

**Town of Bay Roberts
Minutes of Regular Council Meeting
Tuesday, March 30, 2010**

Eleventh Meeting of the Sixteenth Town Council
Town Hall, 321 Water Street, Bay Roberts, NL

In Attendance:

Council Mayor Glenn Littlejohn
 Deputy Mayor Philip Wood
 Councillor Clarence G. Mercer
 Councillor Gerald Greenland
 Councillor Walter Yetman

Staff Nigel Black, Chief Administrative Officer
 Shirley Hawe, Town Clerk

Media Denise Pike, Compass Correspondent

Absent: Councillor Bill Seymour
 Councillor Melvin Walsh

Call to Order

Mayor Littlejohn called the meeting to order at 7:15 p.m.

1.0 Agenda

1.1 Additions to Agenda for Regular Meeting of March 30, 2010

Motion 2010 – 148 – Yetman/Wood

Resolved that Disaster Management correspondence be added to the agenda.
Carried unanimously

1.2 Agenda for Regular Meeting of March 30, 2010

Motion 2010 – 149 – Greenland/Wood

Resolved that the agenda be accepted as amended.
Carried unanimously

2.0 Minutes

2.1 Minutes of Regular Meeting held March 9, 2010

2.0 Minutes

Motion 2010 – 150 – Mercer/Wood

Resolved that minutes of March 9, 2010 be adopted.

Carried unanimously

3.0 New Business / Staff Reports

3.1 Commercial Occupancy Application – 225 Conception Bay Highway

Motion 2010 – 151 – Yetman/Mercer

Resolved that approval be given applicant, as per submitted application, to open and operate a hair salon from 225 Conception Bay Highway, subject to all Municipal Development Regulations and all other regulatory departments.

Carried unanimously

3.2 Residential Building Application – 50 Central Street

Motion 2010 – 152 – Yetman/Mercer

Resolved that approval be given developer, as per submitted application, to construct a dwelling at 50 Central Street, subject to all Municipal Development Regulations and all other regulatory departments.

Carried unanimously

3.3 Residential Building Application – 6 Heney's Pond Road Extension

Motion 2010 – 153 – Greenland/Yetman

Resolved that approval be given developer, as per submitted application, to construct a dwelling at 6 Heney's Pond Road, subject to all Municipal Development Regulations and all other regulatory departments.

Carried unanimously

3.4 Residential Building Application – 54-56 South Road, Coley's Point

Councillor Yetman declared a conflict of interest and left the Chambers

Motion 2010 – 154 – Greenland/Mercer

Resolved that approval be given developer, as per submitted application, to construct a dwelling at 54-56 South Road, Coley's Point, subject to all Municipal Development Regulations and all other regulatory departments.

Carried unanimously

Councillor Yetman returned to the Chambers

3.5 Residential Building Application – 13 Track Road

3.0 New Business / Staff Reports

Motion 2010 – 155 – Greenland/Mercer

Resolved that approval be given developer, as per submitted application, to construct a dwelling at 13 Track Road, Bay Roberts, subject to all Municipal Development Regulations and all other regulatory departments.

Carried unanimously

3.6 Residential Building Application – 8 Bay Shore Estates

Motion 2010 – 156 – Yetman/Greenland

Resolved that approval be given developer, as per submitted application, to construct a dwelling at 8 Bay Shore Estates, Bay Roberts, subject to all Municipal Development Regulations and all other regulatory departments.

Carried unanimously

3.7 Residential Building Application – 39 Pit Road

Motion 2010 – 157 – Yetman/Mercer

Resolved that approval be given developer, as per submitted application, to construct a dwelling at 39 Pit Road, Butlerville, subject to all Municipal Development Regulations and all other regulatory departments.

Carried unanimously

3.8 Residential Building Application – 45 Farm Road

Motion 2010 – 158 – Greenland/Yetman

Resolved that approval be given developer, as per submitted application, to construct a dwelling at 45 Farm Road, Bay Roberts, subject to all Municipal Development Regulations and all other regulatory departments.

Carried unanimously

3.9 Residential Building Application – 8-10 Heney's Pond Road

Motion 2010 – 159 – Mercer/Wood

Resolved that the application for 8-10 Heney's Pond Road be referred to the Planning & Development Committee for further review.

Carried unanimously

4.0 Correspondence for Action

4.1 Conference on Disaster Management

Motion 2010 – 160 – Wood Yetman

Resolved that participation at the Disaster Management Conference in Halifax, NS, be referred to the CAO for consideration. Carried unanimously

4.0 Correspondence for Action

4.2 Residential Building Request – Delaney’s Road

Motion 2010 – 161 – Yetman/Mercer

Resolved that the applicant’s request be referred to the Planning & Development Committee for further review.

Carried unanimously

4.3 Seniors Housing Development – 235 Water Street

Motion 2010 – 162 – Mercer/Wood

Resolved that the applicant must publish his intention to renovate the existing building situated at 235 Water Street (former St. Matthew’s Hall), to be utilized for seniors housing and to consist of seven (7) – 2/3 bedroom apartment units.

Carried unanimously

4.4 Request for Land Development adjacent to 389-399 C B Highway

Motion 2010 – 163 – Mercer/Yetman

Resolved that the applicant’s request be referred to the Planning & Development Committee for further review.

Carried unanimously

4.5 Water Drainage Concerns at 8 Love Street Extension

Motion 2010 – 164 – Mercer/Yetman

Resolved that the resident’s concerns be referred to the Public Works Committee for further review.

Carried unanimously

4.6 Request for Retaining Wall at 37 Cross Road

Motion 2010 – 165 – Yetman/Mercer

Resolved that the resident’s request be referred to the Public Works Committee for further review.

Carried unanimously

4.7 Bay Arena Minor Hockey Association – Donation Request

Motion 2010 – 166 – Mercer/Yetman

Resolved that the Bay Arena Minor Hockey Association request for a donation to support the Squirts team be referred to the Finance Committee for further review.

Carried unanimously

4.8 Old Mills Lane Youth Bowling Club – Donation Request

4.0 Correspondence for Action

Motion 2010 – 167 – Mercer/Wood

Resolved that the YBC request for a donation be referred to the Finance Committee for further review.

Carried unanimously

4.9 Knights of Columbus – Donation Request

Motion 2010 – 168 – Wood/Yetman

Resolved that the Knights of Columbus correspondence be placed on file.

Carried unanimously

4.10 Kids Help Phone – Fundraising Walk

Motion 2010 – 169 – Wood/Yetman

Resolved that the Kids Help Phone correspondence be placed on file.

Carried unanimously

4.11 Epilepsy NL – Purple Day Proclamation

Motion 2010 – 170 – Wood/Mercer

Resolved that the Epilepsy NL correspondence be placed on file.

Carried unanimously

4.12 Parkinson Society NL – Awareness Month Proclamation

Motion 2010 – 171 – Mercer/Yetman

Resolved that Mayor Littlejohn endorse the proclamation that April be named Parkinson's Awareness Month.

Carried unanimously

4.13 Port de Grave District Liberal Association Annual Dinner & Auction

Motion 2010 – 172 – Mercer/Yetman

Resolved that the Liberal Association correspondence be placed on file.

Carried unanimously

4.14 DM2 Property Limited – 240-244 Country Road

Motion 2010 – 173 – Wood/Yetman

Resolved that DM2 Property Limited must publish their intention to construct and operate a funeral home at 240-244 Country Road.

Carried unanimously

5.0 Correspondence for Action

5.1 Dept of Transportation – Condition of Sidewalks

Motion 2010 – 174 – Mercer/Wood

Resolved that a meeting be arranged with Minister Tom Hedderson, Dept. of Transportation & Works regarding the overall condition of Route 60.
Carried unanimously

5.2 Eastern Waste Management – Change to User Fees

Motion 2010 – 175 – Wood/Yetman

Resolved that the Eastern Waste Management correspondence be placed on file.
Carried unanimously

5.3 Royal Canadian Legion – Battle of the Atlantic Parade

Motion 2010 – 176 – Yetman/Greenland

Resolved that Mayor Littlejohn will participate in the Parade and the correspondence placed on file.
Carried unanimously

5.4 RCMP – Community Meeting at Bay Roberts Lions Club

Motion 2010 – 177 – Mercer/Yetman

Resolved that Mayor Littlejohn and Deputy Mayor Wood will attend the community meeting and the correspondence placed on file.
Carried unanimously

5.5 MNL – Info Note

Motion 2010 – 178 – Yetman/Mercer

Resolved that MNL's information advisory be placed on file.
Carried unanimously

5.6 The Angel Fund – Letter of Appreciation

Motion 2010 – 179 – Yetman/Wood

Resolved that the Angel Fund correspondence be placed on file.
Carried unanimously

5.7 Knights of Columbus – Letter of Appreciation

Motion 2010 – 180 – Mercer/Yetman

Resolved that the Knights of Columbus correspondence be placed on file.
Carried unanimously

6.0 New Business / Committee Reports

6.1 Special Events Committee

Motion 2010 – 181 – Mercer/Yetman

Resolved that Special Events minutes of January 20 be accepted.
Carried unanimously

6.2 Tourism Committee

Motion 2010 – 182 – Mercer/Wood

Resolved that Tourism minutes of January 25 be tabled for acceptance at the next regular council meeting.
Carried unanimously

6.3 Report on Hospitality NL – Lookout Summit 2010

Motion 2010 – 183 – Mercer/Yetman

Resolved that the Hospitality NL report be tabled for acceptance at the next regular council meeting.
Carried unanimously

6.4 Heritage Advisory Committee

Motion 2010 – 184 – Wood/Yetman

Resolved that Heritage Advisory minutes of February 4 be accepted.
Carried unanimously

6.5 Planning & Development Committee

Motion 2010 – 185 – Yetman/Wood

Resolved that Planning & Development minutes of March 17 be accepted.
Carried unanimously

6.6 Residential Building Application – 9 Rumboldt's Lane

Motion 2010 – 186 – Yetman/Mercer

Resolved that approval be given developer, as per revised application, to construct a dwelling at 9 Rumboldt's Lane, Coley's Point, subject to all Municipal Development Regulations and all other regulatory departments.
Carried unanimously

6.7 Residential Building Application – 307 Shearstown Road (Fox Place)

Motion 2010 – 187 – Yetman/Mercer

Resolved that the applicant must re-submit survey indicating a designated and

6.0 New Business / Committee Reports

adequate right of way to the proposed new dwelling and also, any further development of said property will be subject to compliance with the Town of Bay Roberts Subdivision Regulations.

Carried unanimously

6.8 Residential Building Application – 8A & B Efford’s Subdivision

Motion 2010 – 188 – Yetman/Greenland

Resolved that approval be given developer, as per re-submitted and revised application, dated March 1, 2010, to construct a double dwelling at 8A & B Efford’s Subdivision, subject to all Municipal Development Regulations and all other regulatory departments.

Carried unanimously

Ian Flynn entered the Chambers 8:15 p.m.

6.9 Business Park Development

Motion 2010 – 189 – Mercer/Greenland

Resolved that a meeting be arranged with Premier Danny Williams regarding crown land issues on the CB Access Rd.

Carried unanimously

6.10 Recreation Committee

Ian spoke about lack of parking and increased traffic issues at the Wilbur Sparkes Recreation Complex. The Committee proposes to close the former Adler Place Road this spring and clear town land leaving a buffer zone adjacent to 2-4 Adler Place and Long Lane to allow for parking.

Ron Delaney entered the Chambers 8:30 p.m.

Ian spoke about town land in Country Road. This land has not been utilized as a playground for many years and the committee is requesting the land be sold and the monies realized from the sale be used for recreation purposes.

Councillor Yetman gave Notice of Motion that the above noted town land at Country Road be liquidated.

6.11 Municipal Tax Discount

Motion 2010 – 190 – Greenland/Wood

Resolved that the Municipal Tax 5% discount deadline be extended to April 30.

Carried unanimously

6.0 New Business / Committee Reports

6.12 2010 Municipal Plan

Motion 2010 – 191 – Wood/Greenland

Resolved that the draft copy of the Town of Bay Roberts Municipal Plan 2010-2020 be referred to Municipal Affairs to satisfy the requirements for the Integrated Community Sustainability Plan submission deadline.

Carried unanimously

7.0 Adjournment of Regular Meeting

7.1 Motion 2010 – 192 – Greenland/Yetman

Resolved that Council adjourn the regular meeting at 8:30 p.m.

Carried unanimously

8.0 Privileged Meeting

8.1 Motion 2010 – 193 – Greenland/Yetman

Resolved that a privileged meeting be commenced at 8:35 p.m.

Carried unanimously

8.2 Capital Water Technologies NL Corp

A meeting is scheduled for Wednesday, March 31 at 5:30 p.m. to discuss a potential new business venture with a representative of the above noted corporation.

8.3 Stop Work / Removal Order – 50-52 Green’s Road and Additional Correspondence

Motion 2010 – 194 – Mercer/Wood

Resolved that a letter be issued acknowledging receipt of the additional correspondence.

Carried unanimously

9.0 Adjournment of Privileged Meeting

9.1 Motion 2010 – 195 – Mercer

Resolved that Council adjourn the privileged meeting at 9:05 p.m.

Carried unanimously

Glenn Littlejohn, Mayor

Shirley Hawe, Town Clerk