

**Town of Bay Roberts  
Minutes of Regular Council Meeting  
Tuesday, June 13th, 2023**

Thirty-Third Meeting of the Nineteenth Town Council  
Town Hall, 321 Water Street, Bay Roberts, NL

**PRESENT:**

Mayor Walter Yetman  
Deputy Mayor Geoff Seymour  
Councillor Dean Franey  
Councillor Ross Petten  
Councillor Perry Bowering  
Councillor Silas Badcock  
Councillor Frank Deering

Nigel Black, CAO  
Christine Bradbury, Town Clerk

CALL MEETING TO ORDER

Mayor Yetman called the meeting to order at 7:00 p.m.

DELEGATIONS/PRESENTATIONS

**Summer Games 2024**

*Summer Games Co-Chair Judy Morrow, General Manager Brian Dawe and Dave Tibbo, Director of Recreation were in attendance to introduce Brian as the General Manager for the 2024 Summer Games.*

**RCMP Detachment Update**

*Staff Sargent Kenny Maher District Commander and Sargent Lynn Gaudet District Operations NCO were present at the meeting to provide Council with some statistical updates for the surrounding area and had a discussion regarding some concerns of Council.*

AGENDA / MINUTES

**Agenda**

**Motion 2023 – 593                      Petten/Franey**

Resolved, that regular meeting agenda for June 13, 2023 is accepted as presented.

Carried Unanimously

**Approval of Minutes**

**Motion 2023 – 594                      Badcock/Franey**

Resolved, that regular meeting minutes for May 23, 2023 be adopted as presented.

Carried Unanimously

NEW BUSINESS

**Accounts Payable – May 2023**

**Motion 2023 – 595                      Deering/Petten**

Resolved, that Council approved the Accounts Payable listing for May 2023 as presented to Council.

Carried Unanimously

**Public Works Committee Report**

**Motion 2023 – 596                      Petten/Seymour**

Resolved, that Council approved and accepted the Public Works Committee Report as was presented to Council.

Carried Unanimously

**Public Works Committee**

**33-35 Green’s Road – Water Issues**

**Motion 2023 – 597                      Franey/Badcock**

Resolved, that Council asks the Director of Public Works and Technical Services to acquire three contracting quotes to have the water line tied into the property owners own curbstop/water line, to proceed with the required work to have this completed and both the contracting work and materials cost to be covered by the Town.

*Opposed by:* Councillor Bowering

*Accepted by:* Mayor Yetman, Deputy Mayor Seymour, Councillor Badcock, Councillor Petten, Councillor Franey, Councillor Deering

Motion Carried

**Public Works Committee  
Plastic Garbage Containers**

**Motion 2023 – 598                      Petten/Badcock**

Resolved, that Council referred the requirement to change to Plastic Garbage Containers to the CAO and the Director of Public Works and Technical Services to draft a policy for Council's review.

Carried Unanimously

**Public Work Committee**

**Cross Walks Requests - LT Stick & Conception Bay Highway**

**Motion 2023 – 599                      Petten/Deering**

Resolved, that Council asked the CAO to send a letter to Department of Transportation and Public Works regarding the requests for a crosswalk to be located at the intersection of LT Stick Drive and Conception Bay Highway, as well, the Conception Bay Highway George Mercer Drive area.

Carried Unanimously

**Commercial Renovation Application – 242 Conception Bay Highway**

**Motion 2023 – 600                      Badcock/Seymour**

Resolved, that Council gives an *Approval in Principle* to the Commercial Renovation Application for 242 Conception Bay Highway subject required approvals from Service NL and further subject to the Town's Development Regulations.

Carried Unanimously

**Commercial Occupancy Application – 242 Conception Bay Highway**

**Motion 2023 – 601                      Franey/Deering**

Resolved, that Council gives an *Approval in Principle* to the Commercial Occupancy Application at 242 Conception Bay Highway for a hair salon, pending any Service NL requirements, a Fire and Life Inspection and further subject to the Town's Development Regulations.

Carried Unanimously

**Planning and Development Committee Recommendations**

**Motion 2023 – 602                      Franey/Petten**

Resolved, that Council accepted the Planning and Development Committee Report as presented.

Carried Unanimously

**Planning and Development Committee**

**Speed Bump Policy**

**Motion 2023 – 603                      Seymour/Franey**

Resolved, that Council asked the Planning and Development Committee of Council to draft a Speed Bump Policy for Council’s review.

Carried Unanimously

**Planning and Development Committee**

**Lane Repair Request – 96A Butlerville Road**

**Motion 2023 – 604                      Franey/Deering**

Resolved, that Council denies the road maintenance request from the property owner of 96A Butlerville Road and that the owner be advised of the Non-conforming Road Policy.

Carried Unanimously

**Planning and Development Committee**

**31 Earle’s Road – Request to Maintain Road**

**Motion 2023 – 605                      Deering/Badcock**

Resolved, that Council approved the request to maintain the roadway by the property 31 Earle’s Road and will bring the road up to a standard to the end of the roadway, while continuing to provide snow clearing and garbage pick up.

*Opposed by:* Mayor Yetman, Councillor Franey, Councillor Petten

*Accepted by:* Deputy Mayor, Councillor Deering, Councillor Bowering, Councillor Badcock

Motion Carried

**Planning and Development Committee**

**Three and Four Way Stops – Intersection Suggestions**

**Motion 2023 – 606                      Badcock/Petten**

Resolved, that Council referred the proposed three and four way intersection stops suggestions to the Public Works Committee of Council for review.

Carried Unanimously

**Appointment – 2024 Summer Games Host Committee Co-Chairs**

**Motion 2023 – 607                      Franey/Badcock**

Resolved, that Council appoints Judy Morrow and Neil Kearly as the two Co-Chairs and Host Committee as selected by the Co-Chairs.

Carried Unanimously

**Tender Approval – New Ice Resurfacer**

**Motion 2023 – 608                      Franey/Petten**

Resolved, that Council awarded the Tender for Purchase and Delivery of One New Ice Resurfacer to Monarch Enterprises Limited, lowest of two submissions, at a cost of \$147,900 plus HST.

Carried Unanimously

**Published Patio Liquor License Application – 238-240 Conception Bay Highway**

**Motion 2023 – 609                      Seymour/Badcock**

Resolved, that Council gave an *Approval in Principle* to the Published Patio Liquor License Application for 238-240 Conception Bay Highway subject to following conditions:

- That the business receives any necessary approval(s) from Service NL
- That the business receives approval from the Newfoundland Liquor Corporation
- That the business passes a Fire & Life Safety Inspection conducted by the Director of Protective Services, Justin Parsons
- That the business signs an agreement with the municipality agreeing that the operation of the patio will only be between the hours of 12 Noon – 8:00 PM daily. Failure to comply will result in Municipal Approval being revoked.

Carried Unanimously

**Mini Split Fire Station – Request to Proceed**

**Motion 2023 – 610                      Seymour/Petten**

Resolved, that Council tabled the report regarding the Mini Split purchase and asked that the CAO reconfer with the Director of Protective Services regarding heating for the lower portion of the Fire Station.

Carried Unanimously

CORRESPONDENCE FOR ACTION

**6 & 8 Cable Avenue – Reimbursement Request**

**Motion 2023 – 611                      Badcock/Petten**

Resolved, that Council referred the reimbursement request from the property owners of 6 & 8 Cable Avenue to the Public Works Committee for review and recommendation back to Council.

Carried Unanimously

**Wareham's Lane – Road Repairs**

**Motion 2023 – 612                      Franey/Bowering**

Resolved, that correspondence regarding a request for road repairs at Wareham's Lane is referred to the Public Works Committee of Council for further review.

Carried Unanimously

**Request for More Garbage Bins – Areas of the Town**

**Motion 2023 – 613                      Badcock/Franey**

Resolved, that Council referred the request for more garbage bins in areas throughout the Town to the Director of Tourism and Economic Development for review and recommendation back to Council.

Carried Unanimously

**George Mercer Drive – Speeding and Transport Trucks**

**Motion 2023 – 614                      Franey/Petten**

Resolved, that correspondence regarding the speeding concerns of the transport trucks using George Mercer Drive has been referred to the Director of Protective Services to contact the business owner on this road to advise them of this concern.

Carried Unanimously

**38-48 LT Stick Drive – Residents and Business Owners Concern**

**Motion 2023 – 615                      Seymour/Franey**

Resolved, that Council referred the correspondence and petition received from neighboring residents and business owners concerning the property at 38-48 LT Stick Drive to the Director of Protective Services to advise the owner of the dust concern and that Council requests he do something regarding it.

Carried Unanimously

**CORRESPONDENCE FOR INFORMATION**

**Capital Investment Plan Approval - Letter**

**Motion 2023 – 616                      Franey/Deering**

Resolved, that correspondence received regarding the Capital Investment Plan Approval is moved to file.

Carried Unanimously

**Stewardship Association of Municipalities - Minutes**

**Motion 2023 – 617                      Petten/Franey**

Resolved, that Council moved the Minutes of October 22, 2022 from the Stewardship Association of Municipalities to file.

Carried Unanimously

ADJOURNMENT

**Adjourn**

**Motion 2023 – 618                      Franey/Bowering**

Resolved, that Council now adjourns the regular meeting at 9:25 pm.

Carried Unanimously

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Walter Yetman, Mayor

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Christine Bradbury, Town Clerk