



**TOWN OF BAY ROBERTS**

**P. O. Box 114  
Bay Roberts, NL A0A 1G0  
Phone (709) 786-2126  
Fax(709) 786-2128**

**APPLICATION FOR BUILDING & DEVELOPMENT PERMIT**

<b>FOR OFFICE USE ONLY:</b>	DATE RECEIVED: _____	APPLICATION FEE: \$ _____
	STAFF INITIALS: _____	FIRE CHIEF: _____

**APPLICANT / PROPERTY INFORMATION**

Applicant: _____	Home Phone: _____
Mailing Address: _____	Work Phone: _____
_____	Fax Number: _____
_____	E-Mail: _____
Property Location: (Civic Address) _____	
Property Owner: (If different from applicant) _____	Contact No.: _____
Contractor: _____	Contact No.: _____

I hereby submit this application and confirm that the information supplied is to the best of my knowledge correct.  
I agree to comply with all Municipal Regulations and agree to develop in accordance with the plans approved  
By the municipality, and not to commence Development without applicable written approval and permits  
From the municipality.

**NOTE:** Where the Applicant and the Property Owner are **not the same**, the signature of the Property Owner is required **before** the application can be accepted for processing.

Applicant: _____	Date: _____
Property Owner: _____	Date: _____

**IMPORTANT - This Application Must Be Accompanied With:**

- |                                     |  |
|-------------------------------------|--|
| 1) A Legal Land Survey of the Lot   | 4) The Proposed Site must be clearly marked in the field with corner posts and the applicants name clearly indicated |
| 2) Proposed Building Plans          | 5) Development Plans / Scheme if applicable  |
| 3) Processing Fees (Non-refundable) |  |



## HOME BASED BUSINESS

**PLEASE PROVIDE;**

- DESCRIPTION & NAME OF THE BUSINESS
- LAYOUT OF SPACE TO BE USED IN THE HOME INCLUDING DIMENSIONS AND TOTAL FLOOR AREA

**PLEASE NOTE AND SIGN;**

**HOME BASED BUSINESS REGULATIONS INCLUDING BUT NOT LIMITED TO;**

- THE USE SHALL NOT GENERATE TRAFFIC, PARKING, SEWAGE OR WATER USE IN EXCESS OF WHAT IS NORMAL IN THE RESIDENTIAL AREA
- NO WHOLESALE, OUTDOOR STORAGE OF GOODS OR EQUIPMENT IS CARRIED OUT, ANY RETAIL SALES ARE INCIDENTAL AND SUBSIDIARY TO THE APPROVED USE
- NO CHANGE SHALL BE MADE IN THE TYPE, CLASS, OR EXTENT OF THE OCCUPATION WITHOUT A PERMIT
- NO REGULAR PARKING OF COMMERCIAL VEHICLES
- THE BUSINESS SHALL BE OWNED AND OPERATED BY THE OCCUPANTS OF THE DWELLING ONLY
- THERE ARE NO MORE THEN 2 ASSISTANT EMPLOYEES EMPLOYED ON SITE IN ADDITION TO A RESIDENT OF THE DWELLING
- NO REPAIRS TO VEHICLES OR HEAVY EQUIPMENT ARE CARRIED OUT
- ACTIVITIES ASSOCIATED WITH THE BUSINESS ARE NOT HAZARDOUS AND DO NOT CAUSE A NOTICABLE INCREASE IN NOISE, ODOUR, DUST OR FUMES, NOR CAUSE ELECTRICAL INTERFERENCE, OR IN ANY OTHER WAY RESULT IN A NUISANCE TO THE OCCUPANT OF SURROUNDING RESIDENCES

**Applicant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Town Official Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_