

**Town of Bay Roberts  
Minutes of Regular Council Meeting  
Tuesday, June 15th, 2021**

Sixty-Seventh Meeting of the Eighteenth Town Council  
Town Hall, 321 Water Street, Bay Roberts, NL

**PRESENT:**

Mayor Philip Wood	Nigel Black, CAO
Deputy Mayor Walter Yetman	Christine Bradbury, Town Clerk
Councillor Dean Franey	
Councillor Frank Deering	Sean Elms, Director of Public Works & Technical Services
Councillor Silas Badcock	
Councillor Geoff Seymour	
Councillor Wade Oates	

CALL MEETING TO ORDER

Mayor Philip Wood called the meeting to order at 7:00 p.m.

AGENDA / MINUTES

**Agenda**

**Motion 2021 – 1254                      Yetman/Oates**

Resolved, that regular meeting agenda for June 15, 2021 is accepted as presented.  
Carried unanimously

**Approval of Minutes**

**Motion 2021 – 1255                      Deering/Badcock**

Resolved, that regular meeting minutes for May 25, 2021 be adopted as presented.  
Carried unanimously

NEW BUSINESS

**Public Works Departmental Report – Director Elms**

**Motion 2021 – 1256                      Seymour/Deering**

Resolved, that Council accepted the Public Works Departmental Report as presented.

Carried unanimously

**Public Works – Central Street – Storage Site**

**Motion 2021 – 1257                      Franey/Badcock**

Resolved, that Council requested all activity on the property owner by the Town on Central Street to create a storage area, be suspended until further notice.

Carried unanimously

**Accounts Payable – May 2021**

**Motion 2021 – 1258                      Yetman/Oates**

Resolved, that Council approved the Accounts Payable listing for the month of May 2021.

Carried unanimously

**1<sup>st</sup> Council Meeting October – Proposed Change**

**Motion 2021 – 1259                      Badcock/Deering**

Resolved, that Council approved the first meeting of the newly Elected Council to be held on October 5<sup>th</sup>, 2021.

Carried unanimously

**Commercial Occupancy Application – 252 Conception Bay Highway**

**Motion 2021 – 1260                      Yetman/Seymour**

Resolved, that Council approved the Commercial Occupancy Application for CS Salon, to be located at 252 Conception Bay Highway, subject to a Fire and Life Inspection by the Director of Protective Services, and further subject to the Town’s Municipal Development Regulations and those required by all other regulatory departments.

Carried unanimously

**128 Conception Bay Highway – Crosswalk Installation Request**

**Motion 2021 – 1261                      Badcock/Oates**

Resolved, that Council asked for the Director of Protective Services to contact the Department of Transportation and Works for approval regarding the Crosswalk Installation Request for 128 Conception Bay Highway.

Carried unanimously

**Commercial Occupancy Application – 14 Bareneed Road**

**Motion 2021 – 1262                      Franey/Yetman**

Resolved, that Council give an *Approval in Principle* to the Commercial Occupancy Application for Island Embroidery, to be located at 14 Bareneed Road, subject to any requirements from Service NL and a Fire and Life Inspection by the Director of Protective Services, and further subject to the Town’s Municipal Development Regulations and those required by all other regulatory departments.

Carried unanimously

**1 New Road Hill – Request to Action Previous Order**

**Motion 2021 – 1263                      Oates/Seymour**

Resolved, that Council will use Section’s 404 and 413 of the *Municipalities Act, Chapter M-24, S.N. 199 and #6 and #8 of the Occupancy & Maintenance Regulations of the Urban and Rural Planning Act* to use a contractor at the lowest Tender to demolish the structure as soon as reasonably possible in the interest of public safety.

Carried unanimously

**Floating Dock Extension Request**

**Motion 2021 – 1264                      Badcock/Franey**

Resolved, that Council give an *Approval in Principle* for an extension to an existing dock, subject to approvals from Service NL and the Department of Fisheries and Oceans before proceeding with construction.

Carried unanimously

**Municipal Election 2021 – Nomination Day and Advance Poll Day**

**Motion 2021 – 1265                      Badcock/Oates**

Resolved, that Council declare Tuesday, August 24<sup>th</sup> as Nomination Day for the Town of Bay Roberts and Saturday, September 25<sup>th</sup> as the Advance Polling day. Also, appoint Georgina Parsons as the Alternate Returning Officer for the 2021 Municipal Election.

Carried unanimously

**Vote by Mail Option – Municipal Election 2021**

**Motion 2021 – 1266                      Deering/Seymour**

Resolved, that Council hereby authorize the Town of Bay Roberts voters to Vote by Mail in the upcoming Municipal Election, scheduled for September 28, 2021.

Carried unanimously

**Planning and Development Recommendation Report  
Apartment Building – Bareneed Road (Planning Area)**

**Motion 2021 – 1267                      Yetman/Oates**

Resolved, that Council give an Approval in Principle to the Apartment Building Application as submitted to be located at Bareneed Road, subject to the requirements and approvals from Service NL and further subject to the Town’s Municipal Development Regulations and those required by all other regulatory departments.

Carried unanimously

**CORRESPONDENCE FOR ACTION**

**87A Butlerville Road – Brook Concern**

**Motion 2021 – 1268                      Franey/Yetman**

Resolved, that Council referred this concern to the Director of Protective Services to contact the Department of Fisheries and Environment to discuss this concern and if anything can be done to alleviate the issue.

Carried unanimously

**25-27 Bishops Road – Land Infilling**

**Motion 2021 – 1269                      Badcock/Yetman**

Resolved, that Council referred the concern regarding of land infilling on Eric Dawe Drive to the Planning and Development Committee and asked that all dumping be suspended until further notice from the Town.

Carried unanimously

**Station Road – Business – Pavement Repair Request**

**Motion 2021 – 1270                      Badcock/Yetman**

Resolved, that Council referred concerns from the Business owner on Station Road to the Public Works Committee for review and subsequent recommendation to Council.

Carried unanimously

**Rezoning Request – 166-170 Country Road**

**Motion 2021 – 1271                      Badcock/Deering**

Resolved, that Council referred the rezoning request to the Planning and Development Committee for further review and recommendation to Council, as well to be placed on file for review during the Municipal Plan renewal.

Carried unanimously

**85-87 Cross Road – Repairs Reimbursement**

**Motion 2021 – 1272                      Seymour/Badcock**

Resolved, that Council referred the request for reimbursement of repairs of a hot water boiler to the Public Works Committee of Council for review and subsequent recommendation to Council.

Carried unanimously

**85-87 Cross Road – Water On Off Fees**

**Motion 2021 – 1273                      Seymour/Oates**

Resolved, that Council will waive the water turn on and off fees for 85-87 Cross Roads due to the ongoing construction and need for repairs.

Carried unanimously

**31 Goose Pond Road – Water Issues on Property**

**Motion 2021 – 1274                      Seymour/Deering**

Resolved, that Council referred the correspondence regarding water issues on the property 31 Gosse Pond Road to the Public Works Committee of Council for further review.

Carried unanimously

**239 Conception Bay Highway – Business Concerns**

**Motion 2021 – 1275                      Franey/Deering**

Resolved, that correspondence regarding potential business concerns regarding another business also located at 239 Conception Bay Highway is moved to file.

Carried unanimously

RESOLUTIONS FROM PRIVILEGED MEETINGS

**Ratify Motions of the Privileged Meeting held on May 25, 2021**

**Motion 2021 – 1276                      Deering/Oates**

Resolved, that the following Motions made at the Privileged Meeting held on May 25, 2021 are adopted:

Motion 2021 - 1228    Agenda

Motion 2021 – 1229    Approval of Minutes April 13, 2021

Motion 2021 - 1230    Disclosure Statements – Council and Staff

Motion 2021 - 1231    Adjournment

Carried unanimously

ADJOURNMENT

**Adjourn**

**Motion 2021 – 1277                      Deering/Franey**

Resolved, that Council now adjourns the regular meeting at 8:04 PM.

Carried unanimously

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Philip Wood, Mayor

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Christine Bradbury, Town Clerk