

**Town of Bay Roberts  
Minutes of Regular Council Meeting  
Tuesday, August 16th, 2022**

Sixteenth Meeting of the Nineteenth Town Council  
Town Hall, 321 Water Street, Bay Roberts, NL

**PRESENT:**

Mayor Walter Yetman  
Deputy Mayor Seymour  
Councillor Frank Deering  
Councillor Ross Petten  
Councillor Dean Franey  
Councillor Perry Bowering  
Councillor Silas Badcock

Nigel Black, CAO  
Christine Bradbury, Town Clerk

CALL MEETING TO ORDER

Mayor Yetman called the meeting to order at 7:00 p.m.

AGENDA / MINUTES

**Agenda**

**Motion 2022 – 277**

**Petten/Deering**

Resolved, that regular meeting agenda for August 16th, 2022 is accepted as presented.

Carried Unanimously

**Approval of Minutes**

**Motion 2022 – 278**

**Seymour/Badcock**

Resolved, that regular meeting minutes for July 19, 2022 be adopted as presented.

Carried Unanimously

NEW BUSINESS

**Visitor Information Center – Report 2022**

**Motion 2022 – 279                      Petten/Badcock**

Resolved, that Council accepted the Report regarding the Visitor Information Center and moved it to file.

Carried Unanimously

**Tender Sale of Retired Utility #6 & (2) Portable Pumps**

**Motion 2022 – 280                      Franey/Deering**

Resolved, that Council accepted the highest Bidder for each of the three tenders. The bids are as follows:

BRFD-2022-004 Ford F 150 Crew Cab – Town of Victoria - \$6,897.22

BRFD-2022-005 CET 3-cylinder Portable Pump – Fire House Service Supply - \$3,025

BRFD-2022-006 CET 2-cylinder Portable Pump – Fire House Service Supply - \$620.00

Carried Unanimously

**Published Variance Request – Accessory Building Application – 39 Cleary’s Road**

**Motion 2022 – 281                      Franey/Deering**

Resolved, that Council approved a front yard setback of 10% allowing a 7.2m setback and approval of the Accessory Building Application for 39 Cleary’s Road, subject to the Town’s Development Regulations.

Carried Unanimously

**Commercial Application Discretionary Use – 8 Bishop’s Road**

**Motion 2022 – 282                      Badcock/Petten**

Resolved, that Council requires the applicant of 8 Bishop’s Road to publish the application in the local newspaper and on the Town Website for the required public review period. Further, that Council referred the application to the Planning and Development Committee for review and recommendation back to Council following the public input period.

Carried Unanimously

**Stop Work Order – 8 Bishop’s Road**

**Motion 2022 – 283                      Franey/Bowering**

Resolved, that Council proceed with legal enforcement of the Stop Work Order for 8 Bishop’s Road.

Opposed by: Councillor Deering, Councillor Petten, Councillor Badcock

Accepted by: Mayor Yetman, Deputy Mayor Seymour, Councillor Franey, Councillor Bowering  
Motion Carried

**Non-Conforming Roads**

**Motion 2022 – 284                      Franey/Badcock**

Resolved, that Council referred the Non-Conforming Roads issue to a Committee of the Whole which would include the Director of Public Works and the Supervisor to review each road in more detail and revise the Non-Conforming Roads Policy where and if needed.

Carried Unanimously

**Commercial Vehicle Parking Permit – 32 Bishop’s Road**

**Motion 2022 – 285                      Deering/Franey**

Resolved, that Council approved the parking of the vehicle at 32 Bishop’s Road given the following conditions:

- The vehicle is to follow all regulations under *Section 13 Commercial Vehicles* found in the Town’s Traffic Regulation (Section 13 to be attached to the permit)
- The vehicle is not to have any odor coming from it.
- Any breaches of these conditions will result in the permit being revoked.

Carried Unanimously

**CORRESPONDENCE FOR ACTION**

**Proclamation – Fetal Alcohol Spectrum Disorder (FASD) Awareness Month**

**Motion 2022 – 286                      Bowering/Franey**

Resolved, that Mayor Yetman signed the Proclamation naming September as Fetal Alcohol Spectrum Disorder Awareness month in the Town of Bay Roberts.

Carried Unanimously

CORRESPONDENCE FOR INFORMATION

**Additions to the Agenda – August 16, 2022**

**Motion 2022 – 287                      Petten/Franey**

Resolved, that the following items be added to the Agenda for August 16, 2022

7.1     ACOA Funding – Tourism Department – Community Gardens/Market

7.2     2022/23 Fire Protection Assistance Grant – Fire Department

Carried Unanimously

**ACOA Funding – Community Gardens – Market Place**

**Motion 2022 – 288                      Petten/Franey**

Resolved, that Council moved to file the correspondence received by ACOA advising of the Shared Funding provided to the Market Place of the Community Gardens in the Town of Bay Roberts.

Carried Unanimously

**Government of NL – Fire Protection Assistance Grant**

**Motion 2022 – 289                      Franey/Badcock**

Resolved, that correspondence received from the Government of NL regarding 2022/23 Fire Protection Financial Assistance Grant for the Fire Department be moved to file.

Carried Unanimously

COUNCILLOR CONCERNS/NOTICE OF MOTION

**Town Events – Proposed Debit/Credit Only**

**Motion 2022 – 290                      Deering/Seymour**

Resolved, that Council referred payment collection of Debit/Credit Only for Town Events to both Director Delaney and Director Flynn for discussion and recommendations to Council.

Carried Unanimously

**Commercial/Residential Water and Sewer Hook-up Fee & Sidewalk Replacement**

**Motion 2022 – 291                      Seymour/Bowering**

Resolved, that a Policy be established by the Public Works Committee and Planning Committee regarding hook-up fees and sidewalk replacement cost for Commercial/Residential water and sewer installations.

Carried Unanimously

**42 Shearstown Road – Insurance Denial**

**Motion 2022 – 292                      Seymour/Badcock**

Resolved, that Council referred the matter of the Insurance Denial for the property owner of 42 Shearstown Road to a Privileged Meeting of Council.

Carried Unanimously

Mayor Yetman leaves the Chair and Deputy Mayor Seymour takes the Chair.

**Business Award Program**

**Motion 2022 – 293                      Yetman/Badcock**

Resolved, that the concept of the Business Award Program be referred to Director Delaney for thoughts and recommendations back to Council and to meet as a Committee of the Whole.

Carried Unanimously

Mayor Yetman returns to the Chair.

ADJOURNMENT

**Adjourn**

**Motion 2022 – 294                      Petten/Franey**

Resolved, that Council now adjourns the regular meeting at 8:42 PM.

Carried unanimously

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Walter Yetman, Mayor

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Christine Bradbury, Town Clerk