

**Town of Bay Roberts  
Minutes of Regular Council Meeting  
Tuesday, May 25, 2010**

Fifteenth Meeting of the Sixteenth Town Council  
Town Hall, 321 Water Street, Bay Roberts, NL

In Attendance:

Council      Mayor Glenn Littlejohn  
                 Deputy Mayor Philip Wood  
                 Councillor Clarence G. Mercer  
                 Councillor Gerald Greenland  
                 Councillor Walter Yetman  
                 Councillor Melvin Walsh  
                 Councillor Bill Seymour

Staff            Nigel Black, Chief Administrative Officer  
                 Shirley Hawe, Town Clerk

<b>Call to Order</b>
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Mayor Littlejohn called the meeting to order at 7:10 p.m.

<b>1.0    Agenda</b>
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**1.1    Additions to Agenda**

**Motion 2010 – 308 – Greenland/Seymour**

Resolved that Planning & Development minutes be added to the agenda.  
Carried unanimously

**1.2    Agenda for May 25, 2010**

**Motion 2010 – 309 – Mercer/Greenland**

Resolved that agenda for May 25, 2010 be accepted.  
Carried unanimously

<b>2.0    Minutes</b>
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**2.1    Minutes of Regular Meeting for May 11, 2010**

**Motion 2010 – 310 – Walsh/Mercer**

Resolved that regular meeting minutes of May 11, 2010 be adopted as presented.  
Carried unanimously

### **3.0 New Business / Staff Reports**

#### **3.1 Relocation of Rock – Juggler’s Cove Walking Trail**

##### **Motion 2010 – 311 – Yetman/Mercer**

Resolved that a rock barrier will be installed at the intersection of the Juggler’s Cove Trail and Water Street.

Carried unanimously

#### **3.2 Crown Lands Applications – Juggler’s Cove**

##### **Motion 2010 – 312 – Yetman/Walsh**

Resolved that both applications for crown lands be denied as approximately 80% of the land in question is within the current Conservation Zone in the Town’s Municipal Plan, however, further consideration would be given to an application covering an area limited by the existing Residential Zone.

Carried unanimously

#### **3.3 Subdivision Application – 57-59 South Road**

##### **Motion 2010 – 313 – Yetman/Greenland**

Resolved that *approval in principle* be given developer, as per submitted revised application, to develop a 12 lot residential subdivision at 57-59 South Road, Coley’s Point, subject to the following conditions:

- (1) submission of a professional development plan;
- (2) professional development plan meets the required infrastructure outlined in the Development Regulations and the Subdivision Policy; and,
- (3) subject to the Town’s current Municipal Developments Regulations and all other regulatory departments.

Carried unanimously

#### **3.4 Application to Subdivide Land – 101-105 Cross Roads**

##### **Motion 2010 – 314 – Walsh/Yetman**

Resolved that *approval in principle* be given developer, as per submitted application, to subdivide 101-105 Cross Roads, Bay Roberts, into 3 residential lots, subject to submission of a professional development plan showing the survey information of the proposed 3 lots, and also, subject to the Town’s Municipal Development Regulations and all other regulatory departments.

Carried unanimously

#### **3.5 Permission to operate a Lounge & Lottery Terminals – 161 CB Highway**

##### **Motion 2010 – 315 – Yetman/Seymour**

### **3.0 New Business / Staff Reports**

Resolved that the applicant must publish the request to operate a lounge and lottery terminals at 161 C. B. Highway, and also, the applicant be advised of parking requirements for the proposed uses.  
Carried unanimously

### **3.6 Residential Building Application – 2 Bay Roberts Drive**

#### **Motion 2010 – 316 – Greenland/Yetman**

Resolved that approval be given applicant, as per submitted application, to construct a dwelling at 2 Bay Roberts Drive, subject to the Town's Municipal Development Regulations and all other regulatory departments.  
Carried unanimously

### **3.7 Residential Building Application – 32 Country Road**

#### **Motion 2010 – 317 – Yetman/Seymour**

Resolved that approval be given applicant, as per submitted application, to construct a dwelling at 32 Country Road, subject to the Town's Municipal Development Regulations and all other regulatory departments.  
Carried unanimously

### **3.8 Additional Access for Fire Protection – Green's Road Extension**

CAO noted that after consultation with the Fire Chief it was determined that additional access is not required at this time to provide fire protection services to Green's Road Extension as adequate access currently exists to the properties in that area.

### **4.0 Correspondence for Action**

### **4.1 Crown Lands Application – Bay Roberts Harbour**

#### **Motion 2010 – 318 – Walsh/Yetman**

Resolved that Crown Lands Application regarding a portion of Bay Roberts Harbour behind the Mariner Lounge be referred to the Planning & Development Committee for further review.  
Carried unanimously

### **4.2 Dilapidated Property Concerns – Country Road**

It was decided that the CAO & MEO review the concerns of a Country Road resident regarding a neighbouring dilapidated property.

### **4.3 Request to Purchase Town Land – Central Street**

### **4.0 Correspondence for Action**

**Motion 2010 – 319 – Seymour/Wood**

Resolved that the request to purchase town land at Central Street be referred to the Planning & Development Committee.

Carried unanimously

**4.4 Request to meet with Council – Land east of Klondyke**

**Motion 2010 – 320 – Wood/Seymour**

Resolved that the request for a meeting regarding work being done on the south side of the Bay Roberts Harbour east of Klondyke be referred to the Planning & Development Committee.

Carried unanimously

**4.5 Water Build Up – 28A Delaney’s Avenue Extension**

**Motion 2010 – 321 – Wood/Mercer**

Resolved that correspondence regarding water build up at 28A Delaney’s Avenue Extension be referred to the Public Works Committee.

Carried unanimously

**4.6 Canadian Waste Water Association – Application Form**

**Motion 2010 – 322 – Wood/Seymour**

Resolved that Canadian Waste Water Association correspondence be placed on file.

Carried unanimously

**4.7 Request for Amendment to Draft Municipal Plan**

**Motion 2010 – 323 – Walsh/Yetman**

Resolved that the request for land zoning changes be referred to Mary Bishop, Town Planner, for review and consideration.

Carried unanimously

**4.8 SAM Conference – Request to Attend**

**Motion 2010 – 324 – Mercer/Seymour**

Resolved that the town’s citizen representative to the Joint Management Board be given approval to attend the SAM Conference in Springdale.

Carried unanimously

**4.9 Bay Roberts Minor Softball & Law Enforcement Torch Run**

**Motion 2010 – 325 – Mercer/Yetman**

**4.0 Correspondence for Action**

Resolved that the Bay Roberts Minor Softball and the Law Enforcement Torch Run requests be referred to the Finance Committee for review.  
Carried unanimously

#### **4.10 Skateboard Park**

##### **Motion 2010 – 326 – Yetman/Walsh**

Resolved that correspondence requesting a skateboard park for the Conception Bay North area be referred to the Recreation Committee for review.  
Carried unanimously

<b>5.0 Correspondence for Information</b>
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#### **5.1 Letter of Appreciation – 245-247 Central Street**

##### **Motion 2010 – 327 – Mercer/Yetman**

Resolved that correspondence thanking council for re-establishing the ditch in front of crown land adjacent to 245-247 Central Street, be placed on file.  
Carried unanimously

<b>6.0 New Business / Committee Reports</b>
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#### **6.1 Tourism Committee**

##### **Motion 2010 – 328 – Seymour/Mercer**

Resolved that Tourism Committee minutes of April 6, 2010 be accepted.  
Carried unanimously

Councillor Mercer tabled Regional Government Papers presented at the 2010 Municipal Symposium regarding Community Cooperation.

#### **6.2 Recreation Committee**

##### **Motion 2010 – 329 – Mercer/Walsh**

Resolved that Recreation Committee minutes of March 8, 2010 be accepted.  
Carried unanimously

#### **6.3 Planning & Development Committee**

##### **Motion 2010 – 330 – Seymour/Greenland**

Resolved that Planning & Development Committee minutes of May 18, 2010 be accepted.  
Carried unanimously

<b>7.0 Adjournment</b>
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#### **7.1 Motion to Adjourn**

**Motion 2010 – 331 – Mercer/**

Resolved that Council adjourn the regular meeting at 8:10 p.m.

Carried unanimously

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Glenn Littlejohn, Mayor

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Shirley Hawe, Town Clerk