

**Town of Bay Roberts
Minutes of Regular Council Meeting
Tuesday, July 20th, 2021**

Sixty-Eighth Meeting of the Eighteenth Town Council
Town Hall, 321 Water Street, Bay Roberts, NL

PRESENT:

Mayor Philip Wood	Nigel Black, CAO
Deputy Mayor Walter Yetman	Christine Bradbury, Town Clerk
Councillor Dean Franey	
Councillor Frank Deering	Justin Parsons, Director of Protective Services
Councillor Silas Badcock	
Councillor Geoff Seymour	
Councillor Wade Oates	

CALL MEETING TO ORDER

Mayor Philip Wood called the meeting to order at 7:00 p.m.

AGENDA / MINUTES

Agenda

Motion 2021 – 1282 Oates/Yetman

Resolved, that regular meeting agenda for July 20, 2021 is accepted as presented.
Carried unanimously

Approval of Minutes

Motion 2021 – 1283 Badcock/Deering

Resolved, that regular meeting minutes for June 15, 2021 be adopted as presented.
Carried unanimously

NEW BUSINESS

March – July 2021 – Protective Services Department Report

Motion 2021 – 1284 Seymour/Badcock

Resolved, that Council accepted the Protective Services Department Report as presented.

Carried unanimously

7A Mission Lane – Excessive Noise Order

Motion 2021 – 1285 Badcock/Deering

Resolved, that Council directed the Protective Services Director to issue an Order to the property owner of 7A Mission Lane regarding the excessive noise and to seek legal council if the problem persists.

Carried unanimously

86 Green’s Road – Scrapped Vehicles

Motion 2021 – 1286 Yetman/Oates

Resolved, that Council directed the Protective Services Director to issue an Order to the property owner of 86 Green’s Road regarding the scrapped vehicles located on the said property.

Carried unanimously

Vendor Permit Application

Motion 2021 – 1287 Yetman/Franey

Resolved, that Council gave an Approval in Principle to the Vendor Permit Application for Talon’s Scooby Snack’s subject to approval from Service NL for the sale of food and the applicant must provide written permission from a property owner to where the vending truck will be located within the Town.

Carried unanimously

Dilapidated Building Order – 22 South Road

Motion 2021 – 1288 Franey/Yetman

Resolved, that Council issue an Order to the above noted property giving thirty-days to have the dilapidated structure removed. If the property owner does not comply to the Order, the Director of Protective Services will obtain quotes on demolishing the structure and will present these to Council in an upcoming Council Meeting for review.

Carried unanimously

Dilapidated Building Order – 26 Mission Lane

Motion 2021 – 1289 Deering/Badcock

Resolved, that Council issue an Order to the above noted property giving thirty-days to have the dilapidated structure removed. If the property owner does not comply to the Order, the Director of Protective Services will obtain quotes on demolishing the structure and will present these to Council in an upcoming Council Meeting for review.

Carried unanimously

Dilapidated Building Order – 359-365 Conception Bay Highway

Motion 2021 – 1290 Seymour/Badcock

Resolved, that Council issue an Order to the above noted property giving thirty-days to have the dilapidated structure removed. If the property owner does not comply to the Order, the Director of Protective Services will obtain quotes on demolishing the structure and will present these to Council in an upcoming Council Meeting for review.

Carried unanimously

Dilapidated Building Order – 18A Mercers Cove

Motion 2021 – 1291 Franey/Yetman

Resolved, that Council issue an Order to the above noted property giving thirty-days to have the dilapidated structure removed. If the property owner does not comply to the Order, the Director of Protective Services will obtain quotes on demolishing the structure and will present these to Council in an upcoming Council Meeting for review.

Carried unanimously

Dilapidated Building Order – 126 Water Street

Motion 2021 – 1292 Oates/Deering

Resolved, that Council issue an Order to the above noted property giving thirty-days to have the dilapidated structure removed. If the property owner does not comply to the Order, the Director of Protective Services will obtain quotes on demolishing the structure and will present these to Council in an upcoming Council Meeting for review.

Carried unanimously

Published Commercial Occupancy Application – 84 Conception Bay Highway

Motion 2021 – 1293 Badcock/Seymour

Resolved, that Council approved the Commercial Occupancy Application for the purpose of Professional Medical Services to be located at 84 Conception Bay Highway, subject to required approvals from Service NL, a Fire and Life Inspection by the Director of Protective Services, and further subject to the Town’s Municipal Development Regulations and those required by all other regulatory departments.

Carried unanimously

Service Disconnection – Arrear Taxes

Motion 2021 – 1294 Yetman/Franey

Resolved, that Council authorize discontinuation of Town Services at the following properties:

- 20 Adler Place
- 6 Badcock Boulevard
- 192 Country Road
- 475-479 Water Street
- 173 Shearstown Road
- 28-30 Neck Road
- 13 New Road Hill
- 2 Playground Road

Carried unanimously

Accounts Payable – June 2021

Motion 2021 – 1295 Yetman/Oates

Resolved, that Council approved the Accounts Payable for June 2021 as presented.

Carried unanimously

Rescind – Motion 2021-1266 – Vote by Mail

Motion 2021 – 1296 Badcock/Deering

Resolved, that Council Rescind Motion 2021-1266 – Vote by Mail that was made during the meeting of Jun 15, 2021.

Carried unanimously

Election 2021 – September 28, 2021

Motion 2021 – 1297 Oates/Yetman

Resolved, that Council directed the Returning Officer to proceed with an In-Person only Election for 2021.

Carried unanimously

Amendment – Motion 2021-1265 – Nomination Day and Advance Polls

Motion 2021 – 1298 Yetman/Franey

Resolved, that Council declare Thursday, September 2nd as Nomination Day for the Town of Bay Roberts and Advance Polling Days to be Friday, September 17, 2021 and Saturday, September 25th. Also, appoint Georgina Parsons as the Alternate Returning Officer for the 2021 Municipal Election.

Carried unanimously

Tax Sale Process – Owner and/or Address Unknown

Motion 2021 – 1299 Oates/Badcock

Resolved, that Council moved the Report pertaining to Tax Sale Process – Owner and/or Address Unknown to file.

Carried unanimously

Public Works Committee Report

Motion 2021 – 1300 Deering/Seymour

Resolved, that Council accepted the Public Works Committee Report as presented.

Carried unanimously

Public Works Committee

85-87 Cross Road – Reimbursement Request

Motion 2021 – 1301 Deering/Seymour

Resolved, that Council asked the property owner of 85-87 Cross Road to provide proof of purchase for the new hot water boiler and that Council would agree to half of the cost to a maximum of \$200.

Opposed by: Mayor Wood, Councillor Franey

Accepted by: Deputy Mayor Yetman, Councillor Deering, Councillor Seymour, Councillor Oates, Councillor Badcock

Motion Carried

Trailway Route & ATV Regulations

Motion 2021 – 1302 Franey/Oates

Resolved, that Council approved a six month pilot program for ATV/Off-Road vehicle use based on the proposed regulation/restrictions and two routes. That the designated routes come into effect on August 20, 2021, to allow time for the Town to complete necessary route work, signage, secure a formal decision from the Town of Spaniard’s Bay and pass the required regulation on at the August 17th, 2021 meeting of Council. That the Director of Protective Services contact the property owners on these routes for their input on this pilot program. And, that the formal regulations (once developed and approved) be advertised intensely on social media and our website and to be clearly identified as a pilot program, to be re-evaluated after six months.

Carried unanimously

CORRESPONDENCE FOR ACTION

Request for Crosswalks – Each End of the Klondyke

Motion 2021 – 1303 Yetman/Franey

Resolved, that Council referred this request to the Director of Protective Services for review and recommendation to Council.

Carried unanimously

9 French’s Road – Sign Request

Motion 2021 – 1304 Yetman/Deering

Resolved, that Council referred the sign request for French’s Road to the Director of Protective Services for review and consideration.

Carried unanimously

28 Bishops Road – Reimbursement Request

Motion 2021 – 1305 Seymour/Oates

Resolved, that Council referred the request for reimbursement of insurance deductible regarding needed repairs from a sewer backup in the property 28 Bishops Road to the Public Works Committee of Council for further review.

Carried unanimously

28 Bishops Road – Concerns Upgrade Bishops Road

Motion 2021 – 1306 Seymour/Oates

Resolved, that Council referred the correspondence regarding the condition of the property at 28 Bishops Road after upgrades to Bishops Road were completed to the Public Works Committee of Council for review and subsequent recommendation back to Council.

Carried unanimously

Request for Town to Takeover Side Road – Shearstown

Motion 2021 – 1307 Yetman/Badcock

Resolved, that Council referred the request for the Town to take over a side road off Shearstown Road to the Public Works Committee for review and subsequent recommendation to Council.

Carried unanimously

Rocky Pond – Residential Concerns

Motion 2021 – 1308 Oates/Yetman

Resolved, that Council referred the concerns of the residents of Rocky Pond area to the CAO to respond and update the residents regarding the pond.

Carried unanimously

RESOLUTIONS FROM PRIVILEGED MEETINGS

Ratify Motions of the Privileged Meeting held on June 15, 2021

Motion 2021 – 1309 Franey/Deering

Resolved, that the following Motions made at the Privileged Meeting held on June 15, 2021 are adopted:

- Motion 2021 - 1250 Agenda
- Motion 2021 – 1251 Approval of Minutes May 25, 2021
- Motion 2021 - 1252 Recreation Director Salary
- Motion 2021 - 1253 Adjournment

Carried unanimously

ADJOURNMENT

Adjourn

Motion 2021 – 1310 Deering/Franey

Resolved, that Council now adjourns the regular meeting at 8:31 PM.

Carried unanimously

Philip Wood, Mayor

Christine Bradbury, Town Clerk