

**Town of Bay Roberts  
Minutes of Regular Council Meeting  
Tuesday, April 13th, 2021**

Sixty-Fourth Meeting of the Eighteenth Town Council  
Town Hall, 321 Water Street, Bay Roberts, NL

**PRESENT:**

Mayor Philip Wood	Nigel Black, CAO
Deputy Mayor Walter Yetman	Christine Bradbury, Town Clerk
Councillor Dean Franey	
Councillor Frank Deering	Justin Parsons, Director of Protective Services
Councillor Silas Badcock	
Councillor Geoff Seymour	
Councillor Wade Oates	

CALL MEETING TO ORDER

Mayor Philip Wood called the meeting to order at 7:00 p.m.

AGENDA / MINUTES

**Agenda**

**Motion 2021 – 1180**

**Badcock/Yetman**

Resolved, that regular meeting agenda for April 13, 2021 is accepted as presented.

Carried unanimously

**Approval of Minutes**

**Motion 2021 – 1181**

**Deering/Oates**

Resolved, that regular meeting minutes for March 23, 2021 be adopted as presented.

Carried unanimously

NEW BUSINESS

**Accounts Payable – March 2021**

**Motion 2021 – 1182                      Yetman/Seymour**

Resolved, that Council approved the Accounts Payable listing as presented for March 2021.  
Carried unanimously

**Published Commercial Business – 27A Goose Pond Road**

**Motion 2021 – 1183                      Franey/Oates**

Resolved, that Council gave an *Approval in Principle* to the Published Commercial Application for 27A Goose Pond Road, subject to a Fire and Life Safety Inspection, approval from Service NL and further subject to the Town’s Municipal Development Regulations and all other regulatory departments.  
Carried unanimously

**Commercial Occupancy & Renovations – 114-116 Conception Bay Highway**

**Motion 2021 – 1184                      Yetman/Badcock**

Resolved, that Council gave an *Approval in Principle* to the New Commercial Occupancy Application for 114-116 Conception Bay Highway, subject to a Fire and Life Safety Inspection, approval from Service NL and further subject to the Town’s Municipal Development Regulations and all other regulatory departments.  
Carried unanimously

**Commercial Occupancy & Renovations – 252-258 Conception Bay Highway**

**Motion 2021 – 1185                      Yetman/Deering**

Resolved, that Council gave an *Approval in Principle* to the Commercial Occupancy and Renovation Application for 252-258 Conception Bay Highway, subject to a Fire and Life Safety Inspection, approval from Service NL and further subject to the Town’s Municipal Development Regulations and all other regulatory departments.  
Carried unanimously

**Commercial Occupancy & Renovations – 252-258 Conception Bay Highway**

**Motion 2021 – 1186                      Franey/Badcock**

Resolved, that Council will waive the Occupancy and Renovation fee for the applicant as they are a non-for-profit business in the Town.  
Carried unanimously

**Commercial Occupancy & Renovations – 421-427 Conception Bay Highway**

**Motion 2021 – 1187                      Seymour/Oates**

Resolved, that Council gave an *Approval in Principle* to the New Commercial Occupancy and Renovation Application for 421-427 Conception Bay Highway, subject to a Fire and Life Safety Inspection, approval from Service NL and further subject to the Town’s Municipal Development Regulations and all other regulatory departments.

Carried unanimously

**Commercial Extension of Existing Business – 269 Conception Bay Highway**

**Motion 2021 – 1188                      Franey/Badcock**

Resolved, that Council gave an approval to the Commercial Extension of Existing Business Application for 269 Conception Bay Highway, subject to the Town’s Municipal Development Regulations and all other regulatory departments.

Carried unanimously

**Commercial Building Extension – 58A Conception Bay Highway**

**Motion 2021 – 1189                      Yetman/Oates**

Resolved, that Council gave an *Approval in Principle* to the Commercial Building Extension Application for 58A Conception Bay Highway, subject to a Fire and Life Safety Inspection, approval from Service NL if required and further subject to the Town’s Municipal Development Regulations and all other regulatory departments.

Carried unanimously

**Planning and Development Committee Report**

**Motion 2021 – 1190                      Franey/Seymour**

Resolved, that Council accepted the Planning and Development Committee Report as presented.

Carried unanimously

**Planning and Development Committee**

**Commercial Culverts – 69 George Mercer Drive**

**Motion 2021 – 1191                      Deering/Franey**

Resolved, that Council gave and Approval in Principle to the Commercial Addition of culverts at 69 George Mercer Drive, subject to any necessary permits from the Department of Fisheries and Oceans, as well as the Department of Environment.

Carried unanimously

**Planning and Development Committee**

**ATV Usage of Trailway-Road Network**

**Motion 2021 – 1192                      Badock/Franey**

Resolved, that Council gave an *Approval in Principle* to the development of a full plan for ATV Usage of Trailway-Road Network in the Town to include the following:

That barricades on the track at the Shearstown Estuary would be removed.

That formal regulations be established to guide ATV use which would include penalties.

That a formal route be established with conditions and a signage plan.

That speed limit for all vehicle use in this area change to 30km/h.

That there will be a period of Public Consultation regarding the proposed plan.

Carried unanimously

Councillor Oates leaves the meeting.

**Boundary Expansion Feasibility Report RFP**

**Motion 2021 – 1193                      Yetman/Seymour**

Resolved, that Council contract LW Consulting to conduct the Boundary Expansion Review for a contract price of \$21,175.64 inclusive of HST and all expenses.

Carried unanimously

Councillor Oates returns to the meeting.

**Residential Building Lots Application – South Road**

**Motion 2021 – 1194                      Oates/Deering**

Resolved, that Council referred the Residential Building Lots Application for South Road to the Planning and Development Committee for further review and recommendation to Council.

Carried unanimously

**Real Estate Signage Application – 299-305 Conception Bay Highway**

**Motion 2021 – 1195                      Yetman/Oates**

Resolved, that Council denied the Real Estate Signage Application and directed the Town's Director of Protective Services to advise the applicant to removed the existing sign which does not meant the Town's Signage Policy.

Carried unanimously

CORRESPONDENCE FOR ACTION

**Road Naming Request – 51 North Side Road**

**Motion 2021 – 1196                      Franey/Seymour**

Resolved, that Council referred the request for a road to be name at 51 North Side Road to the Planning and Development Committee of Council for review and recommendation to Council.  
Carried unanimously

**CBN Figure Skating Club – Donation Request**

**Motion 2021 – 1197                      Oates/Deering**

Resolved, that Council will make the annual donation of \$500 to the Conception Bay North Skating Club.  
Carried unanimously

**Royal Canadian Legion – Site Beautification Plan**

**Motion 2021 – 1198                      Seymour/Badcock**

Resolved, that the Site Beautification Plan for the Royal Canadian Legion is moved to file.  
Carried unanimously

**Proclamation – Child Abuse Awareness – April Month**

**Motion 2021 – 1199                      Franey/Badcock**

Resolved, Council directed the Mayor to sign the proclamation naming April as Child Abuse Awareness Month in the Town of Bay Roberts.  
Carried unanimously

CORRESPONDENCE FOR INFORMATION

**Government of NL – Dept. Tourism, Culture, Arts and Recreation**

**Motion 2021 - 1200                      Franey Oates**

Resolved, that Council moved the correspondence received by the Government of NL advising of the Grant Funding in the amount of \$80,000 to file.  
Carried unanimously

RESOLUTIONS FROM PRIVILEGED MEETINGS

**Ratify Motions of the Privileged Meeting held on March 23, 2021**

**Motion 2021 – 1201 Deering/Seymour**

Resolved, that the following Motions made at the Privileged Meeting held on March 23, 2021 are adopted:

- Motion 2021 – 1159 Agenda
- Motion 2021 - 1160 Approval of Minutes
- Motion 2021 - 1161 Business Park Development
- Motion 2021 - 1162 Adjournment

Carried unanimously

**Ratify Motions of Privileged Meeting held on March 25, 2021**

**Motion 2021 – 1202 Oates/Yetman**

Resolved, that the following Motion made at the Privileged Meeting held on March 25, 2021 are adopted:

- Motion 2021 - 1171 Agenda
- Motion 2021 – 1172 Approval of Minutes
- Motion 2021 - 1173 Bay Arena – Reopening Alert Level 2
- Motion 2021 - 1174 Business Park Agreement
- Motion 2021 - 1175 Adjournment

Carried unanimously

ADJOURNMENT

**Adjourn**

**Motion 2021 – 1203 Deering/Badcock**

Resolved, that Council now adjourns the regular meeting at 8:25 PM.

Carried unanimously

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Philip Wood, Mayor

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Christine Bradbury, Town Clerk