

**Town of Bay Roberts
Minutes of Regular Council Meeting
Tuesday, March 26, 2024**

Forty-Eighth Meeting of the Nineteenth Town Council
Town Hall, 321 Water Street, Bay Roberts, NL

PRESENT:

Mayor Walter Yetman
Deputy Mayor Geoff Seymour
Councillor Dean Franey
Councillor Perry Bowering
Councillor Frank Deering
Councillor Ross Petten
Councillor Silas Badcock

Nigel Black, CAO
Christine Bradbury

CALL MEETING TO ORDER

Mayor Yetman called the meeting to order at 7:00 p.m.

DELEGATIONS/PRESENTATIONS

Staff Sargeant Kenny Maher, of the RCMP

Was in attendance to provide updates to Council for the detachment.

AGENDA / MINUTES

Agenda

Motion 2024 – 881 Franey/Petten

Resolved, that regular meeting agenda for March 26, 2024 is accepted as presented.

Carried Unanimously

Approval of Minutes

Motion 2024 – 882

Badcock/Seymour

Resolved, that regular meeting minutes for March 12, 2024 be adopted as presented.

Carried Unanimously

NEW BUSINESS

Vehicle Damage Pickett’s Road – Reimbursement Request

Motion 2024 – 883

Franey/Deering

Resolved, that the reimbursement request from a resident of the Town who’s vehicle was damaged due to a pothole on Pickett’s Road was denied by Council.

Carried Unanimously

Sewer Issues Mercer’s Lane – Reimbursement Request

Motion 2024 – 884

Franey/Seymour

Resolved, that Council agrees to pay the property owner of Mercer’s Lane who had issues with their sewer, and while repairing their issue the contractor repaired an issue with the Town’s manhole also. The total cost of repairs submitted by the property owner was \$431.25, the Town will pay \$215.63.

Carried Unanimously

Published Residential Buildings – Sod Lane

Motion 2024 – 885

Petten/Badcock

Resolved, that an *Approval in Principle* is given to the Published Residential Building Sod Lane, subject to a final site plan being submitted which is in alignment with the applications for 20 units, that the development would require a minimum street setback of 8m on both the Sod Lane and George Mercer Drive and that all other requirements of the Town Municipal Development Regulations be met. Further, that any individual building permits would require appropriate review and approval by Service NL. Individual permits will be required for each building constructed.

Carried Unanimously

Published Residential Buildings – Ted French Place

Motion 2024 – 886 Seymour/Deering

Resolved, that an *Approval in Principle* is given to the Published Residential Buildings Development for Ted French Place, 10 units in total. Subject to the Town’s Municipal Development Regulations requirements and further, that any individual building permits would require appropriate review and approval by Service NL. Individual permits will be required for each building constructed.

Carried Unanimously

Development Application – Brook Road

Motion 2024 – 887 Seymour/Petten

Resolved, that Council gives approval to the Development Application (Duplex) for Brook Road pending the following conditions:

- The 10m brook reservation in not to have any structures built on it
- Any work within 15m of the “high water mark” (where the vegetation meets the rocks) a permit to alter water body must be drawn from Water Resources Management Division
- Appropriate Fire Barrier must be constructed between the units from floor to roof with a one hour fire separation (inspection completed prior to finishing the wall)

Carried Unanimously

Operating Loan – Annual Resolution

Motion 2024 – 888 Deering/Petten

Resolved, that Council approves the Town’s Operating Loan with the Bank of Nova Scotia and hereby gives the Mayor and CAO authorization to sign the documents on behalf of Council for 2024.

Carried Unanimously

Vehicle Allowance Policy

Motion 2024 – 889 Franey/Seymour

Resolved, that Council approved the Vehicle Allowance Policy created by the CAO and will make the increase payment schedule as presented effective April 1, 2024.

Carried Unanimously

RFP – Supply & Delivery – One Set of Professional Soccer Goals

Motion 2024 – 890 Franey/Badcock

Resolved, that the Town of Bay Robert awards the RFQ for one set of Professional Soccer Goal Nets to Sportscraft, St. John’s at a cost of \$13,984.00 delivery and taxes included. Funds were approved in the 2024 budget – GL account 6278-7200 for this purchase.

Carried Unanimously

Application – Fire Service Division – Pumper Replacement

Motion 2024 – 891 Franey/Petten

Resolved, that Council asked that the Director of Protective Services submit the application for the Pumper Replacement to the Fire Service Division for approval.

Carried Unanimously

Councillor Franey leaves the meeting.

Application - Fire Service Division – Airbag Kit Replacement

Motion 2024 – 892 Seymour/Deering

Resolved, that Council asked that the Director of Protective Services submit the application for the Airbag Kit Replacement for approval.

Carried Unanimously

Commercial Storage Bldg. – 269 Conception Bay Highway

Motion 2024 – 893 Badcock/Petten

Resolved, that Council gives an *Approval in Principle* for construction of a Commercial Storage Building at 269 Conception Bay Highway, subject to the requirements of the Municipal Development Regulations and further subject to having the building plans reviewed and approved by Service NL. Also, that the developer be advised of a 5m side yard requirement for determining the final location of the building.

Carried Unanimously

Commercial Storage Bldg. – 11-17 Bareneed Road

Motion 2024 – 894 **Seymour/Badcock**

Resolved, that Council gives an Approval in Principle for the construction of a Commercial Storage Building at 11-17 Bareneed Road, subject to the requirements of the Municipal Development Regulations and further subject to having the building plans reviewed and approved by Service NL.

Carried Unanimously

Development Application – Abattoir – Bishops Road

Motion 2024 – 895 **Seymour/Petten**

Resolved, that Council referred the Development Application for an Abattoir at Bishop’s Road to the Committee of the Whole for further review and discussion.

Carried Unanimously

RFP – Supply and Delivery – Event Stage

Motion 2024 – 896 **Bowering/Badcock**

Resolved, that the Town of Bay Roberts award the RFQ for the supply and delivery of one event stage, the lowest of three quotes, to Staging Canadell for a total of \$122,198.78 taxes and delivery included. Funds were approved in the 2024 budget under Capital GL acct. 6607-7275.

Carried Unanimously

CORRESPONDENCE FOR ACTION

Ascension Collegiate – Auction Donation

Motion 2024 – 897 **Seymour/Deering**

Resolved, that Council will make the annual donation of \$100 for a full-page advertising in the Auction Booklet of Ascension Collegiate.

Carried Unanimously

Bridge Concern – 10 Goose Pond Road

Motion 2024 – 898 **Seymour/Bowering**

Resolved, that Council referred the bridge concern of the residents of 10 Goose Pond Road to the Committee of the Whole for further review and discussion.

Carried Unanimously

227 Water Street – Water/Flooding Concerns

Motion 2024 – 899 Badcock/Petten

Resolved, that Council referred the correspondence regarding water issues on the property and the manhole overflowing on Water Street near their property 227 Water Street the Committee of the Whole for further review and recommendation.

Carried Unanimously

85 South Road – Water Buildup

Motion 2024 – 900 Badcock/Deering

Resolved, that Council referred the concern received from the resident at 85 South Road to the Committee of the Whole for further review.

Carried Unanimously

Road Naming, Signage – Resident Concern

Motion 2024 – 901 Seymour/Bowering

Resolved, that correspondence received from the property owning the naming of the roadway entrance to their property and installing the appropriate signage was referred to the Committee of the Whole for review.

Carried Unanimously

CORRESPONDENCE FOR INFORMATION

Stewardship Associated of Municipalities Newsletter and Annual General Meeting

Motion 2024 – 902 Deering/Petten

Resolved, that correspondence received from the Stewardship Association of Municipalities regarding the updates and the Spring Annual General Meeting is moved to file.

Carried unanimously

RESOLUTIONS FROM PRIVILEGED MEETINGS

Ratify Motions of the Privileged Meetings

Motions 2024 – 903 Seymour/Petten

Resolved, that the following Motions made at the Privileged Meeting held on February 27, 2024 are adopted:

- Motion 2024 – 835 Agenda
- Motion 2024 - 836 Approval of Minutes
- Motion 2024 - 837 Disclosure Statements 2024
- Motion 2024 - 839 Adjournment

Carried Unanimously

ADJOURNMENT

Adjourn

Motion 2024 – 904 Badcock/Petten

Resolved, that Council now adjourns the regular meeting at 8:41 pm.

Carried Unanimously

Walter Yetman, Mayor

Christine Bradbury, Town Clerk