

**Town of Bay Roberts  
Minutes of Regular Council Meeting  
Tuesday, August 14, 2018**

Eighteenth Meeting of the Eighteenth Town Council  
Town Hall, 321 Water Street, Bay Roberts, NL

**PRESENT:**

Mayor Philip Wood	Nigel Black, CAO
Deputy Mayor Walter Yetman	Christine Bradbury, Town Clerk
Councillor Frank Deering	Ian Flynn, Recreation Director
Councillor Silas Badcock	Sean Elms, Director of PWTS
Councillor Wade Oates	Compass Representative

Absent: Councillor Dean Franey, Councillor Geoff Seymour

CALL MEETING TO ORDER

Mayor Philip Wood called the meeting to order at 7:00 p.m.

AGENDA / MINUTES

**Agenda**

**Motion 2018 – 323                      Yetman/Deering**

Resolved, that regular meeting agenda for August 14, 2018 is accepted as presented.  
Carried unanimously

**Approval of Minutes**

**Motion 2018 – 324                      Badcock/Oates**

Resolved, that regular meeting minutes for July 17, 2018 be adopted as presented.  
Carried unanimously

NEW BUSINESS

**Commercial Occupancy Application – 225C Conception Bay Highway**

**Motion 2018 – 325                      Yetman/Oates**

Resolved, that Council approved the application to open a glass paraphernalia store, at 225C Conception Bay Highway, subject to the Town’s Municipal Development Regulations and those required by all other regulatory departments.

Carried unanimously

**Commercial Building Addition – 58A Conception Bay Highway**

**Motion 2018 – 326                      Badcock/Deering**

Resolved, that Council give an *Approval in Principle* to the application for an extension to the commercial building Specialty Repairs, at 58A Conception Bay Highway, subject to a plan review by Service NL, and further subject to the Town’s Municipal Development Regulations and those required by all other regulatory departments.

Carried unanimously

**Vendor Permit Application – 64-70 Cross Road**

**Motion 2018 – 327                      Yetman/Deering**

Resolved, that Council give an *Approval in Principle* to the vender permit application to operate a mobile unit “Burger Boys”, at 64-70 Cross Road, subject to a Food establishment License from Service NL, and further subject to, the Town’s Municipal Development Regulations and those required by all other regulatory departments.

Carried unanimously

**Building Renovations & Commercial Occupancy – 125 Conception Bay Highway**

**Motion 2018 – 328                      Yetman/Badcock**

Resolved, that Council give an *Approval in Principle* to the application for commercial renovations and occupancy for Exit Realty Oceans Edge, at 125 Conception Bay Highway, subject to a plan review by Service NL, and further subject to the Town’s Municipal Development Regulations and those required by all other regulatory departments.

Carried unanimously

**Accounts Payable – July 2018**

**Motion 2018 – 329                      Oates/Badcock**

Resolved, that Council approved the Accounts Payable listing for July 2018 as presented.

Carried unanimously

**Public Works Committee Report**

**Motion 2018 – 330                      Badcock/Oates**

Resolved, that Council accepted the Public Works Committee Report as presented.

Carried unanimously

**Public Works Committee**

**New Loader – Public Works Department**

**Motion 2018 – 331                      Yetman/Badcock**

Resolved, that Council directed the Director of Public Works and Technical Services to proceed with the Tendering of a new Loader for the Public Works Department that will be purchased in 2019.

Carried unanimously

**Public Works Committee**

**Sidewalk Tender Conception Bay Highway Area**

**Motion 2018 – 332                      Yetman/Badcock**

Resolved, that Council awarded the Sidewalk Tender to Cougar Construction at a cost of \$396,000 plus HST to be completed in 2018.

Carried unanimously

**Public Works Committee**

**Non-profit Garbage Collection**

**Motion 2018 – 333                      Yetman/Deering**

Resolved, that all non-profit organizations will be permitted to place five bags per week for collection and unlimited collection of recycles.

Carried unanimously

**Public Works Committee**

**2017-2020 Multi Year Capital Works**

**Motion 2018 – 334                      Badcock/Oates**

Resolved, that Council approved the amendment of the 2017-2020 MYCWP with an updated funding amount of \$1,298,506 and title of Street Improvements from the Department of Municipal Affairs and Environment.

Carried unanimously

**Hiring Policy Revisions**

**Motion 2018 – 335                      Yetman/Deering**

Resolved, that Council accepted the proposed changes to the Hiring Policy as outlined in the report presented by the Hiring Committee of Council.

Carried unanimously

**Light the Lamp Report**

**Motion 2018 – 336                      Yetman/Oates**

Resolved, that Council accepted the Light the Lamp report from the Recreation Director and advise the Director to proceed with plans for Light the Lamp 2019.

Carried unanimously

Councillor Wade Oates leaves chambers.

**Published Renovation Application (3 apts) – 175A Jubilee Estates**

**Motion 2018 – 337                      Yetman/Badcock**

Resolved, that Council approve the application as submitted, to renovate an existing residential building into three apartments located at 175A Jubilee Estates, subject to the Town’s Municipal Development Regulations and those required by all other regulatory departments.

Carried unanimously

**Published Variance New Residential Building(Duplex) – 179G Jubilee Estates**

**Motion 2018 – 338                      Yetman/Badcock**

Resolved, that Council approve the application to construct a new two unit residential building, as submitted, at 179G Jubilee Estates, subject to the Town’s Municipal Development Regulations, other pertinent regulations and those required by all other regulatory departments.

Carried unanimously

Councillor Wade Oates returns to the chambers.

**Side Load Waste Compactor Tender – Public Works**

**Motion 2018 – 339                      Oates/Deering**

Resolved, that Council awarded the contract for the new Side Load Waste Compactor to Saunders Equipment Ltd and will pay the cab and chassis cost of \$120,169 when it is completed and then pay the remainder upon delivery to the Town in 2019.

Carried unanimously

**Commercial Building Application – 208-210 Conception Bay Highway**

**Motion 2018 – 340                      Yetman/Oates**

Resolved, that Council asked that the applicant be advised to publish their intent, to construct a new commercial building at 208-210 Conception Bay Highway.

Carried unanimously

CORRESPONDENCE FOR ACTION

**Vehicle Damage – Conception Bay Highway**

**Motion 2018 – 341                      Yetman/Oates**

Resolved, that Council denied the request for reimbursement of vehicle damages that happened on the Conception Bay Highway caused by a manhole, Town is not liable.

Carried unanimously

**Kids Eat Smart – Kiwanis Club Carbonear**

**Motion 2018 – 342                      Deering/Badcock**

Resolved, that the request from the Kiwanis Club Carbonear does not meet the Town's Donation Policy, therefore Council will have this request placed on file.

Carried unanimously

CORRESPONDENCE FOR INFORMATION

**NL Power – LED Street and Area Lighting Proposal**

**Motion 2018 – 343                      Yetman/Badcock**

Resolved, that Council moved the information regarding LED Street and Area lighting information to file.

Carried unanimously

**Municipal Assessment Agency Board**

**Motion 2018 – 344                      Oates/Deering**

Resolved, information regarding the Board of the Municipal Assessment Agency was moved to file by Council.

Carried unanimously

**2019 Assessments – Municipal Assessment Agency**

**Motion 2018 – 345                      Badcock/Yetman**

Resolved, that Council moved the information regarding the 2019 assessments information from the Municipal Assessment Agency to file.

Carried unanimously

**Coley’s Point Primary – Parking Spaces**

**Motion 2018 – 346                      Yetman/Badcock**

Resolved, that Consultants for the new Coley’s Point Primary should use the EDU School planning Guide to calculate the number of require parking spaces for the school. A minimum of 50 spaces should be allocated for the new School.

Carried unanimously

ADJOURNMENT

**Adjourn**

**Motion 2018 – 347                      Oates/Deering**

Resolved, that Council now adjourns the regular meeting at 8:25 PM

Carried unanimously

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Philip Wood, Mayor

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Christine Bradbury, Town Clerk