

**Town of Bay Roberts
Minutes of Regular Council Meeting
Tuesday, March 25th, 2025**

Sixty-Fifth Meeting of the Nineteenth Town Council
Town Hall, 321 Water Street, Bay Roberts, NL

PRESENT:

Acting Mayor Geoff Seymour
Councillor Dean Franey
Councillor Frank Deering
Councillor Perry Bowering

Dave Tibbo, Interim CAO
Christine Bradbury, Town Clerk
Sean Elms, Director of PWTS
Ron Delaney, Director of Tourism/Eco Dev.
Greg Squires, Director of Protective Service
Eddie Russell, Director of Recreation

Absent: Councillor Ross Petten, Councillor Silas Badcock

CALL MEETING TO ORDER

Acting Mayor Seymour called the meeting to order at 7:00 p.m.

AGENDA / MINUTES

Adoption of Agenda

Motion 2025 – 1270 Franey/Deering

Resolved, that regular meeting agenda for March 25th, 2025 is accepted as presented.

Carried Unanimously

Approval of Minutes

Motion 2025 – 1271 Deering/Franey

Resolved, that regular meeting minutes for March 11th, 2025 be adopted as presented.

Carried Unanimously

COMMITTEE REPORT/OTHER MEETINGS/NEW BUSINESS

Closed Meeting – March 11th, 2025

Motion 2025-1272 Bowering/Franey

Resolved, that Council approved the Closed Meeting Minutes of March 11th, 2025 as presented.
Carried Unanimously

NEW BUSINESS AND STAFF REPORTS

Approval to Borrow Request

Motion 2025 – 1273 Deering/Franey

Resolved, that Council give an Approval to Borrow from the Bank of Montreal for a 5 year fixed rate with a 10 year amortization, 4.45% interest rate, loan amount \$137,331.47 for the purpose a 2024 Capital Purchase of a Stage and Ramp as per the Budget 2024. The monthly payment will be \$1419.97

Approval to Borrow Request

Motion 2025 – 1274 Franey/Bowering

Resolved, that Council give an Approval to Borrow from the Bank of Montreal for a 5 year fixed rate with a 10 year amortization, 4.45% interest rate, loan amount \$99,430.98 for the purpose of 2024 Capital Purchase of two Pick-up Trucks as per Budget 2024. The monthly payment will be \$1028.09.

Carried Unanimously

Approval to Borrow Request

Motion 2025 - 1275 Deering/Bowering

Resolved, that Council give an Approval to Borrow from the Bank of Montreal for a 5 year fixed rate with a 15 year amortization, 4.48% interest rate, loan amount \$980,635.00 for the purpose of Project # 17-MYCW-24-0045 and Project # 17-MYCW-24-0046 as per Budget 2025. The monthly payment will be \$7491.77.

Carried Unanimously

Extension to Accessory Building Application – 95 Water Street

Motion 2025 – 1276 Deering/Bowering

Resolved, that Council gives an *Approval in Principle* for the Extension to an Accessory Building located at 95 Water Street, subject to the required Permit from Water Resources, the Town's Municipal Development Regulations, and those required by all other regulatory departments.

Carried Unanimously

Home Based Business Application – 58 Greens Road

Motion 2025 – 1277 Franey/Deering

Resolved, that Council approved the Home Based Business Application for E-Bike Rentals, to be located at 58 Green's Road, subject to the Town's Municipal Development Regulations and those required by all other regulatory departments.

Carried Unanimously

RFP Award – Wastewater Feasibility Study

Motion 2025 – 1278 Bowering/Deering

Resolved, that Council award WSP E&I Canada Limited the contract to prepare a Wastewater Feasibility Study at the cost of \$56,654.57 hst included and further, that Council apply for the Canadian Community Building Fund for this expense.

Carried Unanimously

Apply for Funding – Wastewater Feasibility Study

Motion 2025 – 1279 Franey/Bowering

Resolved, that Council apply for funding through the Capital Investment Plan for the Wastewater Feasibility Study in the amount of \$56,654.57(hst incl.).

Carried Unanimously

RFP Award – Water and Sewer Upgrades

Motion 2025 – 1280 Deering/Bowering

Resolved, that Council award the contract to WSP E&I Canada Ltd. in the amount of \$103,197.21 for prime consulting services to design water and sewer upgrades on Heney's Pond and Crosbie Road. Monies approved in the 2025 Capital Budget.

Carried Unanimously

Award – Contract for Intersection Upgrades

Motion 2025 – 1281 Bowering/Franey

Resolved, that Council award the contract for the Intersection Upgrades for Shearstown Road and Conception Bay Highway to Black Diamond Construction Limited in the amount of \$892,411.50 to complete the project in 2025.

Carried Unanimously

Special Assistance Grant (SAG) Application – Approval

Motion 2025 – 1282 Franey/Bowering

Resolved, that the Town apply for the Special Assistance Grant (SAG), Department of Municipal Affairs for upgrades to electrical at the Bay Arena and at a cost sharing arrangement of 60% Province and 40% Municipal. The maximum the Town would pay is \$12,000 which is budgeted in its 2025 Operating Budget.

Carried Unanimously

New Hire – Regional Enforcement Officer

Motion 2025 – 1283 Deering/Bowering

Resolved, that the Town of Bay Roberts hire Darrell Kean in the position of Regional Enforcement Officer as per the terms and conditions of his employment contract.

Carried Unanimously

ADJOURNMENT

Adjourn

Motion 2025 – 1284 Franey/Deering

Resolved, that Council now adjourns the regular meeting at 7:32 pm.

Carried Unanimously

Geoff Seymour, Acting Mayor

Christine Bradbury, Town Clerk