correspondence be placed on file.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 9 :** Nomination form received from the NL Heritage Foundation regarding Community Heritage Success Stories.

**Motion 2007 - 84 - Mercer/Greenland**

Resolved that the nomination form be referred to the Heritage Advisory Board and Friends of the Museum.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Item 10 :** Letter received from FCM advising that the 2007 Federal Budget delivers infrastructure investments but not long-term solutions.

**Item 11 :** Info Note received from NLFM updating on various items including Tidy Towns registration deadline of March 30<sup>th</sup>.

**Item 12 :** Residential building application received from x, 46-48 Long Lane / Heney s Pond Road.

**Motion 2007 - 85 - Seymour/Greenland**

Resolved that approval be given to x, as per submitted plans, and subject to all Municipal Development Regulations and all other regulatory departments, and also, subject to the following stipulations: (1) a service fee of \$5,000.00 will be required as a contribution toward the installation of water and sewer to service the area on Long Lane of which Mr. x s application refers; (2) all future lot developers in this area of Long Lane will be required to pay the same fee, and; (3) road reservations must be provided to allow for snow clearing and garbage collection.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and B. Seymour

Opposed: 0

Abstaining: 0

Motion Carried.

**Item 13:** Residential building application received from Kentwood Homes for Lot #4, Bishop s Road.

**Motion 2007 - 86 - Brown/Mercer**

Resolved that approval be given to Kentwood Homes, as per submitted plans, and subject to all Municipal Development Regulations and all other regulatory departments.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and B. Seymour

Opposed: 0

Abstaining: 0

Motion Carried.

## **Committee Reports**

### **Finance**

(1) Donation request by Upper Island Cove Parks & Recreation Association.

#### **Motion 2007 - 87 - Brown/Greenland**

Resolved that the donation request from Upper Island Cove Parks & Recreation Association for the Bulldogs Pee Wee Girls Baseball Team, does not comply with our donation policy and, therefore, is denied.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

(2) Library Board request for a commitment by March 31<sup>st</sup> for construction / purchase of building to house public library.

#### **Motion 2007 - 88 - Brown/Mercer**

Resolved that Council is unable to meet deadline of March 31<sup>st</sup> and recommends that the Library Board go to public tender with the stipulation that the building be situated in Bay Roberts, and also, if public tender is not successful, Council will arrange for construction / purchase of a building to house public library.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

(3) Changes to existing severance pay for administrative staff.

#### **Motion 2007 - 89 - Brown/Greenland**

Resolved that severance be paid to employee when employee s age plus years of service total 70. Employee will have the option to request severance pay to a maximum of \$5,000.00 per year any time after qualifying period is reached.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

### **Economic Development**

Councillor Brown noted that he attended a seminar co-sponsored with Innovation, Trade & Rural Development on March 20<sup>th</sup>. Also, a reminder that the Business Luncheon is scheduled for April 10<sup>th</sup> at the Klondyke Hotel.

### **Tourism**

Councillor Mercer tabled Tourism Committee minutes of February 26<sup>th</sup>.

### **Motion 2007 - 90 - Mercer/Brown**

Resolved that the minutes of February 26<sup>th</sup> be accepted.  
In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

### **Fire Department**

Deputy Mayor Walsh tabled a report on Port de Grave / Bareneed Fire Protection Services including a suggestion that residents of Port de Grave / Bareneed who are in arrears for fire services be contacted by registered mail and advised that the account is to be paid in full or arrangements made with Council to pay fire protection fees by April 30<sup>th</sup>, 2007, otherwise, Council will place an ad in the local paper advising residents and insurance companies the Bay Roberts Fire Department will not be responding to calls from residents who are in arrears in Port de Grave / Bareneed; and a list of residents in arrears will be sent to the fire department for

reference. Also residents will be advised that their accounts will be sent to a Collection Agency.

It was decided that the Town Manager will seek legal advise regarding the above noted suggestion and further discussion will continue at the next meeting of Council.

Deputy Mayor Walsh noted that the deadline for fire protection services to the four Bay de Grave communities is April 15<sup>th</sup>, 2007.

## **UMC**

Deputy Mayor Walsh tabled the Urban Municipalities Committee minutes of February 9<sup>th</sup> and 10<sup>th</sup> for review and discussion. Also, included was a copy of the UMC Council Survey Interview Guide.

## **Planning & Development**

### **Motion 2007 - 91 - Greenland/Walsh**

Resolved that the Town Manager start legal procedures for obtaining a Quieting of Title for town owned land at Delaney s Avenue, Shearstown.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and B. Seymour

Opposed: 0

Abstaining: 0

Motion Carried.

## **Mayor s Report**

Mayor Littlejohn reminded council members to review the Joint Management Committee Shearstown Estuary 2007 - 2012 Business Plan.

On Friday, March 30<sup>th</sup>, Mayor Littlejohn will be attending a mock council meeting at All Hallows Elementary School in North River.

NLFM Municipal Symposium 2007 will be held on May 11<sup>th</sup> - 13<sup>th</sup> in Gander.

### **Motion 2007 - 92 - Seymour/Mercer**

Resolved that Mayor Littlejohn, Deputy Mayor Walsh and Director Delaney will attend the Municipal Symposium.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

Councillor Mercer noted that local resident, Sheila McGrath, won a bronze medal at the 2007 Canadian Tae Kwon Do Nationals in Montreal on March 4<sup>th</sup>.

**Motion 2007 - 93 - Mercer/Brown**

Resolved that a letter of congratulations be sent to Ms. McGrath.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and B. Seymour  
Opposed: 0  
Abstaining: 0  
Motion Carried.

**Councillor Concerns**

Councillor Seymour spoke on two issues:

- (1) Written report will be obtained from Government Services on the costs associated with street lights at the on and off ramps at C. B. Access Road.
- (2) Trying to obtain additional funding to complete walking trail around Goose Pond.

Mayor Littlejohn welcomed x to the Chambers.

Mrs. x requested that consideration be given to establishing a dog park in the area of Bears Cove.

Mayor Littlejohn asked Mrs. x to put her request in writing and it will be referred to the appropriate committee of council.

**Adjourned**

**Motion 2007 - 94 - Seymour/Walsh**

Resolved that council do now adjourn at 8:45 p.m.

In favour: Mayor Littlejohn  
Deputy Mayor Walsh  
Councillors: C. Mercer, G. Greenland, D. Brown and B. Seymour

Opposed: 0  
Abstaining: 0  
Motion Carried.

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Glenn Littlejohn  
Mayor

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Shirley Hawe  
Town Clerk