

**Town of Bay Roberts  
Minutes of Regular Council Meeting  
Tuesday, February 27, 2024**

Forty-Sixth Meeting of the Nineteenth Town Council  
Town Hall, 321 Water Street, Bay Roberts, NL

**PRESENT:**

Mayor Walter Yetman  
Deputy Mayor Geoff Seymour  
Councillor Dean Franey  
Councillor Perry Bowering  
Councillor Frank Deering  
Councillor Ross Petten  
Councillor Silas Badcock

Nigel Black, CAO  
Christine Bradbury

CALL MEETING TO ORDER

Mayor Yetman called the meeting to order at 7:00 p.m.

AGENDA / MINUTES

**Agenda**

**Motion 2024 – 840**

**Deering/Petten**

Resolved, that regular meeting agenda for February 27, 2024 is accepted as presented.

Carried Unanimously

**Approval of Minutes**

**Motion 2024 – 841**

**Seymour/Petten**

Resolved, that regular meeting minutes for February 13, 2024 be adopted as presented.

Carried Unanimously

NEW BUSINESS

**Published Commercial Building Application – 17-19 Cleary Road**

**Motion 2024 – 842                      Franey/Petten**

Resolved, that Council give an *Approval in Principle* to the construction of a commercial building, to be located at 17-19 Cleary's Road, subject to receipt of engineered plans to the Town, required approvals from Service NL and a Fire and Life Inspection. Further subject to the Town's Municipal Development Regulations, and any other pertinent regulations required by other regulatory departments.

Carried Unanimously

**Ratification – Donation Request Annual RCMP/Fire Department Hockey Game**

**Motion 2024 – 843                      Deering/Badcock**

Resolved, that Council the Town of Bay Roberts will donate two hours of ice time on March 16, 2024 for the Annual RCMP/Fire Department charity hockey game.

Carried Unanimously

**Ratification – Donation/Rental Request from Madrock Theatre Group**

**Motion 2024 – 844                      Franey/Petten**

Resolved, that the Town of Bay Roberts denies the request by the Madrock Theatre Group for loan/rental of the event curtains and accessories, as there are businesses in the Town who rents this.

Opposed by: Councillor Bowering, Councillor Badcock

Accepted by: Mayor Yetman, Deputy Mayor Seymour, Councillor Petten, Councillor Franey,  
Councillor Deering

Motion Carried

**Donation Request – SPCA Baccalieu Trail**

**Motion 2024 – 845                      Badcock/Franey**

Resolved, that the Town of Bay Roberts will donate use of the Recreation building at the Wilbur Sparkes Complex to the SPCA Baccalieu Trail for one day free of charge except for a cleaning fee charge of \$50 taxes included.

Carried Unanimously

**Donation Request – Provincial All NL Hockey Tournaments 2024**

**Motion 2024 – 846                      Deering/Petten**

Resolved, that the Town of Bay Roberts will donate 2.5 hours of ice time to each respective host team for the All-Newfoundland Hockey Provincial Tournaments at the Bay Arenas.

Carried Unanimously

**Rates and Fees Clarification – Profit vs Not for Profit**

**Motion 2024 – 847                      Petten/Franey**

Resolved, that Council approve the amendment to the Rates and Fees Structure for the Department of Recreation, that the Not for Profit rate fee applies only to tax paying organizations in the Town of Bay Roberts.

Carried Unanimously

**26 Cross Road – Taxes, Assessment**

**Motion 2024 – 848                      Franey/Petten**

Resolved, that Council respond to the property owner advising that the Town has reviewed the file and found everything in order, that no refunds or adjustments will be made and further that the owner received written confirmation of the role of the property owner in the assessment process.

Carried Unanimously

**Public Works Report**

**Motion 2024 – 849                      Bowering/Badcock**

Resolved, that Council accepts the Public Works Report as presented.

Carried Unanimously

**Water Leaks – 565 Water Street, 173 Country Road, 92A Neck Road, 43B Goose Pond Hill**

**Motion 2024 – 850                      Bowering/Deering**

Resolved, that Council asked the Director to inform the property owners that they are required to have the leak on their property repaired by March 31, 2024 or their curb stop will be turned off. If the residents have any issues with getting the leak repaired, they should contact the Office.

Carried Unanimously

**Snow Clearing Request – Streetwood Place**

**Motion 2024 – 851                      Seymour/Franey**

Resolved, that Council moved the request for snow clearing at Streetwood Place to the Committee of the Whole for further review and discussion.

Carried Unanimously

**387, 387A, 387B Water Street – Snow Clearing Request**

**Motion 2024 – 852                      Petten/Franey**

Resolved, that Council denied the snow clearing request for the property owners 387, 387A, 387B Water Street as the lane is very narrow and does not have adequate driving surface nor does it have a turn-around area for Town equipment.

Carried Unanimously

**Residential Building – Affordable Housing Proposals – Ted French Place**

**Motion 2024 – 853                      Seymour/Deering**

Resolved, that Council direct the applicant of the proposed development of affordable housing proposal to publish the application as required for Discretionary Use in an area Zoned R2.

Carried Unanimously

**Commercial Storage Building Application – 269 Conception Bay Highway**

**Motion 2024 – 854                      Badcock/Seymour**

Resolved, that Council referred the Commercial Storage Building Application for 269 Conception Highway to the Committee of the Whole for further discussion and recommendation back to Council.

Carried Unanimously

**Commercial Storage Building Application – 11-17 Bareneed Road**

**Motion 2024 – 855                      Petten/Deering**

Resolved, that Council referred the Commercial Storage Building Application for 11-17 Barneed Road to the Committee of the Whole for discussion and recommendation back to Council.

Carried Unanimously

**Commercial Occupancy Application – 304 Conception Bay Highway**

**Motion 2024 – 856                      Badcock/Seymour**

Resolved, that Council approve the Commercial Occupancy Application for Elora (a salon based business), to be located at 304 Conception Bay Highway, subject to an inspection by the Fire Chief, and further subject to the Town’s Municipal Developmen Regulations and those required by all other regulatory departments.

Carried Unanimously

CORRESPONDENCE FOR ACTION

**14 Playground Road Ext. – Lawn Damage**

**Motion 2024 – 857                      Seymour/Badcock**

Resolved, that Council moved correspondence received from the property owner of 14 Playground Road Ext. regarding lawn damage done by a Town operator during snow clearing. Council referred this to the Committee of the Whole and to be added to the Action List.

Carried Unanimously

**2 Mercer’s Lane – Sewer Issues**

**Motion 2024 – 858                      Badcock/Petten**

Resolved, that Council referred the sewer issues at 2 Mercer’s Lane and the Director of Public Works and Technical Services and the Committee of the Whole for further review and investigation.

Carried Unanimously

**Vehicle Damage – Metal Cover Canada Post Parking Lot**

**Motion 2024 – 859                      Franey/Badcock**

Resolved, that Council referred the correspondence regarding vehicle damage at the parking lot of Canada Post to the Town’s insurance provider.

Carried Unanimously

RESOLUTIONS FROM PRIVILEGED MEETINGS

**Ratify Motions of the Privileged Meetings**

**Motions 2024 – 860                      Badcock/Petten**

Resolved, that the following Motions made at the Privileged Meeting held on February 13, 2024 are adopted:

- Motion 2024 – 817    Agenda
- Motion 2024 - 818    Approval of Minutes
- Motion 2024 - 819    Administration Staffing Concern - Resident
- Motion 2024 - 820    Settlement Claim – Morgan
- Motion 2024 - 821    Adjournment

Resolved, that the following Motion made at the Privileged Meeting held on February 27, 2024 is adopted:

- Motion 2024 – 838    Complaint Regarding the Mayor

Carried Unanimously

**UMC Hosting Meeting**

**Motion 2024 – 861                      Deering/Franey**

Resolved, that Council will Host UMC meeting later in 2024 with a date to be determined and a Financial Statement to be provided to Council following the event.

Carried Unanimously

ADJOURNMENT

**Adjourn**

**Motion 2024 – 862                      Badcock/Franey**

Resolved, that Council now adjourns the regular meeting at 7:47 pm.

Carried Unanimously

---

Walter Yetman, Mayor

---

Christine Bradbury, Town Clerk