

**Town of Bay Roberts
Minutes of Regular Council Meeting
Tuesday, May 9th, 2023**

Thirty-First Meeting of the Nineteenth Town Council
Town Hall, 321 Water Street, Bay Roberts, NL

PRESENT:

Mayor Walter Yetman
Deputy Mayor Geoff Seymour
Councillor Dean Franey
Councillor Ross Petten
Councillor Perry Bowering
Councillor Silas Badcock

Nigel Black, CAO
Christine Bradbury, Town Clerk

Sean Elms, Director of PWTS

Absent: Councillor Frank Deering

CALL MEETING TO ORDER

Mayor Yetman called the meeting to order at 7:00 p.m.

AGENDA / MINUTES

Agenda

Motion 2023 – 549

Seymour/Badcock

Resolved, that regular meeting agenda for May 9, 2023 is accepted as presented.

Carried Unanimously

Approval of Minutes

Motion 2023 – 550

Franey/Seymour

Resolved, that regular meeting minutes for April 11, 2023 be adopted as presented.

Carried Unanimously

NEW BUSINESS

Accounts Payable – April 2023

Motion 2023 – 551 Petten/Seymour

Resolved, that Council approved the Accounts Payable listing for April 2023 as presented.
Carried Unanimously

Planning Action Item – Cross Walk – Station Road & Cross Road (Three Way Stop)

Motion 2023 – 552 Franey/Badcock

Resolved, that Council approved making the intersection at Station Road and Cross Road a three-way stop intersection. That direction be given to the Director of Public Works and Technical Service as well as the Director of Protective Services to implement this traffic change as soon as possible and to advertise on social media and other methods that the change will be coming.
Carried Unanimously

Commercial Occupancy – 225 Conception Bay Highway

Motion 2023 – 553 Seymour/Bowering

Resolved, that Council gives an Approval in Principle subject to any Service NL requirements, a Fire and Life Safety Inspection and further subject to the Town's Development Regulations.
Carried Unanimously

Ratify Orders – 95 Conception Bay Highway

Motion 2023 – 554 Badcock/Bowering

Resolved, that Council ratified the Stop Work Order issued on April 19th, 2023 and the Cleanup Order issued on April 19, 2023 and directed staff, to proceed with the consequences of each violation.
Carried Unanimously

Development Application – 186 Conception Bay Highway

Motion 2023 – 555 Seymour/Petten

Resolved, that Council asked the applicant be advised of the need to publicly advertise the requested change of occupancy from a residential property to a commercial property for a period of ten days. Any feedback is to be addressed to the Town Clerk's attention and to be forwarded on to Council for further review.
Carried Unanimously

Sewer Service – Conception Bay Highway

Motion 2023 – 556 Seymour/Franey

Resolved, that Council tabled the report regarding the Sewer Service request and directed staff to communicate with the previous property owner regarding the cost of this installation request.
Carried Unanimously

Councillor Bowering leaves the Chambers.

Avalon North Wolverines Grant/Funding

Motion 2023 – 557 Franey/Badcock

Resolved, that Council approve payment of the annual grant/funding in the amount of \$1500 to the Avalon North Wolverines Search and Rescue Group.
Carried Unanimously

Councillor Bowering returns to the Chambers.

Public Works Committee Report

Motion 2023 – 558 Badcock/Bowering

Resolved, that Council accepted the Public Works Committee Report as it was presented.
Carried Unanimously

Vendor Permit – 231 Butlerville Road

Motion 2023 – 559 Franey/Badcock

Resolved, that Council asked the applicant to publish their request to operate a food truck from their residential property which is located within a Rural area for a period of tens day at the applicant’s expense. Any input during that period will be brought forth to Council for review.
Carried Unanimously

Permit to Alter Water Body – 364 Water Street

Motion 2023 – 560 Badcock/Bowering

Resolved, that Council gives an Approval in Principle subject to the approval of Service NL, Federal requirements and the Town’s Municipal Development Regulations.
Carried Unanimously

Gas Tax Capital Investment Plan

Motion 2023 – 561 Badcock/Petten

Resolved, that Council approved the use of the Gas Tax Funding for the Sawdust Road Intersection Project – Funding Amount \$582,699.25 (HST Included)

Carried Unanimously

Protective Services – Action List Update

Motion 2023 – 562 Seymour/Franey

Resolved, that Council accepted the updates on the Action List from the Director of Protective Services as was presented.

Carried Unanimously

CORRESPONDENCE FOR ACTION

9 Keefe’s Road – Speed Bump Request

Motion 2023 – 563 Seymour/Badcock

Resolved, that Council referred the correspondence from the property owner of 9 Keefe’s Road to the Director of Protective Services and the Public Works Committee of Council for further review and recommendation back to Council.

Carried Unanimously

Audible Pedestrian Cross Walk – Conception Bay Highway/Eric Dawe Drive Trailway

Motion 2023 – 564 Petten/Badcock

Resolved, that Council asked for Staff to response to the writer of the request to advise her of the decision of the Department of Transportation regarding a previous request for a cross walk in the same area that was denied by the Department of Transportation.

Carried Unanimously

11-13 Fitzgerald Place – Pavement Alignment

Motion 2023 – 565 Bowering/Seymour

Resolved, that Council referred the request to have a pavement alignment done at 11-13 Fitzgerald Place to the Public Works Committee of Council for further review and recommendation back to Council.

Carried Unanimously

Municipal Awareness Week – Proclamation

Motion 2023 – 566 Bowering/Seymour

Resolved, that Council directed the Mayor to sign the proclamation for the Municipal Awareness Week May 8th – 12th, 2023 in the Town of Bay Roberts.

Carried Unanimously

NEW BUSINESS/COMMITTEE REPORTS

Special Events Minutes – April 19, 2023

Motion 2023 – 567 Seymour/Franey

Resolved, that Council accepted the Minutes of the Special Events Committee held on April 19, 2023.

Carried Unanimously

COUNCILLOR CONCERNS/NOTICE OF MOTIONS

Three and Four Way Stops – Pilot Project – Traffic Calming

Motion 2023 – 568 Franey/Bowering

Resolved, that Council referred a Pilot Project request for three and four way stops to the Planning and Development Committee for a list of locations.

Carried Unanimously

Councillor Ross Petten leaves the meeting.

ADJOURNMENT

Adjourn

Motion 2023 – 569 Franey/Badcock

Resolved, that Council now adjourns the regular meeting at 9:17 pm.

Carried Unanimously

Walter Yetman, Mayor

Christine Bradbury, Town Clerk