

**Town of Bay Roberts
Minutes of Regular Council Meeting
Tuesday, July 8th, 2025**

Seventy-First Meeting of the Nineteenth Town Council
Bay Room, 161A Conception Bay Highway, Bay Roberts, NL

PRESENT:

Acting Mayor Geoff Seymour
Councillor Dean Franey
Councillor Frank Deering
Councillor Perry Bowering
Councillor Ross Petten

Dave Tibbo, CAO
Sean Elms, Director of PWTS
Ron Delaney, Director of Tourism/Eco Dev.
Greg Squires, Director of Protective Service
Eddie Russell, Director of Recreation
Olivia Bradbury, Shoreline News

Absent: Councillor Silas Badcock

CALL MEETING TO ORDER

Acting Mayor Seymour called the meeting to order at 7:00 p.m.

AGENDA / MINUTES

Adoption of Agenda

Motion 2025 – 1424 Petten/Deering

Resolved, that regular meeting agenda for July 8th, 2025 is accepted as presented.
Carried Unanimously

Approval of Minutes

Motion 2025 – 1425 Bowering/Franey

Resolved, that regular meeting minutes for June 17th, 2025 be adopted as presented.
Carried Unanimously

COMMITTEE REPORT/OTHER MEETINGS/NEW BUSINESS

Closed Meeting – June 17th, 2025

Motion 2025 - 1426 Bowering/Petten

Resolved, that Council approved the Closed Meeting Minutes of June 17th, 2025 as presented.
Carried Unanimously

Closed Meeting – June 24th, 2025

Motion 2025 – 1427 Deering/Franey

Resolved, that Council approved the Closed Meeting Minutes of June 24th, 2025 as presented.
Carried Unanimously

Closed Meeting – July 2nd, 2025

Motion 2025 – 1428 Petten/Bowering

Resolved, that Council approved the Closed Meeting Minutes of July 2nd, 2025 as presented.
Carried Unanimously

Recommendations of Committee of the Whole Meeting – July 2nd, 2025

Street Naming – Summer Games Way

Motion 2025 – 1429 Deering/Petten

Resolved, that Council will name the road adjacent to the soccer field and between Eric Dawe Drive and Adler Place, “Summer Games Way”.
Carried Unanimously

Purchase – Four Door Pumper Truck

Motion 2025 – 1430 Franey/Petten

Resolved, Resolved, that the Town of Bay Roberts approve the purchase of a 4 Door Pumper Truck at a cost of \$689,885 from Carl Thibault with cost shared funding under the Fire Protection Vehicles Cost Shared Program, Project No. FES-NL240009

And Further

The cost sharing arrangement for this vehicle is based on a 70/30 Provincial/Municipal ratio. The maximum Provincial Share for the vehicle is \$437,928.20 and the municipal share is \$187,683.51. With the reduction of the GST and partial GST rebate of \$64,273.29, Town Council is given approval to utilize as part of this purchase, the final cost for the Town will be \$123,410.22.
Carried Unanimously

Water Conservation Policy

Motion 2025 – 1431 Petten/Bowering

Resolved, that the Town of Bay Roberts hereby adopt the Water Conservation Policy as presented.
Carried Unanimously

Capital Expenditure – Shearstown Intersection Project

Motion 2025 – 1432 Deering/Bowering

Resolved, that Council approve the capital expenditure for Claim #1, from Black Diamond Construction, for work related to the Shearstown Intersection project in the amount of \$262,333.66. Funds for this expenditure are available in the Towns Canada Investment Plan.
Carried Unanimously

Change Order #5 – Shearstown Road Phase 1 – Project # 17-RNC-23-00011

Motion 2025 – 1433 Petten/Franey

Resolved, that Council approve the change order 005 related to the consulting services for the Shearstown Road Phase 1 Project #17-RNC-23-00011 in the amount of \$25,564.50 HST included for WSP E&I Canada Limited. Funds are available in the project account and cost shared 33.3% with the Provincial and Federal Government.
Carried Unanimously

Capital Expenditure – Water Street Phase 1 Project #17-MYCW-22-00074

Motion 2025 – 1434 Deering/Franey

Resolved, that Council approve the capital expenditure from Aguathuna Drafting and Consulting Company Limited for the work related to the Water Street Phase 1 Project #17-MYCW-22-00074 in the amount of \$19,886.26. These funds are cost shared at 50/50 with the Provincial government
Carried Unanimously

Committee of the Whole Minutes – July 2nd, 2025

Motion 2025 – 1435 Bowering/Franey

Resolved, that Council approve the Committee of the Whole Minutes of the meeting held on July 2nd, 2025 as presented.

Carried Unanimously

NEW BUSINESS AND STAFF REPORTS

Water Street Phase 1 Project #17-MYCW-22-00074

Motion 2025 – 1436 Bowering/Petten

Resolved, that Council the road closures in two different sections along Water Street, the first being between Mission Lane to the Klondyke and the second being between the Klondyke to Barracks Road as part of the Water Street Phase 1 Project 17# 17-MYCW-22-00074.

Carried Unanimously

Residential Water and Sewer Request – Cat Hill Road

Motion 2025 – 1437 Franey/Petten

Resolved, that Council referred the request for a residential water and sewer service to property at Cat Hill Road to the Committee of the Whole or a special meeting if needed.

Carried Unanimously

Accounts Payable – Ending Date July 8th, 2025

Motion 2025 – 1438 Deering/Bowering

Resolved, that Council approve the Accounts Payable listing in the amount \$890,932.12 for June 1 – July 8th, 2025 as presented.

Carried Unanimously

CORRESPONDENCE FOR INFORMATION

Stewardship Association of Municipalities – Newsletter – Summer 2025

Motion 2025 – 1439 Bowering/Deering

Resolved, that the Newsletter received from the Stewardship Association of Municipalities for Summer 2025 be moved to file.

Carried Unanimously

ADJOURNMENT

Adjourn

Motion 2025 – 1440 Franey/Deering

Resolved, that Council now adjourns the regular meeting at 7:40 pm.

Carried Unanimously

Geoff Seymour, Acting Mayor

Christine Bradbury, Town Clerk