

**Town of Bay Roberts
Minutes of Regular Council Meeting
Tuesday, April 8th, 2025**

Sixty-Sixth Meeting of the Nineteenth Town Council
Town Hall, 321 Water Street, Bay Roberts, NL

PRESENT:

Acting Mayor Geoff Seymour
Councillor Dean Franey
Councillor Frank Deering
Councillor Perry Bowering
Councillor Ross Petten
Councillor Silas Badcock

Dave Tibbo, Interim CAO
Christine Bradbury, Town Clerk
Sean Elms, Director of PWTS
Ron Delaney, Director of Tourism/Eco Dev.
Greg Squires, Director of Protective Service
Eddie Russell, Director of Recreation

CALL MEETING TO ORDER

Acting Mayor Seymour called the meeting to order at 7:00 p.m.

AGENDA / MINUTES

Adoption of Agenda

Motion 2025 – 1295 Petten/Franey

Resolved, that regular meeting agenda for April 8th, 2025 is accepted as presented.
Carried Unanimously

Approval of Minutes

Motion 2025 – 1296 Deering/Bowering

Resolved, that regular meeting minutes for March 25th, 2025 be adopted as presented.
Carried Unanimously

COMMITTEE REPORT/OTHER MEETINGS/NEW BUSINESS

Closed Meeting – March 25th, 2025

Motion 2025-1297 Badcock/Petten

Resolved, that Council approved the Closed Meeting Minutes of March 25th, 2025 as presented.
Carried Unanimously

Closed Meeting – April 1, 2025

Motion 2025 – 1298 Deering/Franey

Resolved, that Council approved the Closed Meeting Minutes of April 1st, 2025 as presented.
Carried Unanimously

Recommendations of Committee of the Whole Meeting – April 1st, 2025

Donation Request – Grand Orange Lodge of NL Event

Motion 2025 – 1299 Franey/Petten

Resolved, that Council will give an in-kind non-financial contribution to the Men and Women of Cromwell Lodge for their upcoming event – Grand Orange Lodge of NL taking place on May 3, 2025.
Carried Unanimously

Commercial Application – 60A L.T. Stick Drive

Motion 2025 – 1300 Deering/Badcock

Resolved, that Council approve the Commercial Application for a viewing lot for prefab sheds located at 60A L.T. Stick Drive, subject to the Town's Municipal Development Regulations and those required by all other regulatory departments.
Carried Unanimously

Commercial Occupancy Application – 95 Conception Bay Highway

Motion 2025 – 1301 Badcock/Bowering

Resolved, that Council approve the Commercial Occupancy Application for a clothing store to be located at 95 Conception Bay Highway, subject to an inspection by the Director of Protective Services and further subject to the Town's Municipal Development Regulations.

Carried Unanimously

Water Street Phase 1 Update

Motion 2025 – 1302 Badcock/Petten

Resolved, that Council continue with the Water Street Phase 1 Project # 17-MYCW-22-00074 until funds have been exhausted, at which point Council will reconvene for a discussion on how to proceed.

- During construction, Water Street will be closed between the Legion and Bishops Road except for local traffic. The road closure will be on a trial basis and can be revised by Council at any time.
- Transport Trucks requiring access to the east end of Water Street should do so via the Cross Road

Carried Unanimously

Lift Stations Upgrades

Motion 2025 – 1303 Bowering/Deering

Resolved, that Council approve the Lift Stations upgrades, Project # 17-MYCW-24-00046 for the amount of \$832,600 Hst included. Monies are funded through the MYCWP on a 80/20 ratio totaling \$586,999.99 and approved. The remaining funds of \$291,718.92 are to be covered by the Towns Canada Community Building Fund application pending approval or through the Towns operating Budget.

Carried Unanimously

Committee of the Whole Minutes – April 1st, 2025

Motion 2025 – 1304 Petten/Franey

Resolved, that Council approve the Committee of the Whole Minutes of the meeting held on April 1st, 2025 as presented to Council.

Carried Unanimously

NEW BUSINESS AND STAFF REPORTS

Development Application Registry – January – March 2025

Motion 2025 – 1305 Badcock/Bowering

Resolved, that Council accept the Development Application Registry for the period of January – March 2025 as presented.

Carried Unanimously

New Hire – Regional Enforcement Officer

Motion 2025 – 1306 Badcock/Petten

Resolved, that the Town of Bay Roberts hire Brady Sheehan in the Regional Enforcement Officer position as per the terms and conditions of his employment contract.

Carried Unanimously

Award RFP – 2025 Klondyke Days Fireworks

Motion 2025 – 1307 Franey/Deering

Resolved, that the Town of Bay Roberts award the Request for Proposals for 2025 Klondyke Days Fireworks to Supernova Fireworks at a cost of \$20,000 Hst included. Funds are available in the 2025 operating budget for Klondyke Days.

Carried Unanimously

Commercial Occupancy Application – 186 Conception Bay Highway

Motion 2025 – 1308 Badcock/Petten

Resolved, that Council approve the Commercial Occupancy Application to open and operate a blood collection service, to be named “Lifeline Blood Collection” at 186 Conception Bay Highway, subject to any required Service NL approvals, the Town’s Development Regulations and a Fire and Life Safety Inspection by the Director of Protective Services prior to opening the business.

Carried Unanimously

Stewardship Association of Municipalities – Council Travel

Motion 2025 – 1309 Badcock/Bowering

Resolved, that Council approves the Travel Request of Councillor Frank Deering to attend the Stewardship Association of Municipalities in Corner Brook, being held on April 25-27th with an approximate cost of \$1000, money available in GL Account 6093-7000.

Carried Unanimously

- Councillor Deering provided Council with updates and an overview regarding the last meeting he attended with the Stewardship Association of Municipalities and the progress of the Association.

PPE Application – Firefighting Equipment Program Funding – Approval

Motion 2025 – 1310 Petten/Badcock

Resolved, that the Town apply for the Firefighting Equipment Program Grant, Department of Municipal and Provincial Affairs for upgrades to the Fire Department PPE and at a cost sharing arrangement of 70% Province and 30% Municipal. The maximum the Town would pay is \$6,329.23 which is budgeted for its 2025 Budget.

Carried Unanimously

Accounts Payable – March 2025

Motion 2025 – 1311 Petten/Franey

Resolved, that Council approve the Accounts Payable listing for March 2025 as presented.

Carried Unanimously

CORRESPONDENCE FOR ACTION

Proclamation – Melanoma Awareness Month

Motion 2025 – 1312 Bowering/Petten

Resolved, that Council approved the Mayor to sign the Proclamation naming May as Melanoma Awareness Month in the Town of Bay Roberts.

Carried Unanimously

CORRESPONDENCE FOR INFORMATION

Bay Roberts Special Events Minutes – March 26, 2025

Motion 2025 – 1313 Petten/Bowering

Resolved, that Council accepted the Bay Roberts Special Events Minutes of March 26, 2025, as presented.

Carried Unanimously

Urban Municipalities Committee – Conference

Acting Mayor Geoff Seymour and Councillor Perry Bowering attended the UMC Conference which was held on March 28th and 29th in Marystown and provided Council with a report regarding the conference.

ADJOURNMENT

Adjourn

Motion 2025 – 1314 Franey/Badcock

Resolved, that Council now adjourns the regular meeting at 7:58 pm.

Carried Unanimously

Geoff Seymour, Acting Mayor

Christine Bradbury, Town Clerk